



Town of Vienna Web Site Address: [www.vienna-wis.com](http://www.vienna-wis.com)

June, 2019

## Town Road Projects

The road reconstruction bid was awarded to Tri-County Paving. The three roads to be reconstructed this year are Patton Road and sections of Hickory Lane and Meadow Side Lane. In addition, prep work is scheduled later this year for Schumacher Road for the 2020 road project. Also, several meetings have been taking place regarding the flooding on Norway Grove School Road. Although this has been an abnormally wet spring, discussion on how to prevent the road from flooding are in progress.

## Donations for Waunakee Area EMS Monument

Waunakee Area EMS is raising money to build a permanent monument to honor its dedicated volunteers. The EMS Department was a 100% volunteer service for over 35 years and continues to be volunteer driven today. The men and women who have sacrificed time away from their family and friends to help ill and injured neighbors for 15 years or more will be honored on the monument. The monument will be in front of the EMS station and will consist of three marble pillars. Bronze plates will provide a brief history of the volunteer service. All volunteers serving 15 years or more will be named. The existing EMS flag poles will be moved to frame the monument and a bench to honor those who passed away while in service to the EMS may be added in the future. The cost of this memorial is estimated at \$50,000. Waunakee Area EMS serves the Villages of Waunakee and Dane and the Townships of Westport, Dane, Vienna and Springfield. Donations from local citizens and businesses to honor their neighbors who have dedicated so much of their free time to saving lives would be appreciated. 2019 marks 40 years of EMS service in the Waunakee area so this memorial is a long time coming. Please help us honor the many EMS volunteers who spent over 15 years missing meals, family events, holidays, and much more to be there in their neighbors' time of greatest need. There is a GoFundMe page for donations or you can make checks payable to Waunakee Area EMS with "Monument" in the memo line.

## Bulk Waste Event a Success

On Saturday, May 18th from 8am-12pm the town had a dumpster available for disposing bulk items such as furniture, rolled carpet (4' length maximum) mattresses, couches, cabinets and construction materials that are difficult to disregard properly. The volume collected was so much that a second dumpster had to be delivered. Thank you for participating .

## Summer is Approaching

It is that time of year when everyone is ready for some fun and sun. Students are done with school, bicyclist are on the roads and construction is in full gear. The town has received several calls regarding speeding vehicles on our roads. Please be conscious of your speed when driving, especially when approaching a blind hill or a construction zone.

## Building Permits

A building permit is required when making any changes to the original structure such as remodeling, adding a sunroom or putting up a large storage shed. The Town of Vienna also requires a permit to replace roofing or siding. If you are having any work done on your home, even an upgrade to you electric, please check to see if a permit is required. The forms are located in the town hall entrance way or on our website under the community tab.

## Roadside Mowing

Roadside ditch mowing will hopefully begin in early June. The first round should be completed by early July. The second round will include mowing the ditches out to the fence lines. A final round will be done in the fall, weather permitting. Due to the extraordinary rain fall this spring, mowing, ditch work and road work have been delayed.

# Town of Vienna Board Minutes

## May 6, 2019

The regular board meeting was called to order on Monday, May 6, 2019 at 7:00PM by Chair Marx. Supervisors Ron Rupp, Gary Endres, Steve Ruegsegger, Karen Ingalls, PW Supervisor Scott Benson and Clerk Kathy Clark were present. Also present were WTA Representative Jim Pulvermacher, Engineer Scott Anderson, Yahara Materials Representatives Chris Evans, Tim Geoghegan, Chris Kromm, Dan Krammer Attorney Mike Lawton, Residents Tyson Roessler and Lavern Wipperfurth.

### **Pledge of Allegiance was recited**

**Public Comment:** Jim Pulvermacher, VP of Dane County Towns Assoc. (Dist.6) stopped to welcome new Chair Jerry Marx and provide information on training offered by DCTA. Pulvermacher informed the board that road projects should include a letter of credit and bond to ensure the work is completed satisfactorily. Town of Springfield performs ditching on the roads the year before they are scheduled for reconstruction and widen all roads to 22' with 3' gravel shoulders.

**Approval of Minutes:** Motion by Ruegsegger, second by Rupp to approve the minutes of April 16, 2019 town board. Motion carried (5-0)

**Discussion and possible action on Evans-Yahara Materials CUP Application for Quarry:** Clark provided a brief overview of the material that was provided for review. Information included a memo from the Engineer with points to consider prior to approval and a staff report from the Village of DeForest Zoning Administrator summarizing the requirements and conditions to be met. The sites for future extractions, hours of operation, the truck routes for accessing and exiting the quarry and other main concerns were addressed in the full application. Ingalls asked about blasting in the quarry and there will be since most of the material is limestone. The reclamation plan is the additional development of the Vienna Business Park. Evans stated the property was zoned commercial and the water was brought in and looped around for future development. By having the material extracted quickly, the development could begin for more businesses to build there. Geoghegan explained the plans submitted took extensive work with details to soil testing, dust control that will be managed with water trucks on site, erosion control and a letter of intent. They are still waiting on a review from Dane County Land Conservation. Marx asked if water wells have been tested and they have not yet. This will be done once the CUP is approved. Rupp asked how far they will testing homes for blasting. They will test other residents upon request, including businesses located in the Vienna Business Park. Notices will be provided in advance of any blasting. Road improvement on Hickory Lane will be required. Hickory Lane will be photographed prior to hauling and any damage will be repaired by Yahara Materials. Anderson reviewed the points of concern listed in his memo. Fencing of the entrance will be required and berms along the ridges of the quarry will be created. Discussion followed. Motion by Ingalls, second by Rupp to recommend approval of the CUP application to include fencing of the site entrance. Motion carried (5-0)

**Discussion and possible action on 2019 Road Bids:** Road bids were received from three contractors, Payne and Dolan, Tri-County Paving and Wolf Paving. Opening occurred earlier in the day and a summary of the results were emailed to the board prior to the meeting. Tri-County was the lowest bidder. Ruegsegger asked how much was budgeted for roads projects. The total amount for the work was \$368,000, plus \$75,000 reserved in the general fund, totaling \$443,000 for roads. South Patton Road and Meadow Side Lane were the base bids and North Patton Road, Hickory Lane and undercut shouldering along Patton Road were alternate bids. Anderson provided a break-down of costs associated with each project. Meadow Side Lane was reviewed as the original plan was revised for bidding. Rupp asked about the rip rap pad material and if that is going to work. Anderson explained with proper maintenance of the culverts and grass area around them, it should last a long time and slows the water velocity down. Ruegsegger stated if North and South Patton Road and Meadow Side Lane are approved, the costs will exceed the budgeted amount so the town may need to consider borrowing funds. So why not borrow enough to complete Hickory Lane too. Rupp and Ingalls agreed with Ruegsegger to do it all. Ruegsegger asked Endres about the shouldering bid and it was too costly to consider. Endres suggested doing North and South Patton and Meadow Side Lane and if the work comes in under bid, to do Hickory Lane. Endres asked about the current debt balance. Two loans for road improvements from 2007 and 2009 matured this year. Three loans remain for the Town Hall, the road improvement loan 2018-2020, and the Maier Road loan that total \$398,787. Discussion followed. Motion by Ingalls, second by Rupp to approve Tri-County Paving for 2019 road projects for the two base bid and two alternate bids totaling \$595,062.75. Motion carried (4-1)

**Appointment of Commission Members:** Marx appointed Brian Meinholz to serve on the Plan Commission as Chair for a term of three years.

**Operator's License:** One application was submitted by Phillip 66 for review. Motion by Ruegsegger, second by Ingalls to approve the operator license application for Leah Laack. Motion carried (5-0)

**Town Supervisor Reports:** Supervisor Ruegsegger meeting with DeForest Senior Center is scheduled for Tuesday, May 7th. Supervisor Rupp's meeting with Dane-Vienna Fire was Monday, April 29<sup>th</sup>. Supervisor Ingalls' meeting with Waunakee EMS is scheduled for Thursday, May 9th. Supervisor Endres meeting with Waunakee Fire Department was Monday, April 29<sup>th</sup>. Waunakee Fire is looking for more volunteers.

**Town Clerk's Report:** Clark informed the board that due to the revaluation this year, the open book and board of review will take place later than normal. Hopefully the tax roll will be ready by end of summer and a larger than normal turn out is expected. Questions regarding assessment notices should be directed to Associated Appraisal Consultants since the town does not have a completed tax roll.

**Review and authorize payments of current town and utility bills, wages and expenses:** Motion by Ruegsegger, second by Rupp to approve the current town bills as stated and submitted in the amount of \$61,198.42; Payroll \$19,817.66; Town Bills \$40,784.18; Utility 1 \$571.21 and Utility 2 \$25.37. Motion carried (5-0)

**Adjourn:** Motion by Ruegsegger, second by Endres to adjourn. Meeting adjourned at 8:51 PM.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These draft minutes are subject to approval at the May 20, 2019 Town Board Meeting.

## Town of Vienna Board Minutes May 20, 2019

The regular board meeting was called to order on Monday, May 20, 2019 at 7:00PM by Chair Marx. Supervisors Gary Endres, Steve Ruegsegger, Karen Ingalls and Clerk Kathy Clark were present. Also present were Yahara Materials Representatives Tim Geoghegan, Chris Kromm, Residents Doug Midthun and Jack Wendtland. Supervisor Ron Rupp was excused.

**Pledge of Allegiance was recited**

**Public Comment:** None

**Approval of Minutes:** Motion by Ruegsegger, second by Ingalls to approve the minutes of May 6, 2019 town board. Motion carried (4-0)

**Discussion and possible action on 5116/5118 Easy Street CUP for Accessory Building:** Clark stated the new owner of this lot has requested to build an accessory building that exceeds the allowable size per zoning code. This was reviewed by the towns Plan Commission on May 13<sup>th</sup> which recommended approval. An application was also filed with the County and the hearing for review is scheduled for June 25<sup>th</sup>. The owner plans to build the accessory building first and then build a duplex at a later date. Motion by Endres, second by Ingalls to approve the CUP for Anthony Jakacki to build an Accessory Building. Motion carried (4-0)

**Discussion and possible action on Evans-Yahara Materials Quarry Agreement:** Clark informed the board that the application to operate the quarry went to the board on May 6<sup>th</sup> and to the ETZ Commission on May 13<sup>th</sup> and was approved. The mineral extraction agreement between the Town and Yahara Materials is the last piece to begin operation. Attorney Mitby reviewed and approved the agreement and the conditions discussed for the CUP did not change the language. Marx asked about bonding of the road and that will be provided next week. Once the reclamation permit is received, the berm will be structured using the top dirt once the digging begins. Endres asked about improving the road where the trucks will be entering and exiting onto Hickory Lane. Yahara will look at that as they work on the access road. Motion by Endres, second by Ingalls to approve the Town Agreement with Evans-Yahara Material with a follow up on the road intersection for road width and safety. Motion carried (4-0)

**Discussion and possible action on Salt Shed Roof:** Three quotes to replace the salt shed roof with a metal roof were provided and one included just repairing the ridge cap where the shingles have been coming off. After discussion, the board did not think the metal roof would be good on a salt shed. Motion by Ingalls, second by Ruegsegger to repair the ridge cap this year. Motion carried (4-0)

**Discussion and possible action on R&M Enterprise Application for Fireworks:** R&M Enterprise set up a stand last year and there were no issues. The stand is self-contained and set up next to Ehlenbach's. Motion by Ingalls, second by Endres to approve the R&M Application for Fireworks. Motion carried (4-0)

**Adoption of Resolution 5-20-19 Regarding Sale of Lot 1, CSM 6092:** This was discussed and approved at the Annual meeting held April 16<sup>th</sup> by the electors and the town board. Attorney Mitby drafted this resolution which includes the Warranty Deed and closing date for the sale. Motion by Ruegsegger, second by Ingalls to adopt Resolution 5-20-19. Motion carried (3-0) Endres abstained.

**Appointment of Commission Members:** Marx appointed Brian Meinholz to serve on the ETZ Commission and Karen Ingalls to serve on the Plan Commission.

**Operator's License:** Two applications were submitted, one by Phillip 66 and one by Pink Elephant Express for review. Motion by Ruegsegger, second by Endres to approve the operator license application for William Ripp at Pink Elephant Express. Motion carried (4-0) Motion by Endres, second by Ruegsegger to approve the operator license application for Derek Olsen at Phillips 66. Motion carried (4-0)

**Town Supervisor Reports:** Supervisor Ruegsegger meeting with DeForest Senior Center was Tuesday, May 7<sup>th</sup>. Supervisor Ingalls meeting with Waunakee EMS was Thursday, May 9<sup>th</sup>. Waunakee EMS is looking for donations to help pay for a monument for members that have served and retired. Endres stated the town has a policy not offer donations. Clark was directed to put something in the newsletter for residents interested in donating. Supervisor Endres meeting with Waunakee Fire Department may be scheduled for Tuesday, May 28<sup>th</sup>.

**Town Clerk's Report:** Clark informed the board that due to the revaluation this year, the open book and board of review will take place later than normal. Hopefully the tax roll will be ready by end of summer. A larger than normal turn out is expected.

**Review and authorize payments of current town and utility bills, wages and expenses:** Motion by Ruegsegger, second by Ingalls to approve the current town bills as stated and submitted in the amount of \$24,754.73; Payroll \$5,040.43; Town Bills \$19,457.39; Utility 1 \$125.00 and Utility 2 \$131.91. Motion carried (4-0)

**Adjourn:** Motion by Ruegsegger, second by Endres to adjourn. Meeting adjourned at 7:50 PM.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These draft minutes are subject to approval at the May 20, 2019 Town Board Meeting.

**Vienna Town Board Meeting Agenda**  
**Monday, June 3, 2019**

The Vienna Town Board will meet on Monday, June 3, 2019 at 7PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

Call the Town Board meeting to order

Recite the Pledge of Allegiance

Public comment

Approve or amend the minutes of the May 20, 2019 Town Board meeting

Discussion and possible action on Deforest-Vienna Land Division Review Delegation Agreement

Discussion and possible action on Office Computer Services

Operator's License

Town Supervisor Reports

Town Clerk's Report

Norway Grove School Road Closures

2019 Road Projects

Review and authorize payments of current town and utility bills, wages and expenses

Adjourn