



Town of Vienna Web Site Address: www.vienna-wis.com

August, 2019

Road Projects Update

By now, some of the road work has started but the major work on Patton Road, Hickory Lane and Meadow Side Lane has been delayed again. Some of this is due to weather and the rest scheduling due to weather delays. Tri-County Paving has been contracted for these projects and is scheduled to begin work in August. Payne and Dolan have been contracted to do wedging work on Madigan Road and 100 Mile Road, which was scheduled to commence the last week in July. Scott's Construction was contracted to Chip and Seal Cake Parkway in the Vienna Business Park and Cuba Valley Road, from Patton Road to Schumacher Road. Also added this year is repair to Norway Grove School Road. With the major rains this year, Norway Grove School Road has been flooding, causing the road to close several times to traffic. This caused trucks heading to the Neumaier's scrape yard to re-route and use Patton Road, which is not constructed for heavy trucks. This year has been a challenge for all contractors to complete work with the grounds so saturated. We appreciate your patience and will post updates as projects move forward.

Property Tax Assessments

We have been receiving questions regarding tax assessment notices being mailed out. Due to the reevaluation this year, our 2019 tax assessments are not completed. The appraisers are still reviewing each parcel and updating the information so each property is brought up to current market value. By end of August, we should have the 2019 preliminary assessment report to start reviewing. Because of this, open book will be later than normal, most likely in mid to late September. The assessor has set a date for the Board of Review which is scheduled for October 17th. This will not affect the date tax bills are mailed.

Bulk Waste Disposal Event

In September we will hold another bulk waste event. The date has not been confirmed yet but once it is, it will be posted on our website and noted in the September newsletter. A dumpster will be available for disposing items such as furniture, rolled carpet (4' length maximum) mattresses, couches, cabinets and construction materials that are difficult to discard properly. The dumpster will be located in our cold storage shed. This does not include any appliances, tires, used oil, automotive batteries or any type of electronics (TV, DVD, computer equipment) or any other Wisconsin landfill banned items. Keep your items for fall clean up!

Solar Panel Project

Last month the Waunakee Tribune and DeForest Times printed an article titled "Company explores Vienna for large solar farm project". Since then we have received a lot of questions on it. The company is Invenergy, LLC and their representative is still in the process of working with land owners to secure land rights before they approach the Town. Their goal is to lease up to 2,500 acres of contiguous land for 25 years near the MGE North Madison Substation on Patton Road. We were told that once Invenergy has enough commitments to work with, the company will contact the town to arrange for an open house meeting with residents and staff to discuss the future plans. Notices of this meeting will be publicized.

August Brush Site Hours

The brush site will be open on the following dates and times. Saturday, August 3rd from 9AM to 2PM and Wednesday, August 7th from 4PM to 7PM. It will be open again on Saturday, August 17th from 9AM to 2PM and Wednesday, August 21st from 4PM to 7PM. The key is available at the office during regular office hours Monday -Friday, 8AM to 4PM.

Office Hours

The office will be closed on Wednesday, August 14th. On Thursday, August 15th and Friday, August 16th, the office hours will be 8AM to 2PM. When the office is closed, the sign in sheet and key for the brush site will still be available during regular office hours. It will be placed in the entrance way for the day by the patrolmen and brought in at the end of the day.

Town of Vienna Board Minutes

July 1, 2019

The regular meeting was called to order on Monday, July 1, 2019 at 7:00PM by Supervisor Steve Ruegsegger. Supervisors Ron Rupp, Gary Endres, Clerk Kathy Clark and PW Supervisor Scott Benson were present. Also present Payne & Dolan Rep Garret Peck, Scott Construction Rep Collin Jacobson, Residents Doug Midthun and Eugene & Marilyn Reardon. Chairman Marx and Supervisor Ingalls were excused.

Pledge of Allegiance was recited

Public Comment: Mr. Reardon explained that the current hours for the brush site are difficult for them to get to in time. They have been hauling their brush to the site for twenty years and lost three trees in the last storm. They would like to know if a key could be checked out for a weekend when the site is not open. The board is open to this and Clark will put it on the next agenda to discuss a new policy for more convenient use.

Approval of Minutes: Motion by Rupp, second by Endres to approve the minutes of June 17, 2019 town board. Motion carried (3-0).

2019 Road Wedging Bids: Clark presented a summary of the four bids received. Three of the four bid hot mix and one recommending cold mix for this project. Clark stated the town engineer recommended hot mix for this work. Endres asked Jacobson to explain why the cold mix is better to use for wedging roads. Jacobson explain they have portable plants that make the product onsite. There are several surrounding towns using cold mix for wedging one year and chip/seal the same road the next year. The cold mix contains pure asphalt, no recycle material. Their product is warranted for a year as well. Benson talked to Town of Sun Prairie and it worked well on their roads. Peck stated the 4 LT hot mix is a highly regulated material and meets DOT specs and tested for this type of road work. Motion by Endres, second by Rupp to approve Payne & Dolan bid in the amount of \$123,481.50 using hot mix with consideration of cold mix in the future. Motion carried (3-0)

Discussion and possible action on Norway Grove School Road flooding: The town engineer was going to provide elevations for this meeting but the surveyors are behind and no new material was received. Midthun requested to comment. He thinks FEMA set that culvert size to control the water flow and if a larger one is put in, their land will take on more water. Endres stated that the engineer should hold off on surveying the road until more information is retained. Endres expressed that the FEMA path is controlled by a 12" pipe near Highway V. Benson asked what the answer is. This discussion continues to take place every year and the road is starting to fail. Midthun said the water should be running through the culvert that runs along the old school house. Discussion followed. Motion by Rupp, second by Endres to table item so Clark can research files for any restrictions set by FEMA and follows up with the drainage district for direction. Motion carried (3-0)

Discussion and possible action on Village of DeForest Boundary Agreement: Clark informed the board there has been no contact made regarding the draft agreement sent to the Village of DeForest last month. Motion to table Rupp, second by Endres to table item. Motion carried (3-0)

Discussion and possible action on 2018 CMAR Resolutions for Utility Districts 1 & 2: Clark presented the 2018 Compliance Maintenance Annual Reports (CMAR) filed with the DNR for Utility Districts 1 & 2. The report provides a multitude of information such as annual financials, improvements or repairs, energy use or possible future expansion to the existing system to ensure municipalities are in compliance.

Before the reports can be formally filed, the board is Required to approve them by resolution. Motion by Rupp, second by Endres to approve 2018 Annual CMAR reports by Resolutions for Utility District 1 & 2. Motion carried (3-0)

Discussion and possible action on Traffic Speed Board: The town shares the traffic speed board trailer with Town of Westport and doesn't work properly. Town of Westport no longer wants to be a part of it and has requested to be bought out. It was purchased in 2015 for \$7,500 and has issues with downloading the data. The board was wrecked last year and since then the radar for tracking the speed hasn't worked right. Clark has requested an estimate for a trade-in value and costs for something similar, portable and still tracks traffic speed. Ruegsegger directed Benson get the board from Westport to see how it works. Clark is to get estimates and costs for next meeting.

Operator's License: None

Town Supervisor Reports: Supervisor Rupp meeting with Dane-Vienna Fire was Monday, June 24th. They are working on getting the new engine trucks with a few modifications that will cost a little more and make the trucks easier to use. Supervisor Ruegsegger meeting with DeForest Senior Center is scheduled for Tuesday, July 9th. Supervisor Endres meeting with Waunakee Fire Department was Monday, June 24th. They just hired three new probationary employees. Also, they made their last payment on a loan and no longer have any outstanding loans on equipment. Engine 2 is the next truck to be replaced which is thirty years old.

Town Clerk's Report: Clark informed the board that she was contacted by Village of Waunakee to meet and discuss internal agreements and their Comprehensive Plan. The meeting is scheduled for July 9th at 2pm at the Village with Marx, Benson and anyone else that would like to attend. Endres would like to attend. Clark will email out a reminder.

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Rupp, second by Endres to approve the current town bills as stated and submitted in the amount of \$24,698.38; Payroll \$17,101.15; Town Bills \$6,075.23; Utility 1 \$805.00 and Utility 2 \$717.00. Motion carried (3-0)

Adjourn: Motion by Rupp, second by Endres to adjourn. Motion carried (3-0). Meeting adjourned at 7:48 PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the July 15, 2019 Town Board Meeting

Town of Vienna Plan Commission Minutes Monday, July 8, 2019

The Town of Vienna Plan Commission meeting was called to order at 7:00 PM by Chair Brian Meinholz. Commissioners Todd Mallon, Cate Heath, Supervisor Karen Ingalls and Clerk Kathy Clark were present. Also present was Surveyor Dan Paulson. Jim Koch was excused.

Recite the Pledge of Allegiance

Public comment: None

Approve the minutes: Motion by Mallon, second by Meinholz to approve the minutes for the May 13, 2019 Plan Commission meeting. Motion carried (2-0). Heath & Ingalls abstained.

Discussion and possible recommendation on 6743 CR I – Lot Line Adjustment Application: Paulson explained that several years ago Lot 1 on the zoning change map was separated so a parcel could be sold to a family member. The current zoning on both parcels would need to be updated to RR8 due to the additional acres and changes in lot

lines. An easement to the cell tower on the land exists and is leased for this purpose. Meinholz asked if there is any other intent other than having all the buildings on one parcel and there is not. A Certified Survey Map was discussed and reflected the changes discussed. Mallon asked if there were any restrictions or conditions placed on the original split and there has not. A mailing to all surrounding neighbors was sent in regards to this change. Motion by Heath, second by Ingalls to recommend approval of 6743 County Rd I lot line adjustment application and rezone of property. Motion carried (4-0) Motion by Mallon, second by Ingalls to recommend approval Certified Survey Map (CSM) reflecting changes proposed. Motion carried (4-0)

Adjourn: Motion by Heath, second by Ingalls to adjourn. Meeting was adjourned at 7:11 PM

Prepared by: Kathleen Clark, Clerk

Note: These draft minutes are subject to approval at the next Plan Commission Meeting.

Town of Vienna Board Minutes July 15, 2019

The regular meeting was called to order on Monday, July 15, 2019 at 7:00PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Ron Rupp, Gary Endres, Karen Ingalls, Clerk Kathy Clark and PW Supervisor Scott Benson were present. Also present residents Dale Breggeman, Doug Midthun, Jim & Jan Koch, Lonnie Hahn and Surveyor Dan Paulson.

Pledge of Allegiance was recited

Public Comment: None

Approval of Minutes: Motion by Ruegsegger, second by Rupp to approve the minutes of July 1, 2019 town board. Motion carried (3-0). Marx and Ingalls abstained

Discussion and possible action on 6743 CR I – Lot Line Adjustment Application: The town received this application from Anthony & Angela-Midthun Hensen to add 5 acres to their current parcel to create a 9.87 acres parcel. Paulson explained this request was made to combine the accessory buildings with the home. To do this, the parcels would have to be rezoned to meet the new acreage and if approved, a new CSM would be filed. Marx asked if it went in front of the Plan Commission. It did and they recommended approval. Motion by Endres, second by Ingalls to approve 6743 County Road I lot line adjustment, rezone and Certified Survey Map. Motion carried (5-0)

Discussion and possible action on Norway Grove School Road flooding: A two hour meeting was held last Wednesday, July 10th, with District 29, Madison Sand & Gravel, the Town Engineer, residents and staff to discuss different options to fix the flooding on Norway Grove School without causing other property owners to flood. Several suggestions were made which Clark listed and included in the packet. Some suggestions discussed consisted of putting a new culvert in, working on re-routing the water and raising the road. Also maintenance of district 29 was considered along with the associated costs involved for doing any of these to fix the flooding of the road. Residents provided input on the water issue and everyone agreed something had to be done. Benson and Newman cleaned out the culvert by E80 and under Norway Grove School Road which helped the water to flow. Marx stated there are four 12" pipes within the waterway. Starting under Patton Road by Highway V, through the route in the quarry, behind E80 and the last one located under Norway Grove School Road. Discussion followed. Endres found a water control device to control the flow, if needed. Rupp suggested checking with the vendor for a similar unit. Motion by Endres, second by Rupp to put in 3' culvert under Norway

Grove School Road and check into water control devices. Motion carried (5-0)

Discussion and possible action on Brush Site Hours: At the last meeting, a resident requested a means to check a key out over the weekend when there is a big project or after a heavy storm when lots of tree limbs and brush come down. Clark created a check out form with terms and conditions in the event a key is not returned. Outside of this request, the new hours and procedures have been working. Over 46 loads were brought in at the beginning of the month during the open hours of the brush site. Marx suggested leave the procedure the same for now and see if any further request are made. Motion by Ingalls, second by Rupp to leave the brush site hours as is and leave the key check out to the discretion of the Clerk. Motion carried (5-0)

Discussion and possible action on Traffic Speed Board: Quotes for trade-in value and replacement with a new board along with a current market value were received today. The sales representative stopped on Friday and adjusted the antenna. Benson put the speed board on the road and it did register cars but when attempting to download the data that registered, the EZ Stat software did not work again. The FMV is about \$1,900-\$2,000, trade-in value was quoted at \$700 and a new one would cost \$10,000. To replace the EZ Stat software would cost \$500. Town of Westport owns part of it and would like to be bought out. Another thought would be to auction it and settle with Town of Westport. Motion by Endres, second by Ruegsegger to put the unit on Wisconsin Surplus Auction site. Motion carried (5-0)

Discussion and possible action on Village of DeForest Boundary Agreement: Town Attorney Mitby informed Clark that the proposed agreement was being reviewed by the Village of DeForest board at their next meeting on Tuesday, July 16th. The town should have some information regarding the status of the agreement after that meeting.

Operator's License: One application was received by Phillips 66 for review and approval. Motion by Endres, second by Ruegsegger to approve Operators license application for Tami Karow. Motion carried (5-0)

Town Supervisor Reports: Supervisor Ruegsegger meeting with Senior Center was on Tuesday, July 9th. The budget was completed and the Towns portion was increased by 1.3%. Rupp meeting with Dane-Vienna Fire Is scheduled for Monday, July 29th. Ingalls reported that Waunakee EMS held their revealing of the monument and it went good. The meeting with Waunakee EMS was held on Thursday, July 11th and there is nothing new to report. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, July 29th.

Town Clerk's Report: Clark informed the board that Benson and Newman are attending WISLR training on July 30th in Pewaukee for rating the roads. Also, Tuesday, July 9th, a meeting with the Village of Waunakee was held to discuss their comprehensive plan. The meeting went good and there was nothing new in their future land use plan. Currently there is not an intergovernmental agreement in place but everyone agreed there is no need for one at this time.

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Ruegsegger, second by Rupp to approve the current town bills as stated and submitted in the amount of \$24,762.64; Payroll \$4,888.93; Town Bills \$19,191.14; Utility 1 \$634.80 and Utility 2 \$47.77. Motion carried (5-0)

Adjourn: Motion by Ruegsegger, second by Rupp to adjourn. Motion carried (5-0). Meeting adjourned at 8:27 PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the August 5, 2019 Town Board Meeting

Vienna Town Board Meeting Agenda Monday, August 5, 2019

The Vienna Town Board will meet on Monday, August 5, 2019 at 7PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

Call the Town Board meeting to order

Recite the Pledge of Allegiance

Public comment

Approve or amend the minutes of the July 15, 2019 Town Board meeting

Discussion and possible action on Village of DeForest Boundary Agreement

Discussion and possible action on DeForest Area Community Senior Center 2020 Budget

Operator's License

Town Supervisor Reports

Town Clerk's Report

 Update on Road Projects

 Farmland Preservation Purchase of Development Rights

Review and authorize payments of current town and utility bills, wages and expenses

Adjourn