



Town of Vienna Web Site Address: [www.vienna-wis.com](http://www.vienna-wis.com)

October, 2019

## Open Book and Board of Review Dates

The Town of Vienna will hold Open Book on Tuesday, October 1, 2019 from 11:00AM to 7:00PM. Assessment notices were mailed out in September. Accurate Appraisal has requested that anyone attending Open Book call 920-749-1995 and schedule an appointment. Please be sure to bring your notices so the assessor has the parcel numbers and information. Based on our records, the last revaluation took place in 2006. Since then the housing market and land sales have changed substantially. This revaluation brings our properties in line with the market prices of today. The key to remember is when the values all go up, the mill rate usually goes down. The Board of Review is scheduled for Thursday, October 17, 2019 from 5PM to 7PM. Both sessions will be held at Vienna Town Hall, 7161 County Rd I, DeForest. Property owners are strongly encouraged to attend Open Book when the Town Assessor is present and can address any questions you might have regarding your property assessment and if reasonable, adjust your assessment accordingly. Information regarding the Board of Review procedure will be available at Open Book and can also be accessed at the office. The Board of Review is a formal procedure that needs to be scheduled in advance. This procedure usually takes place when the property owner attends Open Book and does not get satisfactory results regarding their assessment. This is the last date any adjustments can be made to the property tax roll.

## Budget Workshop Meeting

The Vienna Town Board will hold a special meeting on Monday, October 21, 2019 at 6:00 PM to review finances, plan for future expenditures, road projects and the towns levy limit. Members of the public may attend, but public input will not be received at this meeting. Public input on the budget can be given at the November 4, 2019 regular board meeting and at the Annual Budget Meeting on November 18, 2019.

## Digester Advisory Meeting

The annual Digester Advisory Committee meeting will be held on Monday, October 7, 2018 at 6:30PM at the Town Hall. Representatives from Clean Fuel Partners, the Town Engineer and a neighborhood representative will meet to discuss the operation of the digester and any issues that have come up during the last year.

## 2019 Road Projects

The road work and reconstruction of Patton Road, sections of Hickory Lane, Madigan Road and Meadow Side Lane is completed. We appreciate your patience while these projects took place. Road patching will continue until the snow falls and probably some even after that. The town is planning on the reconstruction of Schumacher Road in 2020. Grants have been petitioned for this work which will determine how much or possibly all of Schumacher will get done.

## Plan Commission Meeting

This month the plan commission will meet on Monday, October 14th to discuss the concept of Transfer of Development Rights and how it would fit in to our comprehensive plan. The Town of Springfield and the Town of Berry both have this in their comprehensive plan as a means to reserve prime farmland from future development and/or provide opportunity to land owners to develop land. This program is in the very early stages of review so a final decision is unlikely to be made.

## Bulk Waste Disposal Event A Success!

The second Bulk Waste event was held on Saturday, September 21st from 8AM-12PM. The town had a waste dumpster available for disposing bulk items such as furniture, rolled carpet (4' length maximum) mattresses, couches, cabinets and construction materials that are difficult to discard properly. This will be the last event this year for recycling waste or electronics. The next events will be scheduled in the Spring of 2020.

# Town of Vienna Board Minutes

## September 3, 2019

The regular meeting was called to order on Tuesday, September 3, 2019 at 7:00PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Ron Rupp, Gary Endres, Karen Ingalls, Clerk Kathy Clark. Also present was Struck & Irwin Paving Representative, Joseph Wessley and Residents Richard and Jane Jensen.

### **Pledge of Allegiance was recited**

**Public Comment:** None

**Approval of Minutes:** Motion by Rupp, second by Ruegsegger to approve the minutes of August 19, 2019 town board. Motion carried (5-0).

**Discussion and possible action on Dane-Vienna 2019 Budget Adjustment:** Clark informed the board that the second installment is due to fire departments for the 2019 budget. Dane-Vienna Fire Department had been in the process of purchasing a new fire engine and tender truck and it was stated there may be an additional costs to the town for this purchase. Since there was never a final dollar amount determined until now, Clark wanted the board to approve the request for an additional \$1,912.42 for payment. Rupp stated some of the add-on features for the trucks are being paid for by the volunteer fire fighters. Motion by Ruegsegger, second by Endres to approve the additional \$1,912.42 payment for the Dane-Vienna budget. Motion carried (5-0)

### **Discussion and possible action on Farmland Preservation Purchase of Development Rights:**

Clark provided a copy of the Town of Springfield Transfer of Development Rights (TDR) Program for review by the board. This is an extensive process that would need to be added to our Comprehensive Plan before it could be implemented. Marx provided an example where if he wanted to develop his land, Marx could have another landowner transfer their building rights to him and the landowner's land would be deed restricted. A transaction like this would be recorded by Dane County for future reference. One concern is land located in the ETZ boundary. If the land was annexed, does the TDR still apply? Ruegsegger stated this could be a way around our smart growth plan. Endres explained this would help families with estate planning and non-farming children to keep prime farmland in farming as our town comp plan was intended. Clark asked if the board wanted to pursue this further and they do. This should be discussed with the attorney to ensure a full understanding regarding the ETZ territory versus land in the county zoning. Motion by Endres, second by Rupp to move this item to the Plan Commission for further review. Motion approved (5-0)

### **Discussion and possible action on Trial Micro-surfacing – Struck & Irwin Paving, Inc:**

Wessley introduced the company's as a municipal contractor with a specialized material for road work and have been doing so since the late 1960's. The company is located in the Vienna on Gene Street. They were approached to participate in a trial study adding salt to the product they currently have. Wessley stated they

are going to pave their parking lot with it. However, Cargill Corporation, the company interested in the performing this study, mentioned they would need an indemnification from the municipality before this product would be used. Wessley is interested how it will work and suggested if the town had interest, maybe use it on Gene Street. Ingalls asked about the mixture and if it would toxic. Wessley stated this in the experimental stage and doesn't have that information yet but as a Civil Engineer, he would not think so. Discussion followed. Wessley is going to get more information regarding this study for the town to review.

**Operator's License:** Two Operator license applications were submitted for board review, one from Phillips 66 and one from Pink Elephant Express. Motion by Ingalls, second by Ruegsegger to approve Ashley Smith application for Phillips 66. Motion by Ingalls, second by Rupp to approve Chandra Diring application for Pink Elephant Express. Both motions carried (5-0)

**Town Supervisor Reports:** Supervisor Ruegsegger meeting with Senior Center is scheduled for next Tuesday, September 10<sup>th</sup>. Supervisor Rupp meeting with Dane-Vienna Fire was held on Monday, August 26<sup>th</sup> but he was not able to attend. Supervisor Ingalls meeting Waunakee EMS is scheduled for next Thursday, September 12<sup>th</sup>. They are hosting the 40th banquet at the country club on the Friday, September 13<sup>th</sup>. Supervisor Endres meeting with Waunakee Fire Department was held Monday, August 26<sup>th</sup>. They discussed the 2% dues and how it has to separately reflect in the ledger for clear tracking of use. The dues can only be used for training and protection gear.

**Town Clerk's Report:** Clark informed the board that the Town Road Improvement Program (TRIP) and Town Road Improvement Discretionary (TRID) applications are due September 30<sup>th</sup>. The TRID program pays up to 50% of the total cost. A meeting is scheduled for Friday morning to discuss Schumacher Road. Both applications can be filed for the same road as long as the areas don't overlap. The grants will be announced by October 25<sup>th</sup> and this will determine how much of the road will be completed. Also, there have been a number of complaints regarding a litter of dogs barking. This has been addressed with the owner but just wanted the board to be aware of it.

### **Review and authorize payments of current town and utility bills, wages and expenses:**

Motion by Ruegsegger, second by Rupp to approve the current town bills as stated and submitted in the amount of \$283,134.94; Payroll \$14,333.13; Town Bills \$268,751.07; Utility 1 \$25.37 and Utility 2 \$25.37. Motion carried (5-0)

**Adjourn:** Motion by Ruegsegger, second by Rupp to adjourn. Motion carried (5-0). Meeting adjourned at 8:16 PM.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These draft minutes are subject to approval at the September 16, 2019 Town Board Meeting

# Town of Vienna Board Minutes

## September 16, 2019

The regular meeting was called to order on Tuesday, September 16, 2019 at 7:00PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Ron Rupp, Gary Endres, Karen Ingalls, Clerk Kathy Clark and PW Supervisor Scott Benson. Also present was Town Engineer Scott Anderson and Residents Kathy & Darrel Vogt and Joan & Randall Chipman.

### **Pledge of Allegiance was recited**

**Public Comment:** Darrel Vogt informed the board that an Airbnb is operating on their street and recommended the Town consider an ordinance to restrict these. Dane County zoning permits this use as long as the resident lives there full time. The property owner does not reside in the home during the weekdays which does not meet the requirements of the zoning. Marx thanked them for coming in and bringing it to the board's attention. Joan Chipman stated the neighbor is putting up a fence that is eight feet tall and made of wood post and metal sheets. Dane County does not have an ordinance for fences nor does the town. Chipman suggested the town consider a fencing ordinance. Ruegsegger suggested Clark check with other municipalities regarding fence ordinances and set back requirements.

**Approval of Minutes:** Motion by Ruegsegger, second by Endres to approve the amended minutes of September 3, 2019 town board. Motion carried (5-0).

**Discussion and possible action on 2020 Schumacher Road Project:** Engineer Anderson informed the board that a meeting was held last week to discuss the 2020 Schumacher Road project, costs and plans. The road section with the hill is approximately 1,100' of road and the plan is to remove the hill by Cuba Valley Road intersection. The town is filing for a Town Road Improvement Discretionary (TRID) grant that would pay up to 50% of the total costs, estimated to be \$700,000. Rupp asked if there is enough width of road to keep a clear ditch. Anderson explained there may be a need to acquire some farmland along the edge of the road to ensure enough land for good shoulder and ditch. The town is also filing for the Town Road improvement Program (TRIP) on another section of Schumacher which usually provides approximately \$18,000. A new state grant has just been announced by Department of Transportation (DOT). This application is not due until December and the results would be announced in March, 2021. The DOT program would pay up to 90% of eligible costs. Endres asked about the culvert replacement this fall but Anderson recommended having the contractor replace them as part of the project. Benson agreed that it would be better instead of maintaining the newly placed culverts all winter. The total estimated cost to do the whole road is \$1.2 million. Clark informed the board that once the grants are announced, that will help determine how much of the cost might be recovered and how much would need to be borrowed in 2020 to complete the work. The plan would also include improvement to Cuba Valley and Schumacher intersection, about 100' each side to allow for better visibility

approaching the intersection. The TRID and TRIP applications are due by September 30, 2019 and will be submitted in the next week. Results will be announced October 23, 2019. Marx asked about other roads that need work. He mentioned Oak Lane and Benson agreed and also suggested WIBU would be another.

**Operator's License:** None

**Town Supervisor Reports:** Supervisor Ruegsegger meeting with Senior Center was last Tuesday, September 10<sup>th</sup>. Some trees need to be removed. Supervisor Rupp meeting with Dane-Vienna Fire is scheduled for Monday, September 30<sup>th</sup>. Supervisor Ingalls meeting Waunakee EMS was last Thursday, September 12<sup>th</sup>. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, September 30<sup>th</sup>.

**Town Clerk's Report:** Clark informed the board that the office will be closed on September 25<sup>th</sup> for Clerk & Treasure training regarding Tax Levy and Borrowing Funds. Stoeckler and Roessler will also be attending. The Annual Digester meeting is scheduled for October 7<sup>th</sup> prior to the regular board meeting. Open book is scheduled for October 1<sup>st</sup> from 11 AM to 7 PM.

**Review and authorize payments of current town and utility bills, wages and expenses:** Motion by Rupp, second by Ruegsegger to approve the current town bills as stated and submitted in the amount of \$270,452.93; Payroll \$5,561.11; Town Bills \$263,407.50; Utility 1 \$1,385.87 and Utility 2 \$98.45. Motion carried (5-0)

**Adjourn:** Motion by Ruegsegger, second by Rupp to adjourn. Motion carried (5-0). Meeting adjourned at 7:57 PM.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These draft minutes are subject to approval at the October 7, 2019 Town Board Meeting

## **DANE COUNTY DRAINAGE BOARD Public Hearing for District 25**

A meeting is scheduled for Tuesday, October 22, 2019 at 6:30 PM and will be located at Deforest Village Hall, 120 S. Stevenson Street. The Village of DeForest has petitioned the Drainage Board to transfer jurisdiction of part of District 25 to the Village. You have the right to inspect the Petition of the Village of Deforest for Transfer of Jurisdiction of Part of Dane County Farm Drainage District No. 25 to the Village of DeForest Pursuant to § 88.83(4) Wis. Stats filed with the Dane County Drainage Board before the public hearing. Copies of the Petition are available upon request. If you have any questions prior to the meeting please contact one of the following board members: Scott Ringelstetter at (608) 347-4159, Paul Maly at (608) 695-1623 or Leonard Massie at (608) 512-7372.

## **Vienna Town Board Meeting Agenda Monday, October 7th, 2019**

The Vienna Town Board will meet on Monday, October 7th, 2019 at 7PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

- Call the Town Board meeting to order
- Recite the Pledge of Allegiance
- Public comment
- Approve or amend the minutes of the September 16, 2019 Town Board meeting
- Discussion and review of Board of Review Proceedings
- Operator's License
- Town Supervisor Reports
- Town Clerk's Report
  - Open Book Update
  - Board of Review Thursday, October 17<sup>th</sup> from 5PM to 7PM
  - Working budget meeting October 21<sup>st</sup> at 6:00PM
- Review and authorize payments of current town and utility bills, wages and expenses
- Adjourn