



Town of Vienna Web Site Address: www.vienna-wis.com

December, 2018

November 6 Election Results

Governor/Lieutenant Governor

Scott Walker/Rebecca Kleefisch 397

Tony Evers/Madela Barnes 419

State Treasurer

Travis Hartwig 376

Sarah Godlewski 398

Attorney General

Brad Schimel 409

Josh Kaul 394

United States Senator

Leah Vukmir 370

Tammy Baldwin 452

Secretary of State

Jay Schroeder 373

Doug La Follette 424

Representative in Congress District 2

Mark Pocan 554

Results of all candidates offices can be found on our town website under the election tab

Nomination Papers

There are four offices up for reelection this year. The Treasurer, Board Chair and two Supervisors will be on the ballot this April. If you are interested in running, please contact the office. The first day to circulate nomination papers is Saturday, December 1st. Papers can be picked up at Town Hall or printed off the Town's website. The completed packet needs to be filed in Clerk's office no later than 5PM, Wednesday, January 2nd.

Town Budget Passes

The 2019 Town Budget was passed at the Annual Budget meeting on November 19, 2018. The local mill rate will stay the same at 2.835/1,000 of assessed value. Copies of the 2019 budget are available on the Town's Website and at the Town Hall.

Utility District 2 Rates

The 2019 Budget for Utility District 2 was passed at the Annual Meeting on November 5, 2018. Residents in Utility District 2 will **not** see an increase in sewer rates. The rate for residents in Windsor Prairie will remain the same at \$185 per year. The rate for residents in Hickory Meadows, Nature Valley and Lantern Hollow will remain the same at \$245 per year.

Payne & Dolan Meeting

The Annual Payne & Dolan Quarry Advisory Committee meeting will be held on Monday, December 3, 2018 at 6:30 PM at Vienna town hall. Residents with questions or concerns about the operation of the plant are encouraged to attend. If anyone is unable to attend but would like an issue addressed, please contact the office prior to the meeting.

Tax Collection Information Office Hours and Tips

Property tax bills will be mailed as soon as they are available, but no later than Monday, December 17, 2018. Town Treasurer Nicole Roessler will be in the office for in-person tax collection on the following dates/times in December and January:

Monday, Dec. 31, 2018 8:30AM - 12:30PM

Thursday, Jan. 31 2019 8:30AM - 2:00PM

Please refer to the Treasures letter for further information and additional hours of tax collection. A drop box is available inside the Town Hall vestibule 24 hours per day. If you drop off your payment and would like a receipt mailed back, enclose a self-addressed stamped envelope. Escrow checks from mortgage companies must be signed by **EACH PERSON** whose name is on the front of the check. Also, when writing a personal check, make sure the number written in the box matches the amount written in words on the legal line of the check. Special Assessments and Special Charges are due with the first installment. Remember to include your contact information if dropping off or mailing your payment for any questions that may occur.

Town of Vienna Utility District No. 2 Minutes Monday, November 5, 2018

The meeting was called to order at 6:45 PM by Chairman Lonnie Breggeman. Supervisors Steve Ruegsegger, Ron Rupp Gary Endres were present. Also present were Clerk, Kathy Clark, Road Supervisor Scott Benson, and Resident Shawn Haney. Supervisor Karen Ingalls arrived at 6:51 PM

Public comment: None

Approve or amend minutes of the November 6, 2017 meeting: Motion by Ruegsegger, second by Rupp to approve the minutes from the November 6, 2017 Utility District 2 annual meeting. Motion carried (4-0)

Present the Proposed 2019 Utility District 2 Budget: Clark provided copies of the proposed 2019 budget and last years adopted budget for review. Overall, an increase of \$1,400 was proposed for revenue and expenses. This was mainly due to an increase in Madison Metropolitan Sewerage District annual fee in the amount of \$1,071. There was also a slight increase for financial filings and maintenance.

Discuss the Financial Condition of Utility District 2: Utility District 2 is in good financial condition. A bank report was provided reflecting the balances in the checking and investment accounts. The UD 2 checking account has a balance has \$34,817 and the UD 2 investment account has a balance of \$114,818 to date. The investment account retains this balance as a reserve for maintenance or repair to the UD 2 lift station.

Discuss the Operation and Maintenance of the UD2 Lift Station: Clark informed the board that the lift station continues to call weekly with a low level alarm. This is due to the pump continuing to siphon during the day when water volume decreases. Benson informed the board that the levels were high last week but once it completed a cycle, it returned to normal levels. Clark stated the alarm system is working and there have been no issues.

Discussion and possible action to approve the proposed 2019 Utility District 2 Budget: Clark presented the proposed 2018 budget for Utility District 2. There was an increase in the Madison Metro Sewer fees but based on the financial condition and reduced expenses over the last two years, Clark suggested keeping the rates the same as 2016 and 2017 for the residents. The rate for Utility District 2A is \$185. The rate for Utility District 2B is \$245. Motion by Ruegsegger, second by Ingalls to approve the 2018 Utility District 2 budget and rates. Motion carried (4-0)

Adjourn: Motion by Ruegsegger, second by Rupp to adjourn the meeting. Meeting was adjourned at 6:54PM

Prepared by: Kathleen Clark, Clerk

Note: These draft minutes are subject to approval at the 2019 Utility District 2 Budget Meeting.

Town of Vienna Board Minutes November 5, 2018

The regular meeting was called to order on Monday, November 5, 2018 at 7:00 PM by Chairman Breggeman. Supervisors Gary Endres, Karen Ingalls, Ron Rupp and Steve Ruegsegger were present. Also present were Road Supervisor Scott Benson, Resident Shawn Haney and Clerk, Kathy Clark.

Pledge of Allegiance was recited

Public Comment: None

Approval of Minutes: Motion by Rupp, second by Ruegsegger to approve the minutes of October 15, 2018 town board and budget meetings. Motion carried (5-0).

Discussion and possible action on Amended Cemetery Ordinance #10-01-18-1: Clark informed the board that Attorney Mitby made some revisions to this Ordinance after the last meeting. Mitby recommended amending the first copy to add in language that referred to the state statutes that the Ordinance is based on. The final ordinance as presented would formally regulate the town's governance for both Union and Matsen cemetery. Endres asked about the maintenance of trees and bushes. The trees in Union Cemetery are Ashburn and are mostly dead. Ingalls suggested finding someone looking for firewood. Endres knows someone that might be interested and suggested going forward when the ground freezes. Motion by Ruegsegger, second by Rupp to approve Cemetery Ordinance #10-01-18-1 as amended. Motion carried (5-0)

Discussion and possible action on Amended Resolution #10-15-18 Cemetery Appointment: The resolution was amended by Attorney Mitby too with references to the state statute. Upon review, it was noted the signature date needed to be changed. Motion by Endres, second by Rupp to table Amended Resolution 10-15-18 until next meeting. Motion carried (5-0)

Discussion and possible action on 2019 General Fund budget amendments: Clark reviewed the changes made from the last meeting. There will be a resolution in December to amend 2018 budget for funds received that were not included and expenses that exceeded the original budget amount such as Road Outlay. The cemetery expense line item was increased for a survey that may be required for Matsen. Endres requested the loan items include more of a detailed description.

Discussion and possible action on International Plow Truck: Clark provided minutes from the board meeting on June, 2017 when this was first discussed by the board. Also minutes from the Equipment Advisory meetings in March and July of 2018 were provided when discussion of all equipment status took place, including the third plow truck. The recommendation was to keep the third plow truck since it had been used several times in the last year. This was never presented or acted upon by the board until now. Motion by Ingalls, second by Ruegsegger to keep the International Plow truck. Motion carried (5-0)

Operator's License: None

Town Supervisor Reports: Supervisor Ruegsegger meeting with the DeForest Senior Center is scheduled for Tuesday, November 13th. Supervisor Rupp meeting with the Dane-Vienna Fire was Monday, October 29th. Supervisor Ingalls meeting with Waunakee EMS was Thursday, October 18th. They will be pursuing a new employee. Supervisor Endres meeting with Waunakee Fire Department was cancelled.

Town Clerk's Report: Clark reminded the board that the Annual budget public hearing is scheduled for November 19th at 6:30PM. The regular board meeting will begin immediately following the public hearing. Also, the Plan Commission will meet on Monday, November 12th at 7PM.

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Rupp, second by Ruegsegger to approve the current town bills as stated and submitted in the amount of \$117,706.64; Payroll \$17,153.75; Town Bills \$73,469.12; Utility 1 \$17,625.24 and Utility 2 \$9,458.53. Motion carried (5-0)

Adjourn: Motion by Ruegsegger, second by Rupp to adjourn. Meeting adjourned at 7:42 PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the November 19, 2018 Town Board Meeting.

Town of Vienna Board Minutes November 19, 2018

The regular meeting was called to order on Monday, November 19, 2018 at 6:50 PM by Chairman Breggeman. Supervisors Gary Endres, Karen Ingalls, Ron Rupp and Steve Ruegsegger were present. Also present were Surveyor Dan Paulson, Vienna Deforest LLC owners Randy & Kari Eggert, Road Supervisor Scott Benson, Treasurer Nikki Roessler, Clerk, Kathy Clark.

Pledge of Allegiance was recited

Public Comment: None

Approval of Minutes: Motion by Ruegsegger, second by Rupp to approve the minutes of November 5, 2018 town board and budget meetings. Motion carried (5-0).

Discussion and possible action on Vienna DeForest LLC Rezone and CSM: Clark informed the board that the application for the rezone was to combine two parcels, currently one zoned Agricultural and one zoned Industrial, into one parcel zoned for Business Commercial. Paulson explained there were three items the Village of Deforest recommended that should be discussed. The first was a 75' wetland buffer but it was requested to allow DNR to make that determination. The second was requiring a cul-de-sac at the end of Elephant Trail and the third item was no access off Hickory Lane. These items were discussed at the Plan Commission on November 12th and they felt the request were reasonable and recommended approval without requirements. The town board agreed without these requirements the land would be more marketable. Discussion followed. Motion by Ingalls, second by Endres to approve Vienna DeForest LLC application for Rezone and CSM as submitted. Motion carried (5-0)

Discussion and possible action on maintenance of Cemeteries and Parks: Clark reviewed the proposals received for lawn maintenance next year for the cemeteries and parks. Six requests were made and only two were received back, one from B's AR Outdoors and Extreme Lawns. The costs provided were per mowing and funds were budgeted for outsourcing. Also, two bids were discussed for taking down the six dead Ash trees in Union Cemetery. The main question is whether the costs were reasonable enough to hire out some of the mowing for the Patrolmen. The board agreed the time involved is about an hour an acre. Endres stated the costs were cheaper than what the town can do, providing more time for ditch mowing and road work. Discussion followed. Motion by Rupp, second by Ruegsegger to table for more information and future review. Motion carried (5-0)

Discussion and possible action on Amended Resolution #10-15-18 Cemetery Appointment: This resolution was tabled at the last meeting for a correction. Motion by Ingalls, second by Rupp to approve Amended Resolution 10-15-18. Motion carried (5-0)

Discussion and possible action to approve the 2019 Highway Expenditures: Motion by Ruegsegger, second by Rupp to approve 2019 Highway Expenditures in the amount of \$563,000. Motion carried (5-0)

Discussion and possible action to approve the 2019 Tax Levy: Motion by Ruegsegger, second by Ingalls to approve the 2019 Tax Levy in the amount of \$693,049. Motion carried (5-0)

Discussion and possible action to approve the proposed 2019 Town Budget: Motion by Ruegsegger, second by Ingalls to approve the 2019 Town Budget in the amount of \$1,540,451.69, Motion carried (5-0)

Operator's License: One application was submitted by Tiger Mart for review and approval. Motion by Ingalls, second by Ruegsegger to approve Ketankumar Patel. Motion carried (5-0)

Town Supervisor Reports: Supervisor Ruegsegger meeting with the DeForest Senior Center was Tuesday, November 13th. Supervisor Rupp meeting with the Dane-Vienna Fire is scheduled for Monday, November 26th. Supervisor Ingalls meeting with Waunakee EMS was Thursday, November 8th. Supervisor Endres meeting with Waunakee Fire Department is scheduled for November 26th.

Town Clerk's Report: Clark informed the board that an ETZ meeting is scheduled for December 10th.

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Ruegsegger, second by Ingalls to approve the current town bills as stated and submitted in the amount of \$19,967.51; Payroll \$6,126.83; Town Bills \$13,144.57; Utility 1 \$563.01 and Utility 2 \$133.10. Motion carried (5-0)

Adjourn: Motion by Ruegsegger, second by Rupp to adjourn. Meeting adjourned at 7:47 PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the December 5, 2018 Town Board Meeting.

A Few Reminders

Snow Plowing: Please do not leave vehicles in the street or on the side of the road when it is snowing outside. Plowing snow is difficult enough and trying to clear snow around obstacles makes it more difficult. Your consideration is appreciated.

Holiday Hours: The office will be closed December 24th, 25th and 28th. The office will be open the 26th and 27th but only during the hours of 8AM to 2PM.

Union Cemetery: The Town of Vienna has officially taken ownership of Union Cemetery located on State Highway 113, just south of County Road V. Please contact the office with any questions or arrangements as needed. There is contact information on our website for after hours and weekends.

Vienna Town Board Meeting Agenda
Monday, December 3, 2018

The Vienna Town Board will meet on Monday, December 3, 2018 immediately following the Payne & Dolan Quarry Advisory Committee meeting at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

- Call the Town Board meeting to order
- Recite the Pledge of Allegiance
- Public comment
- Approve or amend the minutes of the November 19, 2018 Town Board meeting
- Operator's License
- Town Supervisor Reports
- Town Clerk's Report
 - ETZ Meeting December 10th at 5:30 PM, Vienna Town Hall
 - Utility District 1 Annual Meeting December 17th at 6:30 PM, Vienna Town Hall
- Review and authorize payments of current town and utility bills, wages and expenses
- Adjourn