



Town of Vienna Web Site Address: www.vienna-wis.com

September, 2019

Open Book and Board of Review Dates

The Town of Vienna will hold Open Book on Tuesday, October 1, 2019 from 11:00AM to 7:00PM. Board of Review is scheduled for Thursday, October 17, 2019 from 5PM to 7PM. Both sessions will be held at Vienna Town Hall, 7161 County Rd I, DeForest. Property owners are strongly encouraged to attend Open Book when the Town Assessor is present and can address any questions you might have regarding your property assessment and if reasonable, adjust your assessment accordingly. This is an informal procedure and no appointment is needed. Information regarding the Board of Review procedure will be available at Open Book. This information can also be picked up at the office. The Board of Review is a formal procedure that needs to be scheduled in advance. This procedure usually takes place when the property owner attends Open Book and does not get satisfactory results regarding their assessment. This is the last date any adjustments can be made to the property tax roll.

Bulk Waste Disposal Event

The second Bulk Waste event will be on Saturday, September 21st from 8AM-12PM. The town will have a waste dumpster available for disposing bulk items such as furniture, rolled carpet (4' length maximum) mattresses, couches, cabinets and construction materials that are difficult to discard properly. The dumpster will be located in our cold storage shed. Please note that items excluded are any appliances, tires, used oil, automotive batteries, anything with Freon, any type of electronics (TV,DVD, computer equipment) or any other Wisconsin landfill banned items.

First September Meeting

Due to the Labor Day Holiday, the first September Town Board meeting has been moved from Monday, September 2nd to Tuesday, September 3rd at 7PM at the Town Hall. The second board meeting of the month is Monday, September 17th at 7PM.

Town Hall Office Hours

The Town Hall office will be closed Monday September 2nd in observance of Labor day. The office will also be closed Wednesday, September 25th for training. Regular hours will resume the following days, from 8 AM to 4 PM.

Solar Panels

We were told a meeting would be scheduled sometime in September by the representative of Invenergy, the company looking to install solar panels in Vienna. I called to see if a date has been considered and so far one has not. Once a date has been scheduled, it will be posted on our website.

Trash/Recycling Date Change

Due to the Labor Day Holiday, our collection day has been moved from Tuesday, September 3rd to Wednesday, September 4th. If you need a collection calendar, copies are available on our website under the community tab or in the town hall front entrance vestibule.

DeForest Area Senior & Community Center

The Town of Vienna is looking for a resident to fill an open seat on the DeForest Area Senior & Community Center. The meetings are held the second Tuesday of each month and begin at 4PM. This position would provide input on decisions being made or projects being considered on behalf of the town. An elected official from Village of DeForest, Village of Windsor and Town of Vienna serve on this board along with one resident from each municipality. The Center just celebrated 35 years of service to our community and provide activities and assistance at no cost to the resident. If you are interested in our community center and what projects are scheduled in the future, please contact the office.

Town of Vienna Board Minutes August 5, 2019

The regular meeting was called to order on Monday, August 5, 2019 at 7:00PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Ron Rupp, Gary Endres, Karen Ingalls, Clerk Kathy Clark and PW Supervisor Scott Benson were present. Also present Madison Sand & Gravel, Jake Taff.

Pledge of Allegiance was recited

Public Comment: None

Approval of Minutes: Motion by Rupp, second by Ruegsegger to approve the minutes of July 15, 2019 town board. Motion carried (5-0).

Discussion and possible action on Norway Grove School Road flooding: The town Engineer had surveyed the area to get accurate elevation levels prior to putting in a culvert. On Friday, August 2nd, a meeting to review the findings was held and it was determined that a 48" versus a 36" culvert would be a better size for keeping the road from flooding. The Town Engineer drafted a letter of recommendation to go with a larger culvert and the board agreed. Motion by Ruegsegger, second by Ingalls to amend the motion to put in 36" culvert under Norway Grove School Road and approve putting in a 48" culvert. Motion carried (5-0)

Discussion and possible action on DeForest Area Community Senior Center 2020 Budget: The 2020 proposed budget had a 1.3% increase for the municipals contributions. The difference for the town's portion totaled \$213.73. Village of Windsor raised questions regarding the community reserve funds. The center has a policy for reserves and will provide a copy. The reserves are used for unforeseen capital needs, such as this year's parking lot repair. Motion by Ingalls, second by Rupp to approve the 2020 DeForest Area Community Senior Center proposed budget. Motion carried (5-0)

Discussion and possible action on Village of DeForest ETZ Boundary Agreement: The Village of DeForest Board had met Tuesday, July 16th and went into closed session to discuss our proposal for an amended agreement. The meeting minutes reflected no action was taken and their agenda for this month's meeting did not reflect this as a follow up item. Clark will follow up with the Town Attorney.

Operator's License: None

Town Supervisor Reports: Supervisor Ruegsegger meeting with Senior Center is scheduled for Tuesday, August 13th. Supervisor Rupp meeting with Dane-Vienna Fire was held Monday, July 29th. For now it looks like delivery of the 2 new trucks could be as soon as October. Supervisor Ingalls meeting Waunakee EMS is scheduled for Thursday, August 15th. Supervisor Endres meeting with Waunakee Fire Department was held Monday, July 29th.

Town Clerk's Report: Clark informed the board that work on Meadow Side Lane began on July 30th and Patton Road is scheduled to start August 8th. Hickory Lane is scheduled to begin once Patton Road is completed. Madigan Road and 100 Mile Road wedging is completed and our guys have been shouldering both. Also, a resident inquired about the town's interest in Farmland Preservation and the purchase land development rights. This has taken place in other townships. Clark will provide more information on this topic at a future meeting. Open Book has been scheduled for October 1st, from 11am to 7pm. Board of Review has been scheduled for October 17th, from 5pm to 7pm.

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Rupp, second by Ruegsegger to approve the current town bills as stated and submitted in the amount of \$147,056.72; Payroll \$19,133.05; Town Bills \$103,595.65; Utility 1 \$14,848.58 and Utility 2 \$9,479.44. Motion carried (5-0)

Adjourn: Motion by Ruegsegger, second by Rupp to adjourn. Motion carried (5-0). Meeting adjourned at 7:41 PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the August 19, 2019 Town Board Meeting

Town of Vienna Board Minutes August 19, 2019

The regular meeting was called to order on Monday, August 5, 2019 at 7:00PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Ron Rupp, Gary Endres, Karen Ingalls, Clerk Kathy Clark and Resident Tyson Roessler.

Pledge of Allegiance was recited

Public Comment: None

Approval of Minutes: Motion by Ruegsegger, second by Rupp to approve the minutes of August 5, 2019 town board. Motion carried (5-0).

Discussion and possible action on Residential Driveway-Meadow Side Lane: Roessler thanked the board for listening to his concern regarding his driveway. He explained that the original plan was to ditch his yard but after the plan was revised, it was agreed the repair would not ditch his yard and he would be responsible for removal and replacement of his driveway. Roessler stated once they started tearing out the old concrete, it was evident that the driveway cracks were caused by 15 years of water sitting on it. Roessler proposed to the board that they consider reimbursing him for the removal of the concrete. Several pictures were taken to show their findings as the concrete was broken up.

2019 Road Projects Update

Roessler's understanding was it should be the town's responsibility for any work performed in the road right-of-way. Ingalls stated a driveway is private property. Endres stated it is not the town's responsibility to replace private driveways. After further discussion the board explained the road work and new drains should correct the water issues. The plans or design for Meadow Side Lane repair was also brought up as a concern. Clark stated without the Engineer present, it should not be discussed but if necessary, it could be put on the next agenda for follow up. Roessler said he would wait and give it time to see how it all works out.

Operator's License: None

Town Supervisor Reports: Supervisor Ruegsegger meeting with Senior Center was held on Tuesday, August 13th. Supervisor Rupp meeting with Dane-Vienna Fire is scheduled for Monday, August 26th. Supervisor Ingalls meeting Waunakee EMS was Thursday, August 15th. They continue to work on next year's budget. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, August 26th.

Town Clerk's Report: Clark informed the board that Meadow Side Lane will be paved Tuesday, August 20th along with Patton Road. Work will began on Hickory Lane Wednesday, August 21st and should be paved on Friday, August 23rd. The Shouldering of Patton Road will commence this week and inspection of work will be performed by Engineer Anderson and Benson upon completion.

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Ruegsegger, second by Rupp to approve the current town bills as stated and submitted in the amount of \$183,946.96; Payroll \$5,149.03; Town Bills \$177,411.70; Utility 1 \$1,161.82 and Utility 2 \$224.41. Motion carried (5-0)

Convene into closed session pursuant to Wis. Stat. § 19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (ETZ Boundary Agreement) Motion by roll call vote to convene in closed session. Ruegsegger aye, Rupp aye, Ingalls aye, Endres aye, Marx aye. Motion carried. Closed session convened at 7:30 PM.

Reconvene to open session and take possible action: Motion by Rupp, second by Ingalls to reconvene into open session. Motion carried (5-0) Open session reconvened at 8:31 PM. Action taken is to review functionality of ETZ and infrastructure of town and its boundaries.

Adjourn: Motion by Ingalls, second by Rupp to adjourn. Motion carried (5-0). Meeting adjourned at 8:31 PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the September 3, 2019 Town Board Meeting

This year the town completed more road work than in the past few years. Some of this planned and some unplanned but necessary due to the extremely wet spring we had. The quick thaw and continuous rains caused several road culverts to fail or sink creating broken road structure. Most of the work has been completed with the exception of shouldering the newly paved roads and some ditching. We will also be prepping Schumacher Road for next years major project sometime in October, when plans are confirmed.

Patton Road was the major project this year and looks great. The new pavement started just south of Highway V and ended at Easy Street, a little under 2.5 miles of road. The town completes the shouldering which is still in progress and should be done by mid month.

Hickory Lane had a section of road south of Daley Road that buckled and needed to be removed and reconstructed to level the road. This was a total of a quarter

mile of road. The town completed the shouldering and it all looks great!

Meadow Side Lane has had water drainage issues over the years. By placing curbing in the road, new storm drains drilled directly into the road culvert and redoing the crown in the road, the water should drain properly.

Madigan Road had some wedging performed along the road from Highway V to Meek Road. This repair fills in the heavy ruts in the road that puddle with water during a rain.

Culverts were replaced on Morrisonville Road, Maier Road, Locust Lane, WIBU Road, Norway Grove School Road and Patton Road. A total of seven culverts were replaced this year and three more at the end of last year to prepare for Patton Road work.

In addition to the above work, road patching was necessary to fix the pot holes from the winter thaw. This year the material used doubled from the amount of material used last year.

A special thanks to our guys, Scott Benson and Billy Newman for all their hard work. They keep our roads safe and plowed, our sewers maintained, our equipment working and our lawns looking good. We appreciate all they do and hope you do as well.

Vienna Town Board Meeting Agenda Tuesday, September 3, 2019

The Vienna Town Board will meet on Tuesday, September 3, 2019 at 7PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

- Call the Town Board meeting to order
- Recite the Pledge of Allegiance
- Public comment
- Approve or amend the minutes of the August 19, 2019 Town Board meeting
- Discussion and possible action on Dane-Vienna 2019 Budget Adjustment
- Discussion and possible action on Farmland Preservation Purchase of Land Rights
- Discussion and possible action on Trial Micro-surfacing – Struck & Irwin Paving, Inc.
- Operator's License
- Town Supervisor Reports
- Town Clerk's Report
 - 2020-2021 Town Road Improvement (TRIP) Applications due by 09/30/19
 - Residential Dog Dispute
- Review and authorize payments of current town and utility bills, wages and expenses
- Adjourn