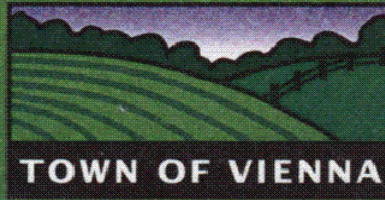


Vienna



Views

TOWN OF VIENNA NEWSLETTER

PHONE: (608) 846-3800

Town of Vienna Web Site Address: www.vienna-wis.com

June, 2020

Notice of Board of Review

Notice is hereby given that the Board of Review for the Town of Vienna will be held on Monday, June 8th 5:00pm to 7:00pm at the Town Hall, located at 7161 County Road I, DeForest **by appointment only.** This is a formal process for and requires a written or oral notice of intent to file an objection at least 24 hours before the meeting. You must fill out a written objection form PA-115A –Objection Form for Real Property Assessment or form PA-115B-Objection Form for Personal Property Assessment. Both forms are available at the Town Hall or on the town website along with instructions. The Preliminary 2020 Assessment Roll and Department of Revenue instructional materials are available at the following link: <https://www.apraz.com/2020assessmentroll>. Wisconsin law states, "Instead of appearing in person... the board of review may allow the property owner... to appear before the board, under oath, by telephone or to submit written statements, under oath, to the board" (Wis., Stats., 70.47(8)).

Electronics Recycling Program

We will be having our electronics recycling day on **Saturday, June 20, 2019 from 8:00 AM to Noon.** We will be using the cold storage building with driveway access off Norway Grove Road. Items accepted for recycling include: Desktop and laptop computers, computer printers, fax machines, scanners, copiers, computer monitors, televisions, keyboards, DVD players, VCRs and cell phones. **Please do not bring dehumidifiers or other appliances.** We will not be able to take items in advance, so if you are unable to make it on June 20th, please make arrangements with a family member or neighbor to have them drop the items off for you. This free recycling event is limited to Town of Vienna residents

Bulk Waste Event a Success

On Saturday, May 30th from 8am-12pm the town had a dumpster available for disposing bulk items such as furniture, rolled carpet (4' length maximum) mattresses, couches, cabinets and construction materials that are difficult to disregard properly. The volume collected was so much that a second dumpster had to be delivered. Thank you for participating.

Schumacher Rd. Construction

Bids for this project are due by June 12th and will be reviewed by the Town Board at the regular board meeting on June 15th. Due to WDOT funding, which was delayed due to the COVID19, the bids could not be published until the contract was received.

Building Permits

A building permit is required when making any changes to the original structure such as remodeling, adding a sunroom or putting up a large storage shed. If you are having any work done on your home, even an upgrade to you electric, please check to see if a permit is required. The forms are located in the town hall entrance way or on our website under the community tab.

Roadside Mowing

Roadside ditch mowing will hopefully begin in early June. The first round should be completed by early July. The second round will include mowing the ditches out to the fence lines. A final round will be done in the fall, weather permitting.

Brush Site Days and Hours

The brush site days and hours for the month of June are scheduled as follows. Saturday, June 6th from 9AM-2PM and the following Wednesday, June 10th from 4PM-7PM. Also on Saturday, June 20th from 9AM-2PM and the following Wednesday, June 24th from 4PM-7PM. The key is always available during the week during normal business hours as well. Now that the office is open to the public again, the key can be found right inside the entrance with the sign out sheet on the counter.

Town of Vienna Board Minutes May 4, 2020

The regular meeting was called to order on Monday, May 4, 2020 at 7:00 PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Ron Rupp, Gary Endres, PW Supervisor Scott Benson and Clerk Kathy Clark were present. Also present was Representative Colin from Scott's Construction. Supervisor Karen Noonan was excused.

Pledge of Allegiance was recited

Public Comment: Ruegsegger asked about work is being performed by TEK near the Matsen Cemetery. No one is sure what work is being done but they have been in the area.

Approval of Minutes: Motion by Rupp, second by Ruegsegger to approve the minutes for the April 21, 2020 town board meeting. Motion carried (4-0)

Discussion and possible action on 2020 Road Maintenance Chip Seal Bids: Copies of bids along with a summary of cost by each road was provided to the board for review. An alternate bid for N. Madison was included for cost. Two bids were received, one from Scott's Construction and one from Fahrner Asphalt. Scott's construction submitted the bid using 3/8" granite rock or boiler slag which was requested in the bid and Fahrner Asphalt's bid used 1/4" granite with Emulsion. Because the materials were not the same, the costs were not true comparable. Endres asked what the budgeted amount and the total for chip seal is \$105,000. Rupp explained the larger granite rock last longer and is a better quality. Endres suggested that we go with the lower bid due to the major road project scheduled for this year. Discussion of the materials quality, costs and oil base took place, including what would be best in the Nature Valley subdivision. In the past years, the town has used the boiler slag material and found it adhered better and lasted longer. Ruegsegger asked Benson what he preferred and he stated the boiler slag was the better material. Marx stated that Scotts Construction should bid the project using the same material that Fahrner Asphalt uses so the bids could be reviewed on the same level. Clark was directed to go back to both companies and get a detailed cost per road, including the clean-up and sweeping after the treatment has set. Marx asked if this should be tabled until bids are revised. Motion by Endres, second by Ruegsegger to request the two companies to resubmit their bids, using the same material. Motion carried (4-0)

On Friday, May 5, 2020, revised bids were received and forwarded to the town board for review. On Monday, May 11, 2020, a vote on the bids was taken, using the 1/4" granite with Emulsion. Scott's Construction was awarded the bid by a (4-1) vote. Both Scott's Construction and Fahrner Asphalt were notified of this decision immediately.

Operator's License: None

Town Supervisor Reports: Supervisor Ruegsegger meeting with the DeForest Area Senior Center is scheduled for Tuesday, May 12. Supervisor Rupp April meeting with the Dane-Vienna Fire Department was cancelled. Supervisor Endres April meeting with Waunakee Area Fire Department was cancelled.

Town Clerk's Report: Clark informed the board that Open Book is scheduled for Monday, May 11th from 3pm-5pm. Board of Review is scheduled for Monday, June 8th from 5pm-7pm.

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Ruegsegger, second by Rupp to approve the current town bills as stated and submitted in the amount of \$89,930.30; Payroll \$18,574.12; Town Bills \$41,771.35; Utility 1 \$19,127.96 and Utility 2 \$10,456.87. Motion carried (4-0)

Adjourn: Motion by Endres, second by Ruegsegger to adjourn. Motion carried (4-0). Meeting adjourned at 7:45 PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the May 19, 2020 Town Board Meeting

Town of Vienna Plan Commission Minutes Monday, May 11, 2020

The Town of Vienna Plan Commission meeting was called to order on Monday, at 7:00 PM by Chair Brian Meinholz. Commissioners Todd Mallon, Jim Koch, Cate Heath and Supervisor Karen Ingalls teleconferenced in. Clerk Kathy Clark, Town Engineer Scott Anderson, Tri-County Representatives Terry Wenger, Pat Cadigan and Scott Maier and Town Chair Jerry Marx were present.

Recite the Pledge of Allegiance

Public comment: None

Approve the minutes: Motion by Koch, second by Heath to approve the minutes for the March 9, 2020 Plan Commission meeting. Motion carried (5-0).

Discussion and possible recommendation on DD Acres Mineral Extraction CUP Application: This application consist of Maier Farms and Tri-County Paving Inc. Hard copies of the complete application were delivered to each member prior to the meeting along with a memo drafted by the Engineer regarding additional information needed for final approval. Meinholz asked about acres of mineral extraction allowed in the town comprehensive plan. A guideline of 975 active acres is recommended. Clark reviewed the Dane County map of town quarries and used the tools within the mapping to get a close estimate. The approximate parcel acreage is 765 acres so this application would not exceed the guideline set for the town. Anderson explained the purpose of his review is for town's future reference if there is ever an issue. Berms needed to be shown in the design for clarity. Wenger explained most of the quarry will be fenced and posted too. Permits from DNR have been received but the applicants are still waiting on Dane County storm water permit. Meinholz asked how many parcels are involved and there are multiple parcels for this operation. Parcel 1 on the map will be the CUP and Parcel 2 is the non-conforming existing quarry on Hauser Road. Koch asked about Schumacher Road that is being rebuilt this year since the new quarry entrance will be off Schumacher Road and trucks will be traveling about 1,400' to Highway V. Wenger explained that they will bond that section of road that will be traveled. Marx asked about the plan for the Hauser quarry. Wenger explained as material is extracted from the new CUP quarry (Parcel 1) some of it will be used to fill in the non-conforming quarry (parcel 2) on Hauser. Koch suggested additional signage to warn everyday traffic about trucks entering ahead. Wenger agreed to do this. Anderson asked about soil borings and water tables that need to be included and they will get the results to the town. Dust control will be resolved by paving the driveway 900' from Schumacher Road into the quarry. Koch asked about water containment and the quarry will have sediment holding ponds so water and sediment will be contained. This application will go to the town board for final review at the next meeting. Tri-County will provide all requested information prior to the board meeting. Motion by Ingalls, second by Heath to recommend approval of DD Acres Mineral Extraction CUP application approved pending satisfaction of all engineering comments. Motion carried ((5-0)

Adjourn: Motion by Koch, second by Mallon to adjourn. Meeting was adjourned at 7:53 PM

Prepared by: Kathleen Clark, Clerk

Note: These draft minutes are subject to approval at the next Plan Commission Meeting.

**ANNUAL TOWN MEETING NOTICE
TOWN OF VIENNA ANNUAL MEETING
MAY 19, 2020**

Due to the current public health emergency COVID19, this meeting was called to order and adjourned until Monday, July 20, 2020 (Under Executive Order #72) so that all Electors can attend in person.

**Town of Vienna Board Minutes
May 19, 2020**

The regular meeting was called to order on Monday, May 4, 2020 at 7:03 PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Ron Rupp, Gary Endres, Karen Noonan (via teleconference) Town Engineer Scott Anderson and Clerk Kathy Clark were present. Also present was Tri-County Representatives Terry Wenger, Pat Cadigan, Dustin Grady and Scott Maier.

Pledge of Allegiance was recited

Public Comment: None

Approval of Minutes: Motion by Ruegsegger, second by Rupp to approve the minutes for the May 4, 2020 town board meeting. Motion carried (5-0)

Discussion and possible action on DD Acres, Maier/Tri-County Mineral Extraction Application: This application was reviewed by the Plan Commission on May 11 and recommended for approval pending Engineer requests were met. Hard copies of the complete application were provided with updated plans as requested. Anderson stated that all the questions he outlined in his memo such as berms, fencing, soil borings and grading along the home located on the land were provided. Wenger explained that the driveway will be paved from Schumacher Rd to the fence in phase 1 and paved the rest of the way in phase 2. Marx asked if the entrance will be closed on Hauser Rd. but it will remain open as a separate non-conforming quarry. Endres asked about how many acres are currently quarries. Clark explained the guideline set in the town's comprehensive plan is 975 but after an in-depth review, the approximate parcel acreage is 765 acres so this application would not exceed the guideline set for the town. Dane County, under the CUP, only allows 25 acres open at one time. Wenger explained that as material is extracted from the new CUP quarry some of it will be used to fill in the non-confirming quarry on Hauser. This will be worked on during the winter months when the ground is frozen. Endres asked about the quarry on Madigan and when that will close. Wenger explained that most of the material has been used up and eventually all the non-confirming quarries will be reclaimed. Marx stated a timeline of when the other quarries will be closed would be good to have. Discussion of water control took place. Wenger explained the water runs off the hill now but once they dig it out, the water will remain in the quarry. Marx asked about the high capacity well shown in phase 2. This will require a permit prior to installing. Anderson brought up the Schumacher Rd due to the upcoming construction. With the heavier truck traffic from the quarry to County Rd. V, it was suggested this portion of the road should be enhanced. Wenger stated Tri-County would furnish the extra material and rock to the section of road, even if they don't get the bid, since Tri-County would have to bond it anyways. Wenger said it would be worth adding the extra rock now so it doesn't require fixing later. Anderson will add the language to the bid package that Tri-County will excavate and add material to the section of road. Wenger stated the driveway to the quarry will be paved prior to the completion of Schumacher Rd. Tri-County will pave over this once the road is completed so it is all even. Rupp stated the entrance driveway area will

need heavier reinforcement since the trucks will be slowing down entering and pulling out. Further discussion of other Tri-County quarry closure took place and Wenger stated that in the next 5 years, the Hauser Rd and Madigan Rd will be closed. Motion by Marx, second by Ingalls to approve the Maier-Tri-County Mineral Extraction CUP application with extra materials and labor provided by Tri-County from the driveway to County Rd V. Motion carried ((5-0)

Discussion and possible action on Firework Applications: Two applications were received for setting up seasonal retail sales of Fireworks. One of them, Snap Fireworks, was returning from last year with a set up at Ehlenbach's parking lot. The other was a new vendor, Cornellier Fireworks, with a set up at Pink Elephant parking lot. Clark contacted the DeForest Fire Inspector to review both applications. No issues were found with either application. Motion by Ruegsegger, second by Rupp to approve both Firework Applications. Motion carried (5-0)

Discussion and possible action on Travel Mart (All Stop) Liquor License Application: All Stop sold the business to Travel Mart effective Monday, May 18, 2020. The liquor license needed to be transferred to the new owners name for future sales. Motion by Endres, second by Ruegsegger to approve the license applications for Travel Mart. Motion carried (5-0)

Discussion and possible action on 2020 Building Inspection Fee Schedule: The fee scheduled that was approved in January did not include the fee for re-roofing or siding. This is a fee most municipalities do no charge for. Endres did not see a reason to include these fees and suggested striking it from the schedule. The theory is if the material is not quality, it is not harmful like electric would be. Ruegsegger expressed lowering the fee but not removing it. Motion by Endres, second by Rupp to remove the fee for re-roofing or siding. Motion carried (4-1)

Operator's License: One application was submitted by Travel Mart for review. Motion by Endres, second by Ruegsegger to approve the operator license application for Debra Meichus. Motion carried (5-0)

Town Supervisor Reports: Supervisor Ruegsegger meeting with the DeForest Area Senior Center was held Tuesday, May 12th via teleconference. Supervisor Rupp meeting with the Dane-Vienna Fire Department was cancelled. Roger Schmidt, president of the Fire Board, was voted out. Supervisor Endres meeting with Waunakee Area Fire Department was cancelled. Supervisor Ingalls reported on Waunakee EMS. They are working on members forming a union. They are also working on getting new ambulances.

Town Clerk's Report: Clark informed the board that The Bulk Waste Event is scheduled for Saturday, May 30th from 8am-Noon. Also, the Schumacher Road Town Road Improvement Discretionary (TRID) was awarded and the State Municipal Agreement was received so the project can be bid out now. The plan is to run the publication two consecutive weeks and open bids on June 12th. The TRID portion of the road has to be bid separately from the rest of the Schumacher Road project and the lowest bid is required to be accepted. Because of this, there is a slight risk the bid could be awarded to two separate contractors.

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Ruegsegger, second by Rupp to approve the current town bills as stated and submitted in the amount of \$21,005.41; Payroll \$4,747.07; Town Bills \$14,484.91; Utility 1 \$1,645.12 and Utility 2 \$128.31. Motion carried (5-0)

Adjourn: Motion by Rupp, second by Endres to adjourn. Motion carried (5-0). Meeting adjourned at 8:20 PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the June 1, 2020 Town Board Meeting

Vienna Town Board Meeting Agenda Monday, June 1, 2020

The Vienna Town Board will meet on Monday, June 1, 2020 at 7PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

- Call the Town Board meeting to order
- Recite the Pledge of Allegiance
- Public comment
- Approve or amend the minutes of the May 19, 2020 Town Board meeting
- Discussion on Borrowing Funds
- Operator's License
- Town Supervisor Reports
- Town Clerks Report
 - Electronic Recycling Program Saturday, June 20th 8am-Noon
 - Schumacher Road Update
- Review and authorize payments of current town and utility bills, wages and expenses
- Adjourn