



Town of Vienna Web Site Address: [www.vienna-wis.com](http://www.vienna-wis.com)

April, 2021

## April Election

The Spring Election will be held on **Tuesday, April 6, 2021**. Polls will be open from 7:00AM to 8:00PM. This election includes State Superintendent, Circuit Court Judges and the County Executive seat. Local seats up for election are incumbent Town Chair Jerry Marx, incumbent Town Supervisor Steve Ruegsegger, incumbent Town Treasurer Nicole Roessler. Town Supervisor II seat is vacant and has two residents running for election, Steve Herbrand and Sherri Meinholz. School districts DeForest, Lodi, PoyWau-nakee and Poynette have seats up for election. Sample ballots by school district are posted in the Town Hall vestibule and on the Town website under the Election tab.

## Annual Town Board Meeting

The 172nd Annual Meeting of the Town of Vienna Electors will be held Tuesday April 20, 2021 at 6:30 PM at the Vienna Town Hall. This annual meeting is an opportunity to hear reports on how each department is doing as well as review the annual financials for the town. Electors are encouraged to attend and participate. The regular board meeting will be held immediately following the Annual Meeting.

## Electronics Recycling Program

We will be having our electronics recycling day on **Saturday, April 24, 2021 from 8:00 AM to Noon**. We will be using the cold storage building with driveway access off Norway Grove Road. Items accepted for recycling include: Desktop and laptop computers, computer printers, fax machines, scanners, copiers, computer monitors, televisions, keyboards, DVD players, VCRs and cell phones. **Please do not bring dehumidifiers or other appliances**. We will not be able to take items in advance, so if you are unable to make it on April 13th, please make arrangements with a family member or neighbor to have them drop the items off for you. This free recycling event is limited to Town of Vienna residents.

## Brush Site Days and Hours

On Saturday, April 3rd, 2021 the Town of Vienna Brush Site will open for the season. The brush site will be open as usual on the 1st and 3rd Saturday of every month and followed by Wednesday afternoons. The key is also available in the office during office hours. Hours for April:

Saturday, April 3rd 9AM to 2PM

Wednesday, April 7th 4PM to 7PM

Saturday, April 17th 9AM to 2PM

Wednesday, April 21st 4PM to 7PM

## Road Work Begins

Spring is here and with it comes road repair and construction. Last year, our main road project was reconstruction and widening of Schumacher Road. The blind hill was lowered, the road was widened and culverts were replaced. This spring the remainder of the road, Cuba Valley Rd to County Hwy V, will be completed. We will also be patching, crack filling and chip sealing in areas that need it the most. When driving, please pass with caution when approaching the work zones.

The Village of Waunakee will be hosting their first Wisconsin Regional Arts Program (WRAP) event this spring at the Waunakee Public Library! WRAP is sponsored by the Association of Wisconsin Artists and a wonderful opportunity for students and recreational artists to exhibit their work to the public and participate in an educational workshop guided by a professional artist. Participants will also have the chance for their work to be chosen and exhibited at the State Exhibit in Madison later this year! For more information or to register for the exhibit, please visit the event page at <https://www.facebook.com/events/435544860698968>. You can also reach coordinators Todd Schmidt or Kylie West at (608) 850-2182 or [kwest@waunakee.com](mailto:kwest@waunakee.com).

# Town of Vienna Board Minutes

## March 1, 2021

The regular meeting was called to order on Monday, March 1, 2021 at 7:00 PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Ron Rupp, Gary Endres and Clerk Kathy Clark were present.

### **Pledge of Allegiance was recited**

**Public Comment:** None

**Approval of Minutes:** Motion by Rupp, second by Ruegsegger to approve the minutes for the February 15, 2021 town board meeting. Motion carried (4-0).

**Discussion and possible action on Dane-Vienna Fire Protection Agreement:** Clark brought up a map of the fire districts and the current fire agreement with Dane-Vienna Fire. This agreement was under review a few years ago but a final version was never approved. Sara Grade, Dane Vienna Fire Board member, provided revisions and updates to the current agreement for the Village and Towns to review. The territory was reviewed and discussed also. Clark was directed to research a few parcels that are outside the territory. Rupp will show the territory map to the Fire District Board at the next meeting. It was suggested to run copies of the agreements for the board to review.

**Operator's License:** One application was submitted by Phillips 66 for review. Motion by Endres, second by Ruegsegger to approve the operator license application for Robert Yoder. Motion carried (4-0)

**Town Supervisor Reports:** Supervisor Ruegsegger meeting with the DeForest Area Senior Center is scheduled for Tuesday, March 9<sup>th</sup>. Supervisor Rupp meeting with the Dane-Vienna Fire Department was held Monday, February 22<sup>nd</sup>. They reviewed the current operation agreement as discussed earlier in board meeting. Supervisor Endres meeting with Waunakee Fire Department was held Monday, February 22<sup>nd</sup>.

**Town Clerk's Report:** Clark informed the board that an application was received and the individual had all the experience needed for the position, including the same WMCA training, the same website used by the town and works with Quick Books in her current job. She is the Clerk/Treasurer in her Villages so she knows all the main functions performed by both positions. Clark will set up an interview and scheduled a time, possibly Friday, that works for others. There is a Plan Commission meeting scheduled Monday, March 8, 2021 to review a rezone for the Waunakee Veterinary Clinic.

**Review and authorize payments of current town and utility bills, wages and expenses:** Motion by Ruegsegger, second by Rupp to approve the March 1, 2021 town bills as stated in the amount of \$1,214,435.21; Payroll \$18,687.49; Town Bills \$1,195,747.72; Utility 1 \$0 and Utility 2 \$0. Motion carried (4-0)

**Adjourn:** Motion by Rupp, second by Ruegsegger to adjourn. Motion carried (4-0). Meeting adjourned at 7:35 PM.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These draft minutes are subject to approval at the March 15, 2021 Town Board Meeting

## Town of Vienna Plan Commission Minutes Monday, March 8, 2021

The Town of Vienna Plan Commission meeting was called to order on Monday, March 8, 2021 at 7:00 PM by Chair Brian Meinholz. Commissioner Todd Mallon and Clerk Kathy Clark were present. Commissioner Jim Koch attended via zoom. Residents Jerry Marx, Gary Endres and Waunakee Veterinary Clinic representatives Andy Grapa, Shane Schweppe and Barry Kleppe were present.

### **Recite the Pledge of Allegiance**

**Public comment:** None

**Approve the minutes:** Motion by Mallon, second by Koch to approve the minutes for the November 8, 2020 Plan Commission meeting. Motion carried (3-0).

**Discussion and possible recommendation on Rock Crop Rezone Application & CSM-Parcel 0909-164-9192-8:** Grapa informed the commission that they are looking to move their large animal clinic from downtown Waunakee to this site. The plan is to build a 60 X 100 building with parking around the building. The current driveway would be used to access the clinic but this business does not have much day to day activity as most of their work is performed at the farms. The front entrance would have an office space and the shop would have store inventory. Meinholz questioned what is considered large animals. This includes dairy animals, some swines, goats and sheep. Meinholz raised concern the zoning of General Commercial (GC) as the town only allows GC zoning in the business district near the interstate territory. He also questioned if this is a buildable site and does it qualify for a split. Mallon suggested a different zoning type that would be more compatible for the location. Koch asked about the zoning for a business on Schumacher Road and it is Limited Commercial (LC). Clark referred to the Dane County zoning districts to see if LC permitted this use. Koch asked if this would be considered a split since two members of the previous owner built on sites. Endres explained that at that time, sibling splits were allowed and didn't count as a split. Meinholz suggested following up with Dane County regarding the zoning district and some of the other questions raised at the meeting. Discussion followed regarding the water level near the site and some of the reasons the land was split. Mallon asked what

the time table for the project is and the Dane County hearing is set for April 27, 2021. Motion by Mallon, second by Koch to table this item until further information can be obtained from Dane County Zoning. Motion carried (3-0)

**Adjourn:** Motion by Mallon, second by Koch to adjourn. Meeting was adjourned at 7:40 PM

**Prepared by:** Kathleen Clark, Clerk

**Note:** These draft minutes are subject to approval at the next Plan Commission Meeting.

## Town of Vienna Board Minutes March 15, 2021

The regular meeting was called to order on Monday, March 15, 2021 at 7:00 PM by Chair Jerry Marx. Supervisors, Ron Rupp, Gary Endres and Clerk Kathy Clark were present. Supervisor Steve Ruegsegger arrived at 7:10pm. Scott Russel attended via ZOOM.

**Pledge of Allegiance was recited**

**Public Comment:** None

**Approval of Minutes:** Motion by Rupp, second by Endres to approve the minutes for the March 1, 2021 town board meeting. Motion carried (3-0).

**Scott Russell, Waunakee EMS Director Update:** Russel provided an update on the last month's activity. There were 113 calls in February. Last month WEMS lost 5 members but also hired 3 new members and looking to replace the other 2 positions as quickly as possible. They have 31 applications that are being reviewed. WEMS recognized one member celebrating 30 years of service and just had his 3,000th call. WEMS books are audited with the Village of Waunakee and should be done sometime in March. They are also working on Union negotiations. There is some interest in possibly combining services with surrounding municipalities but this is only in the early stage of review. Russell will provide more information at the next update.

**Operator's License:** None

**Town Supervisor Reports:** Supervisor Ruegsegger meeting with the DeForest Area Senior Center was held on Tuesday, March 9<sup>th</sup>. The Center is still closed but continues to provide services to those in need by appointment only. Supervisor Rupp meeting with the Dane-Vienna Fire Department is scheduled for Monday, March 29th. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, March 29th.

**Town Clerk's Report:** Tri-County Paving is coordinating start dates with Integrity Grading and Excavating for Schumacher Road. They are targeting the beginning of April as our project is the first on their schedules. Also, CJ Lawn Service sent a proposal to continue mowing the parks and cemetery. This had not been decided during the discussion of the 2021

2021 budget but funds were budgeted for it. This will be on the next meeting agenda.

**Review and authorize payments of current town and utility bills, wages and expenses:** Motion by Ruegsegger, second by Rupp to approve the March 15, 2021 town bills as stated in the amount of \$216,719.91; Payroll \$4,926.32; Town Bills \$211,108.38; Utility 1 \$339.00 and Utility 2 \$346.21. Motion carried (4-0)

**Convene into Closed Session:** Pursuant to Wis. Statute 19.85.1(c) Considering employment, promotion, and compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Position for Deputy Clerk/Treasurer)

**Action Taken:** Motion by Endres, second by Rupp to hire applicant for the Deputy Clerk/Deputy Treasurer position. Motion carried (4-0)

**Adjourn:** Motion by Rupp, second by Ruegsegger to adjourn. Motion carried (4-0). Meeting adjourned at 7:30 PM.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These draft minutes are subject to approval at the April 5, 2021 Town Board Meeting

**Vienna Town Board Meeting Agenda**  
**Monday, April 5, 2021**

The Vienna Town Board will meet on Monday, April 5, 2021 at 7PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

- Call the Town Board meeting to order
- Recite the Pledge of Allegiance
- Public comment
- Approve or amend the minutes of the March 15, 2021 Town Board meeting
- Discussion and possible action on CJ Lawn Service Proposal
- Discussion and possible action on 2021 Road Projects
- Discussion and possible action on Dane-Vienna Fire Protection Agreement
- Operator's License
- Town Supervisor Reports
- Town Clerk's Report
  - Schumacher Road Update
- Review and authorize payments of current town and utility bills, wages and expenses
- Adjourn