



Town of Vienna Web Site Address: www.vienna-wis.com

November, 2019

2020 Annual Budget Public Hearing Meeting

The Annual Town Budget Meeting of the Electors will be held on Monday, November 18, 2019 at 6:30PM at the Town Hall. The regular Town Board meeting will immediately follow the budget meeting. A summary of the proposed 2020 budget categories can be found on our website or at the Town Hall. A complete copy of the 2020 proposed budget is available during regular business hours at the office for the public to review.

Update on DeForest School Referendum

On Monday, November 18, 2019 from 6PM to 8PM, there will be an open house at the DeForest Area High School Little Theater located at 815 Jefferson Street, DeForest to provide the community with updates on the April 2, 2019 Referendum. Scheduled work, Facility projects, including renderings of new and renovated spaces at DAHS and the new Intermediate School be discussed. Also, the operational funding associated with new facilities and improved educational programming will be provided. Q&A with DASD designers, construction partners, Epstein Uhen Architects and Findorff will be available too.

2019 Property Tax Bills

At this time of year we start getting questions about when property tax bills and when they will be sent out. This year the deadline for mailing out property tax bills is Monday, December 16th. We must wait until our budget is approved at the Annual Budget meeting November 18th and the final information from Dane County and all four school districts. When all this information is gathered, it is sent to Dane County and the tax bills are printed. Information about in person tax collections will be included in the December newsletter.

Cake in the Bay

The Dane-Vienna Fire Department is hosting an open house celebration for the community members to stop in and see the new fire trucks. The event will be held on Saturday, November 16th from Noon to 2PM at the Dane Fire Station located at 102 W. Main St. in Dane. Cupcakes and refreshments will be available so stop in and see the new trucks!

Trash/Recycling

The annual fee for trash/recycling will remain the same on your tax bills. A calendar showing the 2020 trash/recycling collection dates will be posted on the town website under the Trash/Recycling Site tab. Copies will be available at the Town Hall in December. A reminder that if you have large items that will not fit in your trash container or if your pick up is missed, call Advanced Disposal at 608-251-7878 to make arrangements for collection.

Town Office Closed

The Town Office will be closed on Wednesday, November 6th from 8AM to Noon for training. The office will also be closed Wednesday, November 27th through Friday, November 29th in observation of the Thanksgiving holiday. Have a happy and safe holiday.

Daylight Savings Time

A reminder to turn your clocks **back** one hour on Sunday, November 3rd. It is a good time to replace smoke detector batteries, check carbon monoxide detectors and change ceiling fan direction. Most ceiling fans should rotate clockwise in the winter and counter clockwise in the summer.

Brush Site Closed on Week

Although the brush site is closed for the season, the key is still available in the office during the week during office hours 8AM-4PM.

Town of Vienna Board Minutes October 7, 2019

The regular meeting was called to order on Monday, October 7, 2019 at 7:25PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Ron Rupp, Gary Endres, Karen Ingalls and Clerk Kathy Clark.

Pledge of Allegiance was recited

Public Comment: None

Approval of Minutes: Motion by Ruegsegger, second by Rupp to approve the minutes of September 16, 2019 town board. Motion carried (5-0).

Discussion and review of Board of Review Proceedings: Clark provided a copy of the Objection to Real Property Assessment form to be filed by anyone attending open book so the board could see the information that will be required for review at Open Book. The training DVD for BOR proceedings was started to demonstrate the formal swearing in, the request for review and submitted evidence, the Objector's testimony and the Assessor testimony. It does emphasize that the burden of proof is on the Objector to present evidence and even a witness as to why the value is not equitable. The town board members are obligated to uphold the Assessor assessment unless otherwise proven different. There are four property owners scheduled to appear and may be more before the BOR meeting.

Operator's License: Two applications were submitted by Phillip 66 for review. Motion by Ruegsegger, second by Ingalls to approve the operator license for Michael T. Slater. Motion carried (5-0) Motion by Rupp, second by Endres to approve the operator license for Amber Erickson. Motion carried (5-0)

Town Supervisor Reports: Supervisor Ruegsegger meeting with Senior Center is scheduled for Tuesday, October 8th. Supervisor Rupp's meeting with Dane-Vienna Fire was held on Monday, September 30th. Dane-Vienna Fire has their new engine, sold one truck and is selling the other truck on Wisconsin Surplus. They would like to display it at Vienna Town Hall and that would be fine. Rupp also attended Deforest-Windsor Area Fire board meeting held on Wednesday, October 2nd. Rupp has the annual report, the strategic plan and information regarding their ambulance plan. Supervisor Ingalls meeting with Waunakee EMS is scheduled for Thursday, October 10th. They have their five year plan and hope to have individuals trained over this time to staff paramedics. Supervisor Endres meeting with Waunakee Fire Department was held on Monday, September 30th, and he was unable to attend.

Town Clerk's Report: Clark updated the board that Open Book was held on Tuesday, October 1st from 11am to 7pm and had a really good turnout. There were six assessors and a greeter with very little waiting time. Many adjustments were made and

notices are being mailed out to residents and business owners last week and this week. Board of Review is scheduled for Thursday, October 17th from 5pm to 7pm. The first working budget meeting is scheduled for Monday, October 21st at 6pm, prior to the regular town board meeting scheduled at 7pm.

Review and authorize payments of current town and utility bills, wages and expenses:

Motion by Ruegsegger, second by Rupp to approve the current town bills as stated and submitted in the amount of \$45,858.05; Payroll \$16,823.85; Town Bills \$28,833.46; Utility 1 \$175.37 and Utility 2 \$25.37. Motion carried (5-0)

Adjourn: Motion by Rupp, second by Ruegsegger to adjourn. Motion carried (5-0). Meeting adjourned at 7:57 PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the October 21, 2019 Town Board Meeting

Town of Vienna Plan Commission Meeting October 14, 2019

The Town of Vienna Plan Commission meeting was called to order at 7:00 PM by Chair Brian Meinholz. Commissioners Todd Mallon, Cate Heath, Jim Koch, Supervisor Karen Ingalls and Clerk Kathy Clark were present. Also present was Tyler Endres, Jerry Marx and Gary Endres.

Recite the Pledge of Allegiance

Public comment: None

Approve the minutes: Motion by Heath, second by Koch to approve the minutes for the July 8, 2019 Plan Commission meeting. Motion carried (5-0).

Discussion and possible recommendation on Endres Land Split and Rezone: Clark informed the commission that Tyler Endres, nephew Gary Endres operations would like to create a 5 acre parcel for future building of a residence on the property. Endres has filed an application with Dane County and zoning would likely be RR-4, Rural Residence with 4-8 acres. The zoning allows accessory buildings to be built on the property as well. The remaining acres would be deed restricted. Discussion followed. Motion by Heath, second by Ingalls to recommend approval on Endres Land split of 5 acres and rezone with deed restriction on the remaining acreage. Motion carried (5-0)

Discussion and possible recommendation on Transfer of Development Rights (TDR): This topic was originally brought to a board by a resident interested in preserving farmland for future planning. After discussion, it was referred to the Plan Commission for review. Other townships have

implemented this process into their comprehensive plan. A consulting firm was recommended for review of land use to conserve land use. Meinholz expressed concern that this process would circumvent the smart growth plan. After reviewing the examples from other towns, another approach to preserve land would be to purchase development rights. Discussion followed. Clark was directed to research further. Motion by Meinholz, second by Mallon to table until further information is provided. Motion carried (5-0)

Adjourn: Motion by Koch, second by Heath to adjourn. Meeting was adjourned at 7:46 PM

Prepared by: Kathleen Clark, Clerk

Note: These draft minutes are subject to approval at the next Plan Commission Meeting.

Town of Vienna Board Minutes

October 21, 2019

The regular meeting was called to order on Monday, October 21, 2019 at 7:13 PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Ron Rupp, Gary Endres, PW Supervisor Scott Benson and Clerk Kathy Clark. Supervisor Karen Ingalls was excused.

Pledge of Allegiance was recited

Public Comment: None

Approval of Minutes: Motion by Rupp, second by Ruegsegger to approve the minutes of October 7, 2019 town board. Motion carried (4-0).

Discussion and possible action on Endres Land Split and Rezone: Tyler Endres filed an application to split off 5 acres of land from Gary Endres' property and have it rezoned for building a house in the future. The plan commission reviewed the application and recommended approval with a deed restriction on the remainder of the land. The driveway would have to be 66' at the road entrance off Cuba Valley Road. An application has been filed with Dane County and Endres is working on a new CSM. Motion by Rupp, second by Ruegsegger to approve Endres land split and rezone with the deed restriction on the remainder of land. Motion carried (3-0) Endres abstained.

Discussion and possible action on GEC Contract for Engineering: General Engineer Company (GEC) sent a letter with a new contract and fee schedule. Endres asked if the contract is for one year and it is. It would expire December, 2020. Clark was directed to provide a fee schedule showing the old fees and new fees for the board and bring it back to the next meeting for review.

Discussion and possible action on Resolution 10-21-19 to adopt 2020 GEC Fees: No discussion or action took place on the resolution. It will be on the next meeting's agenda when fees have been reviewed.

Discussion and possible action on MMSD

Charges: Madison Metropolitan Sewer District implemented a new ordinance in 2017 to impose an impact fee on customers that will be hooked up to the sewer. New construction needs to request permission to add a line prior to commencing. Clark was not aware of this as other lines have been hooked up in the past and reported to MMSD without being charged. This fee will be passed onto the new homeowner but MMSD charged penalty and interest in the amount of \$614.00. Endres suggested that Clark request a waiver of the penalty and interest since this was the first time it has been imposed. Motion by Endres, second by Rupp to table until further notice is received from MMSD. Motion carried (4-0)

Operator's License: None

Town Supervisor Reports: Supervisor Ruegsegger meeting with Senior Center was Tuesday, October 8th. The 2020 budget for the center was approved and Vienna's amount was \$16,345.00. Supervisor Rupp's meeting with Dane-Vienna Fire is scheduled for Monday, October 28th. Dane-Vienna Fire is hosting an open house on November 16th from Noon to 2pm to come in and see the new trucks. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, October 28th.

Town Clerk's Report: Clark informed the board that Wednesday, October 23rd at 9:00 AM at the Dane County Highway Department for review of the Local Road Improvement applications. Endres volunteered to attend to address any questions the committee might have. Terry Wenger, Tri-County Paving stopped in to inform the town that they have taken over the agreement with Maier's pit on Hauser, previously leased to Wingra Stone. They also plan to start extracting material behind Maier's barns off Schumacher Road. He will attend the next meeting to speak formally to the board on their plans.

Review and authorize payments of current town and utility bills, wages and expenses:

Motion by Ruegsegger, second by Rupp to approve the current town bills as stated and submitted in the amount of \$21,149.99; Payroll \$5,003.28; Town Bills \$15,702.61; Utility 1 \$349.50 and Utility 2 \$94.60. Motion carried (4-0)

Adjourn: Motion by Ruegsegger, second by Endres to adjourn. Motion carried (4-0). Meeting adjourned at 7:52 PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the November 4, 2019 Town Board Meeting

**Vienna Town Board Meeting Agenda
Monday, November 4, 2019**

The Vienna Town Board will meet on Monday, November 4th, 2019 at 7PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

Call the Town Board meeting to order

Recite the Pledge of Allegiance

Public comment

Approve or amend the minutes of the October 21, 2019 Town Board meeting

Discussion and possible action on Tri-County Quarry & Agreement

Discussion and possible action on GEC Contract

Possible action on Resolution 10-21-19-1 to adopt 2020 GEC Fee's

Discussion and possible action on MMSD Charges

Operator's License

Town Supervisor Reports

Town Clerk's Report

Annual Budget Public Hearing Meeting November 18th at 6:30 PM

Regular Board Meeting immediately following budget hearing

Review and authorize payments of current town and utility bills, wages and expenses

Adjourn