



Town of Vienna Web Site Address: www.vienna-wis.com

October, 2018

November 4th Election

The first day to vote an absentee ballot in the clerk's office began on Monday, September 24, 2018. **In-person voting hours are 9AM to 3PM, Monday thru Friday.** The last day to vote an absentee ballot in the clerk's office is Friday, November 2, 2018 at 5:00PM. No in-person absentee voting may occur on the day before the election. The deadline for making filing an application to receive an absentee ballot by mail is Thursday, November 1, 2018.

Brush Site Information

The brush site will be open for the final Saturdays, October 6th and October 20th from 8:00AM to 4:00PM. Residents are encouraged to take advantage of the open dates to dispose of tree branches, brush, grass and other yard waste. In November we try to use this month to clean the site up prior to winter. Your help in getting items there in October is appreciated.

Union Cemetery

The town has agreed to take ownership of Union Cemetery of Vienna located on Highway 113 effective November 1, 2018. This was requested by the Cemetery Association earlier this year and final discussion will take place at the regular Board Meeting on Monday, October 15th. Other than ownership, nothing else will really change.

Dane County Zoning Meeting

By now you may have received a post card from Dane County Zoning office about this meeting. Dane County has been working on revising Chapter 10 Zoning Ordinance to update zoning districts and land uses for over a year. As part of this process, a public meeting must be held so residents can discuss the impact this may have on their property. This meeting is Tuesday, October 9th at 5PM and will be held here at the town hall, 7161 County Road I, DeForest.

Patton Road

Work will begin replacing culverts along Patton Road, between Daley Road and Easy Street in preparation for the 2019 road reconstruction project. This work will be performed by the town patrolmen with the help of an excavator. Please use caution and drive slow around the workers and the equipment. Weather permitting, this work will be completed by month end.

Trash Bins in Driveway

We have received a few calls regarding residents leaving trash and recycle bins in the road. These should be placed at the end of your driveway out of the road right-of-way. Some roads are fairly narrow so driving around the trash bins could cause an accident if the other driver does not see you in time.

Eat Right When Money Is Tight!

FoodShare is a monthly benefit deposited on a debit-like card, the QUEST Card, to help with food purchases, freeing up money for bills, medications and other necessities. It's easier than ever to apply and you can even get free, confidential assistance. Did you know...

- Even the minimum benefit would give you \$180 per year!
- Eligibility is based on income and certain expenses, so you can own a home and car and even have a savings account.
- Claiming FoodShare helps your community. The USDA estimates that for every \$5 spent in FoodShare benefits, about \$9 circulates through local businesses and to our farmers.
- Receiving benefits does NOT take away from others. EVERYONE who is eligible and applies will get benefits.
- For more information, call Heidi at 608-630-3449 or FoodShare Helpline at 1-877-366-3635 today!

Town of Vienna Board Minutes September 4, 2018

The regular meeting was called to order on Tuesday, September 4, 2018 at 7:01 PM by Chairman Breggeman. Supervisors Gary Endres, Karen Ingalls, Ron Rupp and Steve Ruegsegger were present. Also present was Edward Jones Investor, Guy Stratton and Clerk, Kathy Clark.

Pledge of Allegiance was recited

Public Comment: None

Approval of Minutes: Motion by Rupp, second by Ruegsegger to approve the minutes of August 20, 2018 town board meeting. Motion carried (4-0) Ingalls abstained.

Union Cemetery Fund Advisor, Guy Stratton, Edward Jones: Stratton gave a brief introduction and handed out information reflecting the summary of the accounts and fund balance. Endres asked if the town can have funds invested with an outside investor. Clark had checked with Johnson Block on this and found a state statute that ensures a cemetery fund can be invested by a municipality. Stratton explained the account is getting an overall 7% return on the investments which are higher than any bank can provide. The cemetery account is invested in conservative funds with cash available when needed. Clark will meet with the cemetery board to get more details on the account and bookkeeping.

Discussion and possible action on DaneCom Intergovernmental Agreement: Clark provided a copy of the DaneCom Intergovernmental Agreement to discuss the withdrawal clause and requirements. The scanned copy did not have this information although Endres and Clark had read it before. Later it was discovered that the page that had the clause in the agreement had not scanned with the rest of the agreement. Rupp asked if our radios were having issues communicating and they are not. Ingalls stated maybe the town doesn't need a county wide system for our purposes. Breggeman asked if the town would be able to go back to the old system. Clark will discuss this with Benson, chart the 5 year projected costs provided by DaneCom and check with other townships that may have withdrew from the DaneCom agreement for the next meeting. Motion by Ruegsegger, second by Endres to table this until the next meeting. Motion carried (5-0)

Discussion on the towns Emergency Management Plan: Clark explained that this was suggested by Rupp to review the current plan due to all the recent flooding that has taken place. The last update to the town's emergency plan was in 2007. In 2015, the town partnered with Dane County Natural Hazard Mitigation Plan. Clark explained with the recent flooding, Dane County has taken the lead contacting all municipalities, providing daily conference calls and emails with updates on reported damages. Stoeckler is working on updating the town's local plan with current contacts and phone numbers. Once this list is completed, all members and staff will have a copy in the event of an emergency.

Operator's License: Two Operator License applications were submitted for review. One from Phillips 66 and one from the Comfort Inn. Motion by Ruegsegger, second by Rupp to approve the Operator's License for Russ Dubois. Motion carried (5-0).

Motion by Endres, second by Ingalls to approve the Operator's License for Rachel Debower. Motion carried (5-0)

Town Supervisor Reports: Supervisor Ruegsegger meeting with the DeForest Senior Center is scheduled for Tuesday, September 11th. Supervisor Rupp meeting with the Dane-Vienna Fire was held on Monday, August 27th. Chief Breunig extended thanks for the support for the new truck. Supervisor Ingalls meeting with the Waunakee EMS is scheduled for Thursday, September 13th. Supervisor Endres meeting with Waunakee Fire Department was held on Monday, August 27th. WAFD has started to work on budgets and is looking to hire another full time person for daytime coverage.

Town Clerk's Report: Clark informed the board that the Digester meeting is scheduled for September 17th at 6:30 PM. Also, the next board meeting on September 17th will include discussion of Schumacher Road and Meadow Side Lane water issues.

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Ruegsegger, second by Rupp to approve the current town bills as stated and submitted in the amount of \$27,560.44; Payroll \$14,350.32; Town Bills \$12,826.56; Utility 1 \$358.19 and Utility 2 \$25.37. Motion carried (5-0).

Adjourn: Motion by Ruegsegger, second by Rupp to adjourn. Meeting adjourned at 7:40 PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the September 17, 2018 Town Board Meeting.

Town of Vienna Board Minutes September 17, 2018

The regular meeting was called to order on Monday, September 17, 2018 at 7:00 PM by Chairman Breggeman. Supervisors Gary Endres, Karen Ingalls, Ron Rupp and Steve Ruegsegger were present. Also present was Road Supervisor Scott Benson, Engineer Scott Anderson, Residents Shawn Haney, Tyson Roessler and Clerk, Kathy Clark.

Pledge of Allegiance was recited

Public Comment: None

Approval of Minutes: Motion by Ruegsegger, second by Rupp to approve the minutes of September 4, 2018 town board meeting. Motion carried (5-0)

Schumacher Road Update by Scott Anderson, Snyder & Associates: Anderson presented results of the traffic study taken during the summer along Schumacher Road. Traffic counts were taken in May and borings were done along the corridor of the road. Anderson explained the findings to the board for feedback on the status at this time and direction moving forward. The study was performed from Highway V to Easy Street focusing on the blind hill off Cuba Valley intersection and also the section by Hauser Road. The traffic count for Schumacher Road at Cuba Valley intersection showed the average daily traffic of 1,375. The average daily count for Schumacher by Hauser Road was 1,211 but the traffic coming off Hauser Road was 56 a day.

The study showed that most of the traffic exceeded the speed limit. WisDot has a minimum stopping distance measure that determines how much time drivers would have to stop, react once they see over the hill by Cuba Valley. That distance is 388' and should be 495'. There were four borings to show how far down rock is along the road. This determines if blasting of rock would be necessary to lower the hill. Anderson suggested getting an excavator to dig five more points, 100' apart from the intersection to conclude how much of the hill could be removed. Based on the results, WisDOT requires a 24' wide road with 6' shoulders. Anderson asked for an exception to allow 22' width with 4' shoulders and was granted approval. Endres asked if WisDOT would allow a 24' wide road with 2' shoulders. Anderson said they could consider that, depending how deep the rock is. Crash data still needs to be added to the study, Hauser Road needs to be considered if the low volume of traffic warrants reducing the hill and cost estimates need to be discussed. Discussion followed. It was suggested that Hauser Road could be widened at the approach to Schumacher. Ruegsegger suggested including Hauser in the cost estimate since the grant application will be filed for this project.

Discussion and possible action on Meadow Side Lane flooding:

Clark briefed the board on an email sent by Roessler with pictures of the water on Meadow Side Lane during the heavy rainfalls. Anderson met Benson and Newman at the sight of concern to discuss options on how to have the water flow properly and prepared a report on their findings. This development was built without ditches, culverts or curbs so the water does not run off the road properly. The development plans were from 2003 and over the years, the road has settled. Two options were considered, a traditional crown in the road or a super elevation on one side but either option, some ditching would have to be done. Roessler stated that all ten homes in the area should be ditched or put a drain in to flow the water into the culverts under the road. Anderson suggested bidding it as an alternate bid for next year's project and perform some prep work this year so ice doesn't build up in the winter too. Haney suggested putting in a ribbon curb by the drains to correct the issue until major work is needed. Further discussion of this will be held during the budget meeting.

Discussion and possible action of Recommendation by Equipment Advisory Committee:

Rupp informed the board that the ditch mower has been ordered from Mid-State. The old one will be put on the Wisconsin Surplus for auction. After the new tractor bid was received and approved, some additional costs were added because the detailed specs for what the town was looking for were not specified so the costs changed. So Rupp met with both vendors to clarify exactly what the town wanted, asked to include a trade-in value and reissue the quotes for reconsideration by the board. Johnson Sales was \$5,100 lower than Mid-State for the same tractor and features. Ruegsegger asked if one make was better than the other and it was stated they were the same. Further discussion on some of the pricing, features, warranty and future resale value took place. Equipment Advisory Committee unanimously recommended the purchase of the IH Case Tractor. Motion by Ingalls, second by Rupp to approve the purchase of the IH Case Tractor from Johnson Sales. Motion carried (5-0)

Discussion and possible action on DaneCom Intergovernmental Agreement:

Clark provided a copy of the

DaneCom Intergovernmental Agreement to discuss the withdrawal clause. Towns can opt out of the IGA by providing an 18 month formal notice prior to the first of the year. Without this system there would be no way to communicate with emergency services. Motion by Ingalls, second by Ruegsegger to table this to see if it gets better or until more information for alternate radio services is received. Motion carried (5-0)

Operator's License: One Operator License application was submitted for review from Pink Elephant. Motion by Ingalls, second by Endres to approve the Operator's License for Roger Stroede. Motion carried (5-0)

Town Supervisor Reports: Supervisor Ruegsegger meeting with the DeForest Senior Center was Tuesday, September 11th. A copy of the audit by Johnson Block was provided along with the annual report. Supervisor Rupp attended Deforest Windsor Fire and EMS meeting. They are looking for new hires and working on their budget. The Dane-Vienna Fire is scheduled to meet on Monday, September 24th. Supervisor Ingalls meeting with Waunakee EMS was Thursday, September 13th. This was an informational meeting and another one may be held later this month. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, September 24th.

Town Clerk's Report: Clark informed the board that Patton Road culverts will be ordered soon to start the prep work for next year's reconstruction project. The work will be done by the town with the help of Marx excavating for digging. TDS sent a letter to expand their fiber optic services through the town and other areas surrounding too. A franchise fee will be paid for this expanded service starting next year. At the last meeting, a question was raised on 2% fire dues. Clark stated this program was started to provide aid to local departments for training and fire prevention purposes.

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Rupp, second by Ruegsegger to approve the current town bills as stated and submitted in the amount of \$20,571.94; Payroll \$5,069.70; Town Bills \$15,165.88; Utility 1 \$235.00 and Utility 2 \$101.36. Motion carried (5-0).

Adjourn: Motion by Ruegsegger, second by Rupp to adjourn. Meeting adjourned at 8:30 PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the October 1, 2018 Town Board Meeting.

Digester Advisory Meeting Rescheduled

The Annual Digester Advisory Committee meeting was rescheduled to Monday, October 1, 2018 at 6:30PM. Founder, CEO, John Haeckel of Clean Fuel Partners will provide an overview of the business and address any concerns or issues that are brought forth. You can visit their website: www.cleanfuelpartners.com

**Vienna Town Board Meeting Agenda
Monday, October 1, 2018**

The Vienna Town Board will meet on Monday, October 1, 2018 at 7 PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

- Call the Town Board meeting to order
- Recite the Pledge of Allegiance
- Public comment
- Approve or amend the minutes of the September 17, 2018 Town Board meeting
- Operator's License
- Town Supervisor Reports
- Town Clerk's Report
 - ETZ Meeting October 8th at 5:30PM
 - 2019 Draft Budget Meeting October 16th at 6PM
- Review and authorize payments of current town and utility bills, wages and expenses
- Adjourn