



Town of Vienna Web Site Address: www.vienna-wis.com

April, 2019

April Election

The Spring Election will be held on **Tuesday, April 2, 2019**. Polls will be open from 7:00AM to 8:00PM. Races on the ballot include Justice of the Supreme Court, Appeals Judge, Circuit Court Judge, Town Board Chairman (write -in) Town Supervisor Steve Ruegsegger and Karen Ingalls (both incumbents) and Town Treasurer Nicole Roessler (incumbent). Also, DeForest, Lodi, Poynette and Waunakee School District have Board Races, with two DeForest School District Referendums. Sample ballots by school district are posted in the Town Hall vestibule and on the Town website under the Election tab.

New Brush Site Days and Hours

On **Saturday, April 6, 2019** the Town of Vienna Brush Site will open for the season. The brush site will be open as usual on the 1st and 3rd Saturday of every month until November 20, 2019. New this year will be the hours the site will be open. The new hours will be Saturday, from 9AM-2PM and the following Wednesday from the hours of 4PM-7PM. The key will no longer be available in the vestibule but it will be available in the office during business hours upon requests. An example of the new hours is:

Saturday, April 6th 9AM to 2PM and Wednesday, April 10th 4PM to 7PM

Saturday, April 20th 9AM to 2PM and Wednesday, April 24th 4 PM to 7PM

The days and dates that the brush site is open have been entered on our website calendar. We hope these new hours will be more accommodating to your schedule.

Electronics Recycling Program

We will be having our electronics recycling day on **Saturday, April 13, 2019 from 8:00 AM to Noon**. We will be using the cold storage building with driveway access off Norway Grove Road. Items accepted for recycling include: Desktop and laptop computers, computer printers, fax machines, scanners, copiers, computer monitors, televisions, keyboards, DVD players, VCRs and cell phones. **Please do not bring dehumidifiers or other appliances**. We will not be able to take items in advance, so if you are unable to make it on April 13th, please make arrangements with a family member or neighbor to have them drop the items off for you. This free recycling event is limited to Town of Vienna residents.

Annual Town Board Meeting

The 170th Annual Meeting of the Town of Vienna Electors will be held **Tuesday April 16, 2019 at 6:30 PM** at the Vienna Town Hall. This annual meeting is the one opportunity to hear reports on how each department is doing and allows the residents to vote on any items discussed that require an action whether it is an approval or denial. The regular board meeting will be held immediately following the Annual Meeting.

Windsor-Vienna ETJ Boundary Agreement

A public hearing will be held on April 16, 2019 at our regular board meeting to review the proposed amended territorial agreement held with Village of Windsor. Notices were sent to all residents that are located in the ETJ (extraterritorial jurisdiction). This amendment is due to the fact that the Village of Windsor no longer owns the land adjacent to our boundary, located in the south-east corner of town. That land was annexed by the Village of DeForest. Therefore the agreement had to be amended and Village of Windsor will no longer have jurisdiction for planning and zoning review in the section of town. Please contact the office if you have any questions regarding this formal procedure.

Town of Vienna Board Minutes

March 4, 2019

The regular meeting was called to order on Monday, March 4, 2019 at 7:00PM by Chairman Breggeman. Supervisors Gary Endres, Ron Rupp, Steve Ruegsegger, PW Supervisor Scott Benson and Clerk Kathy Clark were present. Also present were CTS Owner's Paul Munz, Terry Wenger and Pink Elephant Express buyer Kuljeet Brar. Supervisor Karen Ingalls was excused.

Pledge of Allegiance was recited

Public Comment: Terry Wenger informed the members he had purchased the CTS LLC, Norway Grove Park Incorporated and the two quarry operations from Paul Munz. The reclamation plan for the Norway Grove Park took place. Wenger bought a larger grinder so they can grind up larger stumps and items coming in. Wenger also bought a new crusher for the asphalt plant and quarry operations. Munz stated he wanted to keep the business with a local owner that would have a vested interest in the town. All the bonds stay in place and when it's time to renew, they will be completed by Wenger. Ruegsegger asked about the shooting of Coyotes near his home and if it is legal. Landowners need to give permission and DNR regulates this.

Approval of Minutes: Motion by Rupp, second by Ruegsegger to approve the minutes of February 18, 2019 town board. Motion carried (4-0).

Discussion and possible action on Digester Agreement with Clean Fuel Partners: Clark had received an email from owner John Haeckel with two concerns with the proposed agreement. The burden for road repair had shifted from the town to the facility and it was his understanding the PILOT was in place for this. Also, language to completely fence the facility was added into the agreement which would be very costly. Endres stated the Waunakee Fire indicated the Federal and State would do the inspections but would like a tour of it. The board did not feel the fence was not necessary and maybe propose a bond for the roads. The increase of the PILOT should keep up with the costs for Fire and EMS protection. Endres mentioned language regarding seasonal weight limits on the roads. This needs to be revised. Clark will follow up with Mitby regarding the changes to the agreement.

Discussion and possible action on Resolution 03-04-19 Adoption of Revised Dane County Zoning Ordinance: Dane County has approved and implemented the new Chapter 10 Rezoning Ordinance. Local municipalities need to either adopt this by resolution or not adopt it and implement their own rezoning ordinance. Motion by Endres, second by Ruegsegger to adopt Resolution 3-14-19 of Revised Dane County Zoning Ordinance. Motion (4-0)

Discussion and possible action on Pink Elephant Express, LLC Liquor License Application: The new owner of Pink Elephant Express was present, who also owns the Exxon in town. There have been no past

issues with Exxon and all the forms were completed properly for this transaction. Motion by Ruegsegger, second by Rupp to approve the liquor license application and transfer of ownership. Motion carried (4-0)

Discussion and possible action on new Brush Site Hours: Clark had a schedule of dates for the first and third Saturday of each month, starting in April, and the following Wednesday of each Saturday. The thought was to change Saturday from eight hours to five hours and open on Wednesday's for three hours so residents would have access. Saturday hours would be from 9am-2pm and Wednesday from 4pm-7pm to avoid it getting dark in the evenings. It will also be open in November. Motion by Rupp, second by Ruegsegger to approve the new hours for the brush site. Motion carried (4-0)

Operator's License: One application was submitted by Tiger Mart for review. Motion by Ruegsegger, second by Endres to approve the operator license application for Laura Parrish. Motion carried (4-0)

Town Supervisor Reports: Supervisor Ruegsegger had a special meeting for the DeForest Senior Center on February 28th. The current alarm is old and hard to repair so it was approved to purchase a new one. Supervisor Rupp's meeting with the Dane-Vienna Fire was Monday, February 25th. No new business to report. Supervisor Endres meeting with Waunakee Fire Department as Monday, February 25th. They were able to sell the old air packs to other fire departments.

Town Clerk's Report:

Clark informed the board that an annual maintenance check on the computer equipment since the office has been receiving a message that there was insufficient space to save document. It was determined the network server is almost out of storage space and the switch is bad. The replacement of these two will cost \$4,200 which was not budgeted for but is necessary to replace. Also, the Village of DeForest sent a letter regarding the renewal of the Intergovernmental Agreement. If there are no objections, Clark will follow up and move forward on this.

Last, Wingra Stone still has an outstanding invoice for the annual quarry fee. Clark will contact the Maier's to try and get this paid.

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Ruegsegger, second by Rupp to approve the current town bills as stated and submitted in the amount of \$288,024.91; Payroll \$17,405.54; Town Bills \$260,970.78; Utility 1 \$9,623.22 and Utility 2 \$25.37. Motion carried (4-0)

Adjourn: Motion by Endres, second by Rupp to adjourn. Meeting adjourned at 7:43 PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the March 18, 2019 Town Board Meeting.

Town of Vienna Board Minutes

March 18, 2019

The regular meeting was called to order on Monday, March 18, 2019 at 7:00PM by Chairman Breggeman. Supervisors Gary Endres, Ron Rupp, Karen Ingalls, PW Supervisor Scott Benson and Clerk Kathy Clark were present. Also present was Resident Jerry Marx. Supervisor Steve Ruegsegger was excused.

Pledge of Allegiance was recited

Public Comment: Marx raised concern with the flooded water located on Norway Grove School Road. Endres suggested replacing some of the culverts or putting in larger ones so the water will flow in the proper direction and not back up. Breggeman stated the water used to go through the 5' culvert but not anymore. Discussion followed.

Approval of Minutes: Motion by Rupp, second by Endres to approve the minutes of March 4, 2019 town board. Motion carried (4-0).

Discussion and possible action on Digester Agreement with Clean Fuel Partners: Clark informed the board that Haeckel, Clean Fuel CEO, agreed to increase the PILOT by 3% annually and the town taking full responsibility of repair and maintenance on the road. Clark will contact Mitby to update the language in the agreement. A possible final version will be presented at the next board meeting.

Discussion and possible action on Resolution 03-18-19 to approve the Transfer of Agreements with CTS, Inc.: The current agreement with CTS states an Assignment, Transfer or Sale during the term must be approved by a Town Resolution. Breggeman questioned section 15 of the agreement that no blasting or crushing shall be allowed without written approval from the town. Since they have been crushing for some time, Clark will seek out information whether they did get permission. Motion by Endres, second by Ingalls to approve Resolution 3-18-19 to approve the Transfer of Agreements with CTS, Inc. Motion (4-0)

Discussion and possible action on Uncle Bucks Fireworks Application: Greg Holtz, owner of Uncle Bucks, submitted an application to set up a fireworks stand at the Pink Elephant. It would open on May 20th for Memorial Day, close up and open again in June for July 4th holiday. Rupp asked if this was the same vendor that operated there last year and if there was any issues. There were not. Clark will contact DeForest Fire Inspector to inspect the site prior to opening. Motion by Rupp, second by Ingalls to approve Uncle Bucks Fireworks Application. Motion carried (4-0)

Operator's License: One application was submitted by Tiger Mart for review. Motion by Endres, second by Ingalls to approve the operator license application for Deborah Grimesey. Motion carried (4-0)

Town Supervisor Reports: Supervisor Rupp's meeting with the Dane-Vienna Fire is scheduled for Monday, March 25th. No new business to report. Supervisor Ingall's meeting with Waunakee EMS was last Thursday, March 14th. No new business to report.

Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, March 25th.

Town Clerk's Report: Clark informed the board that Breggeman will not be at the April 1st meeting. Ingalls nominated Rupp to officiate the meeting as acting Chair. The Annual Meeting is scheduled Tuesday, April 16th. The annual meeting will commence at 6:30pm and the regular board will immediately follow. Clark asked if the board would like Johnson Block to present financials. It was decided they would receive the annual reports and follow up with Johnson Block if needed with any questions. Benson reported that UD1 lift station was flooded last week. The pump failed due to the flooding but the second pump continued to run. Benson stated the motors are 25HP and are both working again. His concern is with its future operation, maintenance and costs. During discussion, several questions were raised so this will be put on the next agenda for further discussion. Benson reported on the roads that flooded and damages caused from this. Norway Grove School Road is still flooded causing trucks to use Patton Road instead of Highway I. Clark suggested the board tour roads. Benson said Patton, Schumacher, Madigan and Clemens should be reviewed for final determination on road projects. Benson is going to post weight limits signs in the morning since the frost is starting to lift.

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Rupp, second by Ingalls to approve the current town bills as stated and submitted in the amount of \$31,945.54; Payroll \$5,459.19; Town Bills \$25,180.22; Utility 1 \$1,179.15 and Utility 2 \$126.98. Motion carried (4-0)

Adjourn: Motion by Rupp, second by Endres to adjourn. Meeting adjourned at 7:39 PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the April 1, 2019 Town Board Meeting.

Office Closure

The office will be closed for a few hours late morning on Wednesday, April 3rd to deliver election results. On Friday, April 5th, the office will be closed for the day.

Road Work Begins

As the weather gets warmer, road work and construction begins. This year, sections of Patton Road will be reconstructed and repaved south of Highway V to Easy Street. Some work will also take place on Meadow Side Lane. This winter really took a toll on many of our roads, creating edging to break away and pot holes everywhere. We will be patching and filling in these areas as quickly as possible. Please be considerate and pass with care when approaching road work.

**Vienna Town Board Meeting Agenda
Monday, April 1, 2019**

The Vienna Town Board will meet on Monday, April 1, 2019 at 7PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

Call the Town Board meeting to order

Recite the Pledge of Allegiance

Public comment

Approve or amend the minutes of the March 18, 2019 Town Board meeting

Discussion and possible action on UD1 Lift Station-Scott Anderson, Engineer

Discussion on 2019 Road Projects

Discussion and possible action on Digester Agreement with Clean Fuel Partners

Review of proposed offer to sell land located on Highway V, parcel 090916493202

Operator's License

Town Supervisor Reports

Town Clerk's Report

Annual Town Meeting April 16th at 6:30 PM; Regular board meeting to follow

Review and authorize payments of current town and utility bills, wages and expenses

Adjourn