



Town of Vienna Web Site Address: www.vienna-wis.com

July, 2019

Real Estate Tax Payments

Just a reminder that the second installment of property tax is due Wednesday, July 31, 2019. The second installment payments are made directly to the Dane County Treasurer. We cannot accept or process these payments at our office. You should have received a reminder notice by now from the Dane County Treasurer. If you haven't and need to look up what amount you owe, you can log into Access Dane at www.accessdane.countyofdane.com website and look up your tax information. If you do not have computer access, feel free to contact the office and we will assist you with that information.

River Valley Land Surveying

River Valley Land Surveying has been contracted by Dane County to locate all the coordinate markers (which are located in the road) throughout the township. They will be removing the markers and putting spikes to shoot location coordinates. The markers then will be replaced. This process will continue throughout the summer and there might be times they need to access private landowners property.

Road Construction Delayed

Patton Road reconstruction was supposed to begin in June but due to scheduling and weather, it was delayed until early July. Tri-County Paving will be doing the work. Also scheduled is repair work on Meadow Side Lane and on Hickory Lane. Madigan Road is scheduled to have wedging performed in sections that have deep ruts and seal coating will also take place on Cake Parkway and Cuba Valley Road

July 4th Celebration Events

DeForest Windsor Area July 4th Family Celebration will be held at Fireman's Park. This is a two day event and the park opens on Wednesday July 3rd at 6:00PM. On Thursday July 4th, the parade starts at 10:30 AM and the park opens at 11:30AM with many events scheduled throughout the day. Waunakee's WaunaBoom Family Celebration will be held at Ripp Park on July 4th from 2:00PM to 10:30PM. A fireworks display will take place at dusk!

Office Hours

The office will be closed Thursday, July 4th in recognition of Independence Day and Friday, July 5th as an extended weekend. We try to plan days off in advance, especially during an election but from time to time unexpected changes occur in our schedule. When this happens, a notice is posted on the front door entrance with contact information. Information is also placed on our website and Facebook page.

Public Hearing Notice

PLEASE TAKE NOTICE that the Capital Area Regional Planning Commission will hold a public hearing convening at 7:00PM on July 11, 2019, at the Village of Dane Hall, 102 W. Main Street, Dane, Wisconsin, for the purpose of public input on a proposed amendment to the Dane County Water Quality Plan revising the sewer service area boundary and environmental corridors in the Dane Urban Service Area. The proposed amendment is located in the Waunakee Marsh-Sixmile Creek watershed. It includes the addition of approximately 28.1 acres of land, including approximately 9.7 acres of proposed environmental corridor, for a net of approximately 18.4 developable acres to the Dane Urban Service Area. The application request has been posted on the plan amendment page of the CARPC website. For information or questions, contact Mike Rupiper at MikeR@CapitalAreaRPC.org or 608-266-9283.

Brush Site Hours for July

The brush site will be open on the following dates and times. Saturday, July 6th from 9AM to 2PM and Wednesday, July 10th from 4PM to 7PM. It will be open again on Saturday, July 20th from 9AM to 2PM and Wednesday, July 24th from 4PM to 7PM. Also, the key is available at the office during regular office hours Monday –Friday, 8AM to 4PM.

Town of Vienna Board Minutes June 3, 2019

The regular meeting was called to order on Monday, June 3, 2019 at 7:00PM by Chairman Jerry Marx. Supervisors Ron Rupp, Gary Endres, Steve Ruessegger, Karen Ingalls and Clerk Kathy Clark were present.

Pledge of Allegiance was recited

Public Comment: None

Approval of Minutes: Motion by Ruessegger, second by Ingalls to approve the minutes of May 20, 2019 town board. Motion carried (4-0). Rupp abstained.

Discussion and possible action on DeForest-Vienna Land Division Review Delegation Agreement: Clark informed the board that this agreement has been in the works since beginning of March, when the 2014 Boundary Agreement expired. That agreement defined the Village and Town's growth areas, with language regarding shared utilities and the review process of land division or use within the ETZ territory. The Village recommended that a simple agreement be drafted in place of amending the 2014 agreement as some of the language was no longer necessary. Clark sent this onto Attorney Mitby to work on a draft. Currently the draft copy only addresses the review process. Clark suggested that certain language be added to the draft for future land use and shared utilities. Discussion followed. Board directed Clark to move forward with Attorney Mitby on drafting an agreement.

Discussion and possible action on Office Computer Services: The computers in the office were replaced with new processors and monitors last year. This February, as part of the annual maintenance, it was discovered that the available network space on the server was at its limit so we had to purchase a new server. This took some time, resetting the computers, transferring files and since then, there has been issues accessing the network drives, accessing Quick Books and other programs. It is not a daily occurrence but happens enough times were an hour or two in the morning is absorbed working on network issues. Ruessegger asked why Windows 7 was purchased when it is not going to be supported in six months and why the server was replaced with older or used equipment. Clark did not have the answers but will conference the IT representative with Ruessegger to follow up on this.

Operator's License: None

Town Supervisor Reports: Supervisor Ruessegger meeting with DeForest Senior Center is scheduled for Tuesday, June 11. Ruessegger met with the Director to discuss new computers and network system for the Center. Supervisor Rupp's meeting with Dane-Vienna Fire for May was cancelled due to Memorial Day. Supervisor Ingall's meeting with Waunakee EMS is scheduled for Thursday, June 13th. Supervisor Endres meeting with Waunakee Fire Department was cancelled for May due to Memorial Day.

Town Clerk's Report: Clark informed the board that Norway Grove School Road had flooded and was closed again last week. A meeting was held with the town's engineer to discuss options to correct the flooding in the future. Once the review process has been completed, another meeting will be scheduled to evaluate costs per option presented. Also a pre-construction meeting was held Thursday, May 30th to review the road projects with Tri-County Paving.

Patton Road will commence at the end of June, with Meadow Side Lane and Hickory Lane to follow. before moving forward. Scott's Construction provided a cost estimate for seal coating. After review, it was decided wedging some of these roads should be completed first. Clark was directed to bid that work out

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Ruessegger, second by Rupp to approve the current town bills as stated and submitted in the amount of \$24,591.66; Payroll \$15,000.24; Town Bills \$8,927.87; Utility 1 \$513.18 and Utility 2 \$150.37. Motion carried (5-0)

Adjourn: Motion by Ruessegger, second by Rupp to adjourn. Motion carried (5-0) Meeting adjourned at 7:59 PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the June 17, 2019 Town Board Meeting

Town of Vienna Board Minutes June 17, 2019

The regular meeting was called to order on Monday, June 17, 2019 at 7:00PM by Chairman Jerry Marx. Supervisors Ron Rupp, Gary Endres, Steve Ruessegger, Karen Ingalls and Clerk Kathy Clark were present. Also present resident Charles Linde.

Pledge of Allegiance was recited

Public Comment: Charles Linde expressed concern with the drainage ditch 22 that flows behind Truck Country on Cake Parkway and runs up to and under the west side of the interstate. This was cleaned out a few years ago but it has filled in by the fencing under the interstate and is causing the water to flow onto his land that runs along the side of it. Clark will contact the DOT to request they clean that area out.

Approval of Minutes: Motion by Ruessegger, second by Rupp to approve the minutes of June 3, 2019 town board. Motion carried (5-0)

Discussion and possible action on Norway Grove School Road flooding: Marx had a meeting with Madison Sand Gravel, the Engineer and Scott Benson to review the drainage ditch along Norway Grove School Road. The Engineer was going to review the elevations at the main points of the water flow. A larger culvert needs to be put in to allow the water to flow evenly and continue past the point where the 12" pipe gets backed up. Marx and Benson cleaned out the culvert on Patton Road as it was filled with debris. More of the drainage ditch needs to be cleaned out, especially when it flows through the woods before reaching County Road I. More of the drainage ditch needs to be cleaned out, especially when it flows through the woods before reaching County Road I. Discussion on cleaning out the ditches, size of culverts to be put in and the best way to get the water to flow properly to avoid future flooding took place. Endres directed Clark contact the drainage district to find out if the Town can put a larger culvert in to increase the water flow. Rupp suggested a 5' or 6' squashed culvert be used. Discussion followed. The board agreed to continue gathering information with cost estimates for review at the next meeting.

Discussion and possible action on Village of DeForest Boundary Agreement: Clark provided a brief explanation on the status of the agreement. Attorney Mitby provided a draft copy amending the 2014 agreement with reference to update the territorial map. The Village had expressed they had no interest in amending the 2014 agreement. The board directed Clark to submit the draft agreement to the Village of DeForest and see what response is received.

Discussion and possible action on ETF Health Insurance Program: Clark explained that the State is requiring a signed agreement to continue participating in the state plan for health benefits. Based on past review of other plans, the state program is the most affordable. Motion by Ingalls, second by Rupp to approve the participation of benefits through the state ETF health insurance program. Motion carried (5-0)

Discussion and possible action on Annual Liquor License Applications: A list of seven businesses requesting the approval of their 2019-2020 Liquor License renewals was submitted for review along with six new operators' applications and renewals of existing Operator's licenses. Background checks concluded there were no issues or reasons to deny their request. Motion by Endres, second by Rupp to approve both lists as submitted. Motion carried (5-0)

Operator's License: None

Town Supervisor Reports: Supervisor Ruegsegger meeting with DeForest Senior Center was Tuesday, June 11th. Ruegsegger. The Senior Center is working on next year's budget. Supervisor Rupp meeting with Dane-Vienna Fire is scheduled for Monday, June 24th. Supervisor Ingalls meeting with Waunakee EMS was Thursday, June 13th. An open house to unveil the new monument recognizing the EMS participants is scheduled for June 26 at 6:30pm. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, June 24th.

Town Clerk's Report: Clark informed the board that a bid notice for wedding was published this last Thursday and will publish again this Thursday. The bids are due on Wednesday, June 26th and will be opened on Thursday, June 27th at 10am. Also, the start of construction on Patton Road has been moved out until July by Tri-County Paving.

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Rupp, second by Ingalls to approve the current town bills as stated and submitted in the amount of \$23,312.76; Payroll \$5,031.55; Town Bills \$16,529.41; Utility 1 \$1,727.00 and Utility 2 \$24.80. Motion carried (5-0)

Adjourn: Motion by Endres, second by Rupp to adjourn. Motion carried (5-0). Meeting adjourned at 8:09 PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the July 1, 2019 Town Board Meeting

Town of Vienna Plan Commission Minutes Monday, May 13, 2019

The Town of Vienna Plan Commission meeting was called to order at 7:00 P.M. by Chair Brian Meinholz.

Commissioners Todd Mallon, Jim Koch and Clerk Kathy Clark were present. Also present were members of the Spahn family, Applicant Anthony Jakacki, Invenergy Representatives Kim Egan and Aidan O'Connor along with a many residents. Cathleen Heath was excused.

Recite the Pledge of Allegiance

Public comment: None

Approve the minutes: Motion by Mallon, second by Koch to approve the minutes for the February 6, 2019 Plan Commission meeting. Motion carried (3-0).

Discussion and possible recommendation on 5116 -5118 Easy Street CUP Application: Meinholz explained that the owner Jakacki, has requested a CUP to build a larger accessory building than the standard allowed for zoning. Mallon stated he had to go through this with this process and Dane County was not very supportive. Jakacki explained he had met with Dane County and they seemed okay with it as long as the Town was. The location is not surrounded homes like Mallon's home. Koch asked about the building of a duplex and two driveways. Based on the zoning of the lot, the duplex is allowed the town allows two driveways. Motion by Koch, second by Mallon to recommend approval of the CUP Application based on Dane County review and approval with any conditions stated. Motion carried (3-0)

Discussion on Additional Land Division for Lawrence Spahn: The family explained they were in the early stage of estate planning and wanted to know if any more land splits could take place. Meinholz explained that there was no longer any more splits allowed based on the town's comprehensive plan of one split per 75 acres.

Discussion on Solar Panels: Clark informed everyone that the town's attorney requested this topic be put on the agenda for an open discussion due to the volume of questions received from residents. Once Invenergy (the Solar Company) heard there was a discussion on this, the representative stopped in the office to discuss the plan. The three year process begins with acquiring land rights, applying for a CUP application with Dane County and filing for permission with the Public Service Commission (PSC). The land will remain zoned as agricultural and the leases are 25 years long with a renewal of 25 years, if possible. At this time, individual land owners are meeting with Egan of Invenergy. The goal is to lease up to 2,500 acres of contiguous land near the MGE Substation located on Patton Road. The solar panels are about 3'x7' each and produce power from the sun. The panels automatically track the sun throughout the day and transmit it to the substation. An example of this would be the Badger Hollow Solar project in Iowa County that just got approved. Clark pulled this up on the computer to demonstrate the solar field outlay. Open discussion took place. This project is in the beginning stage as currently there are no land contracts in place.

Adjourn: Motion by Koch, second by Mallon to adjourn. Motion carried (3-0) Meeting was adjourned at 8:02PM

Prepared by: Kathleen Clark, Clerk

Note: These draft minutes are subject to approval at the next Plan Commission Meeting.

Vienna Town Board Meeting Agenda Monday, July 1, 2019

The Vienna Town Board will meet on Monday, July 1, 2019 at 7PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

- Call the Town Board meeting to order
- Recite the Pledge of Allegiance
- Public comment
- Approve or amend the minutes of the June 17, 2019 Town Board meeting
- Discussion and possible action on Norway Grove School Road flooding
- Discussion and possible action on DeForest-Vienna Boundary Agreement
- Discussion and possible action on 2018 Compliance Maintenance Annual Report UD 1&2
- Discussion and possible action on Traffic Speed Board
- Operator's License
- Town Supervisor Reports
- Town Clerk's Report
 - Update on meeting with Village of Waunakee
- Review and authorize payments of current town and utility bills, wages and expenses
- Adjourn