ORDINANCE NO. 3-20-06-1
Amended 12-01-14

AN ORDINANCE OF THE TOWN OF VIENNA RELATING TO ALCOHOLIC BEVERAGE LICENSES

The Town Board of the Town of Vienna, Dane County, Wisconsin, pursuant to authority vested in it, does hereby ordain as follows:

Section 1.01 Purpose

The Town Board finds that it is in the best interest of the public to regulate the sale and use of alcohol beverages within the Town of Vienna and that the adoption of this Ordinance will promote the good order of the Town for its commercial benefit and the health, safety, and welfare of the public.

Section 1.02 Authority

This Ordinance is enacted pursuant to Section 125.10, Wis. Stats., and the Town's general police power.

Section 1.03 Licenses Required

No person, except as required by this Ordinance and Chapter 125, Wis. Stats., the provisions of which are hereby adopted and made part of this Ordinance by reference, shall within the Town of Vienna serve, sell, distribute, vend offer or keep for sale at retail or wholesale, deal or traffic in or engage in any other activity for which a license or permit is authorized under this Ordinance or Chapter 125, Wis. Stats.

Section 1.04 Definitions

The terms used in this Ordinance shall have the meanings contained in Section 125.02, Wis. Stats. "Statutes" in this Ordinance shall mean the Wisconsin Statutes, Laws of 2003-2004, and as amended hereafter.

Section 1.05 License Classes and Fees

There shall be the following classes of licenses which, when issued by the Town Clerk under authority of the Town Board after the payment of the appropriate fee hereinafter specified, shall permit the holder to sell, deal, or traffic in alcohol beverages as provided in Chapter 125, Wis. Stats. Except as otherwise provided in this Section, the full license fee shall be charged for the whole or fraction of any year.

(A) Class "A" license for retail sale of fermented malt beverages for consumption off premises where sold, under Section 125.25, Wis. Stats.: $75.00 per year. The fee for a license for less than 12 months shall be prorated as provided under Section 125.25(4), Wis. Stats.

(B) Class "B" license for retail sale of fermented malt beverages to be consumed either on the premises where sold or off the premises, under Section 125.26, Wis. Stats.: $100.00 per year. The fee for a license for less than 12 months shall be prorated as provided in Section 125.26(4), Wis. Stats. Class "B"

licenses may be issued at any time for a period of 6 months as provided in Section 125.26(5), Wis. Stats.

(C) Temporary Class "B" license for the sale of fermented malt beverages to bona fide clubs, county, or local fair associations, or agricultural societies, churches, lodges, or societies, under Section 125.26(6), Wis. Stats.: $50.00 per year.

(D) Wholesaler's license for the sale of fermented malt beverages, under Section 125.28, Wis. Stats.: $50.00 per year.

(E) Retail "Class A" license for the sale of intoxicating liquor for consumption off the premises where sold, under Section 125.51(2), Wis. Stats.: $100.00 per year. The fee for a license for less than one year shall be determined according to Section 125.91(9)(a), Wis. Stats.

(F) Retail "Class B" license for retail sale of intoxicating liquor to be consumed by the glass only on the premises where sold and the sale of intoxicating liquor in the original package or container, in multiples not to exceed four (4) liters at any one time and to be consumed off the premises where sold, and wine for consumption off the premises in the original package or otherwise in any quantity, under Section 125.31(3)(b), Wis. Stats.: $500.00 per year. The fee for a license for less than one year shall be determined according to Section 125.51(9)(a), Wis. Stats.

(G) Reserve "Class B" license, under Section 125.51(4), Wis. Stats.: $10,000.00 for initial issuance, except that the fee for the initial issuance of a reserve "Class B" license to a bona fide club or lodge situated and incorporated in the State for at least six (6) years is the fee established under Section 5.05(F). The annual fee for renewal of a reserve "Class B" license is the fee established under Section 5.05(F).

(H) Retail "Class B" Combination license for a full-service restaurant that has a seating capacity of 300 or more persons, or a hotel that has 50 or more rooms of sleeping accommodations and that has either an attached restaurant with a seating capacity of 150 or more persons or a banquet room which will accommodate 400 or more persons under Section 125.51(4)(v), Wis. Stats.: $600.00 for the initial fee. Thereafter the annual renewal fee is $600.00.

(I) Temporary "Class B" wine license for the sale of wine issued to bona fide clubs, county or local fair associations, or agricultural societies, churches, lodges or societies that have been in existence for at least 6 months, under Section 125.51(10), Wis. Stats.: $25.00 per year.

(J) Retail "Class C" wine license for the retail sale of wine by the glass or in an opened original container for consumption on the premises where sold, under

Section 125.51(3m), Wis. Stats.: $75.00 per year. The fee for a license for less than one year shall be prorated as provided in Section 125.26(4), Wis. Stats.

(K) Operator's license, under Section 125.17, Wis. Stats.: $20.00 per year.

(L) Temporary operator's license, under Section 125.17(4), Wis. Stats.: $5.00 per year.

(M) Provisional operator's license, under Section 125.17(5), Wis. Stats.: $15.00 per year.

(N) Provisional retail license, under Section 125.185, Wis. Stats.: $5.00 per year.

Section 1.06 Application Procedures

All applications for a license authorized under this Ordinance and Chapter 125, Wis. Stats., shall be in writing on forms prescribed and furnished by the Wisconsin Department of Revenue as supplemented and approved by the Vienna Town Board. All applications shall be verified under oath as provided by Section 887.01, Wis. Stats., and shall contain at least the information required under Section 125.04(3), Wis. Stats., and the following information:

(A) Address. Address of the building for which a license is desired and a description of the physical premises, including every room, storage space, or outdoor areas. This description shall include a diagram of the overall dimensions, seating arrangements, seating capacity, bar location and size, and outdoor areas, if applicable, and the diagram shall specifically identify all locations where fermented malt beverages and/or intoxicating liquors are proposed to be sold, served or consumed.

(B) Credit Requirements. For Class "A" or Class "B" fermented malt beverage license applications, whether the applicant is in compliance with the credit restrictions under Section 125.33(7), Wis. Stats.

(C) Credit Requirements. For "Class A" or "Class B" intoxicating liquor license applications, whether the applicant is in compliance with the credit restrictions under Section 125.69(4), Wis. Stats.

(D) Fences. For temporary Class "B" license applications, the location and size of the fences area to be used for the sale of fermented malt beverages.

(E) Officers. For corporation or limited liability company applicants, a statement by its officers showing the names and addresses of the persons who are officers.

(F) Qualifications. A statement showing the applicant's qualifications specified in Section 125.04(5) or (6), Wis. Stats., as applicable.

Section 1.07 Filing of Application

(A) Filing. All applications shall be filed with the Vienna Town Clerk. At the time of filing, the applicant shall pay to the Town Clerk the annual fee for the license as established in Sections 1.05, unless the application is filed more than 30 days prior to the date that the license is to be issued. All application, except temporary Class "B" license applications under Section 125.26(6). Wis. Stats., must be on file with the Town Clerk at least 15 days before the Town Board may grant or deny the application. All license fees shall be paid on the 30th day prior to the date that the license is to be issued, unless the application is filed less than 30 days prior to the date of issuance of the license.

(B) Amendment of Application. Within 10 days of any change in any fact set out in a license application to sell alcohol beverages, a licensee shall file with the Town Clerk a written description of the changed fact.

Section 1.08 Publications of Applications

Except for temporary Class "B" licenses issued under Section 125.26(6), Wis. Stats., the Town Clerk shall publish in the Town newspapers each application for a Class "A", Class "B", "Class A", or "Class B" license prior to its issuance, in accordance with Section 125.04(3)(g), Wis. Stats.

Section 1.09 Qualifications of Applicants

(A) Qualifications. All applicants applying for licenses under this Ordinance, except applicants for provisional operator's licenses and provisional retail licenses, must meet the qualifications as specified in Section 125.04(5), Wis. Stats., for natural persons or for corporations and limited liability corporations, as applicable.

(B) Provisional Operator's License. A provisional operator's license shall be issued to any person who has applied to the Town Board for the issuance of an operator's license and has enrolled in a responsible beverage server training course, as required under Section 125.17(6), Wis. Stats. A provisional operator's license may not be issued to any person who has previously been denied an operator's license by the Town board. A provisional operator's license shall expire 60 days after its issuance or when an operator's license is issued, whichever is sooner. The Town Clerk may revoke a license issued pursuant to this paragraph if he or she discovers that the provisional operator license holder made a false statement on the application or fails to successfully complete the responsible beverage server training course in which he or she enrolled.

(C) Provisional Retail License. A provisional retail license shall be issued only to any person who has applied for a Class "A", Class "B", "Class A", "Class B", or "Class C" license and has not been previously denied one of those licenses in the prior year.

Section 1.10 Inspection of Application and Premises

The Town Clerk shall notify the Board of all license applications. The Board or any representative thereof may inspect or cause to be inspected each application and premises to determine whether the applicant and the premises sought to be licensed comply with the regulations, Ordinances, and laws applicable thereto and the applicant's fitness for the license. A license or renewal of a license provided for in this Ordinance may be denied if the premises or the applicant is found to be in non-compliance.

Section 1.11 Qualifications for Licensed Premises

(A) Health and Sanitation Requirements. No license shall be issued for any premises which does not conform to the sanitary, safety, and health requirements of the Wisconsin Department of Commerce pertaining to the buildings and plumbing, to the rules and regulations of the Wisconsin Department of Health and Human Services applicable to the restaurants, and to all such Ordinances and regulations adopted by the Town.

(B) Location of Premises

(1) No retail Class "A", Class "B", "Class A", or "Class B" license shall be issued for premises located less than 300 feet from any established public or parochial school, hospital, or church. Such distance shall be measured by the shortest route along the highway from the closed point of the boundary of such school, church, or hospital to the closest entrance to such premises. This paragraph shall not apply to certain premises as specified in Section 125.68(3), Wis. Stats.

(2) No license shall be issued to any person for the purpose of possession, selling or offering for sale any alcohol beverages in any portion of a building consisting of a dwelling, flat, or residential apartment.

Section 1.12 Review of Applications

(A) Review. The Town Board shall review all license applications filed. An Opportunity to be heard shall be given by the governing body to any person regarding the license application. The Town Board may from time to time adopt guidelines to be used in deciding to grant or deny a license. Upon the approval of the application by the Town Board and payment of the license fee, the Town Clerk shall issue to the applicant a license.

(B) Limited Area License. In reviewing any application for a Class "A", "Class "B", or any "Class B" license, the Town Board may, in its discretion, grant the license only for a portion of premises for which the applicant seeks the right to sell, deal, give away or traffic in alcohol beverages. If only a portion of the

premises are licensed, the Town shall issue to the licensee, together with the license, a written statement or diagram showing the portion of the premises licensed.

(C) Denial. If the Town Board denies a new license, the applicant shall be notified in writing by registered mail or personal service of the reasons for the denial.

Section 1.13 Regulation of Licenses and Licensed Premises

(A) Posting Licenses. Licenses issued under this Ordinance shall be posted and framed as provided by Section 125.04(10), Wis. Stats. Failure to post a license as required therein shall be presumption of operating without a license.

(B) Gambling and Disorderly Conduct. Each licensed premises shall at all times be conducted in an orderly manner, and no disorderly, riotous, or indecent conduct or gambling shall be allowed at any time or on any premises. However, a licensed premises may be designated an agent of the Wisconsin State Lottery.

(C) Safety and Sanitation Requirements. Each licensed premises shall be maintained and conducted in a sanitary manner and shall be a safe and proper place for which used.

(D) Consent to Entry. Every applicant procuring a license thereby consents to the entry of police or other duly authorized representative of the Town at all reasonable hours to inspect the licensed premises.

(E) Quotas. The number of persons and places that may be granted retail "Class B" intoxicating liquor licenses in the town is limited as provided in Section 125.51(4), Wis. Stats.

(F) Licensed Operator on Premises

(1) Except as provided by Sections 125.32(3)(b) and 125.07(3)(a)(10), Wis. Stats., no premises operating under a Class "A", Class "B", "Class A", or any "Class B" license may be open for business unless there is upon the premises the licensee, the agent named in the license if the licensee is a corporation or limited liability company, or some person who has an operator's license and who is responsible for the acts of all persons serving any fermented malt beverages to customers.

(2) For purposes of this paragraph, any person holding a agent's license or any member of the licensee's immediate family who has attained the age of 18 shall be considered the holder of an operator's license. No person, including a member of the licensee's immediate family, other than the licensee or agent may serve fermented malt beverages in any place operated under a Class "A" or Class "B" license unless he or she has an operator's license or is at least 18 years of age and is under the

immediate supervision of the licensee, agent, or person holding an operator's license, who is on the premises at the time of the service.

(G) Closing Hours. No premises for which an alcohol beverage license has been issued shall remain open for the sale of alcohol beverages:

(1) If a Class "A" license, between 9:00 p.m. and 6:00 a.m. for the sale of fermented malt beverages; (Note: Under Section 125.32(3)(b), Wis. Stats., sale restricted only between 12 midnight and 6 a.m.) (Amended from 8 a.m. 12-01-14)

(2) If a "Class A" license, between 9:00 p.m. and 8:00 a.m. for the sale of intoxicating liquor; (Note: Under Section 125.68(4)(b), Wis. Stats., these are the required closing hours, but a municipality may vary the hours by Ordinance.)

(3) If a Class "B", "Class B", or "Class C" license, between 1:00 a.m. and 8:00 a.m. Between 9:00 p.m. and 8:00 a.m., no person shall sell fermented malt beverages on Class "B" licensed premises in an original unopened package, container, or bottle or for consumption away from the premises. (Note: Under Sections 125.32(3)(a) and 125.68 (4)(e), Wis. Stats., these are the required closing hours and cannot be varied by ordinance.)

(4) Hotels and restaurants whose principal business is furnishing food, drinks, or lodging to patrons, bowling centers, golf courses, and other businesses specified in Section 125.68(4)(c)4, Wis. Stats., may remain open for the conduct of their regular business but may not sell intoxicating liquors or fermented malt beverages during prohibited hours specified above.

(H) Employment of Minors. No retail "Class B" or Class "B" licensee shall employ any person under 18 years of age to serve, sell, dispense, or give away any alcoholic beverage.

(I) Clubs. No club shall sell or give away any intoxicating liquors except to bona fide members or their guests.

(J) Agents of Corporations of Limited Liability Companies. The cancellation of the appointment of an agent appointed pursuant to Section 125.04(6), Wis. Stats., and the appointment of a successor agent shall be performed in accordance with Section 125.04(6), Wis. Stats. The corporation or limited liability company holding the license shall immediately notify the Town Clerk in writing of the appointment of a successor agent and the reason for the cancellation and new appointment. The license holder shall, following the approval of each successor agent or another qualified agent, pay to the Town a fee of $10.00. If

an agent appointed under Section 125.04(6), Wis. Stats., resigns, he or she shall notify in writing the corporation or Limited Liability Company and the Town Clerk within 48 hours of the resignation.

Section 1.14 Regulation of Temporary Class "B" Licenses

It shall be unlawful for any person or organization on a temporary basis to sell or offer for sale any alcohol beverage in the Town unless the Town Board has issued a Temporary Class "B" fermented malt beverage license pursuant to this Ordinance. Temporary Class "B" license holders shall comply with the following requirements:

(A) Underage Persons. Except as provided by Section 125.07, Wis. Stats., no underage person, as defined by Section 125.02, Wis. Stats., shall be allowed to assist in the sale of fermented malt beverages at any point of sale, nor shall he or she be permitted to loiter or linger in the area of any point of sale of fermented malt beverages.

(B) Posting of Signs and License. All organizations issued a temporary license shall post in a conspicuous location at the main point of sale and at all remote points of sale a sufficient number of signs stating that no fermented malt beverage shall be served to any underage person and otherwise only when proper identification is shown.

(C) Presence of Licensed Operator Required On-Site. A licensed operator shall be stationed at all points of sale at all times.

(D) Fencing

(1) The Town Board may require that a licensee install a double fence around the main point of sale to control ingress and egress and continually station a licensed operator, security guard, or other person of legal drinking age at the entrance for the purpose of checking age identification. Where possible, there shall be only one point of ingress or egress. When required, the double fence shall be a minimum of four (4) feet high and a minimum of six (6) feet between fences. A single eight-(8) foot chain link fence may be used in lieu of a double fence when required.

(2) For indoor events, the structure used shall provide for suitable exits and facilities and be of sufficient size to accommodate anticipated attendance.

(3) If the event is to be located on Town park property, the licensee shall work closely with Town officials in locating and setting up the fence area. If the event is to be located on Town-owned property other than park property, the licensee shall work closely with the Dane County Sheriff's Department in locating and setting up the fence area.

(E) Permitted Cups and Cans. Fermented malt beverages sold outdoors shall be sold and served only in foam or plastic cups or cans.

(F) Insurance. The applicant may be required to indemnify, defend, and hold harmless the Town and its employees and agents against all claims and damages caused by or resulting from the activities for which the license is granted. The applicant may be required to file a certificate of comprehensive general liability insurance with the Town Clerk. The applicant may be required to furnish a performance bond prior to the approval of the license application.

(G) Waiver. The Town Board may waive or modify any or all of these requirements as it, in its sole discretion, deems appropriate.

Section 1.15 Violations By Agents and Employees

A violation of this Ordinance by an authorized agent or employee shall constitute a violation of the license. Whenever any licensee under this Ordinance shall violate any portion of this Ordinance, proceedings for the suspensions or revocation of the license may be instituted in the manner prescribed by this Ordinance.

Section 1.16 Transfer of Licenses

(A) From Place to Place. Every alcohol beverage license issued by the Town Board may be transferred to another place or premises within the Town. Transfers shall be made by the Town Board upon application on forms provided by the Wisconsin Department of Revenue and payment of a fee of $10.00. Proceedings considering such a transfer shall be conducted in the same manner and form as the original application. No retail licensee is entitled to more than one (1) transfer during the license year. This paragraph does not apply to a reserve "Class B" license for certain hotels and restaurants under Section 5(h) under Section 125.04(12)(a), Wis. Stats.

(B) From Person to Person. Licenses to sell alcohol beverages may be transferred to another person only under the terms and conditions as provided by Section 125.04(12)(b), Wis. Stats.

Section 1.17 Revocations, Suspension, or Refusal to Renew

(A) Grounds. A license issued under this Ordinance may be suspended, revoked, or not renewed by the Town Board for one or more of the grounds specified in Section 125.12(2)(ag), Wis. Stats. In addition, the Town shall not issue or renew any such license for any premises for which taxes, assessments or other claims or fees of the Town are delinquent and unpaid, or for any person who is delinquent in payment of any taxes, assessments or other claims or fees owed the Town, or in payment of any forfeiture resulting from a violation of any Town Ordinance.

(B) Procedure. A license may be revoked, suspended, or not renewed pursuant to the procedure in Section 125.12(2), Wis. Stats.

(C) Effect of Revocation of License. When a license is revoked under this Section, the revocation shall be recorded by the Town Clerk and shall have the

effect specified in Section 125.12(2)(c), Wis. Stats. No part of the fee for any license so revoked may be refunded.

Section 1.18 Penalty

(A) Any person violating any provision of this Ordinance or any condition included on a license application or on the license itself or who provides any false or inaccurate information on a written application shall be subject to a penalty of not more than One Thousand Dollars ($1,000), except that where a lower maximum penalty shall be provided by Chapter 125, Wis. Stats., for any specific offense such maximum penalty shall prevail for the same offense committed in violation of this Ordinance. Each day of continuing violation shall constitute a separate offense. Nothing in this Section shall in any way diminish the authority of the Town Board to suspend, revoke, or refuse to renew any license issued pursuant to this Ordinance.

SECTION 1.20 BUSINESS LICENSES

Section 1.21 Condition of Licenses

(A) It shall be a condition of maintaining and keeping a license in the Town of Vienna that the licensee continue in business. Issuance of a license to, or the retention of a license by, a licensee who does not continue in business is hereby declared to be against public policy and lacking in usefulness.

(B) To "continue in business" is hereby defined to mean being open to the public for the business for which the licensee is licensed at least one week during each calendar month during the license term except as provided in (C).

(C) A licensee shall be excused from the requirement to be open at least one week during each calendar month under the following circumstances:

(1) In the case of a seasonal business, for the period of the license term when the business would normally not be open.

(2) For a reasonable period of time not to exceed 6 months, for the purpose of general remodeling, or otherwise making repairs to the premises due to fire or other casualty with the intent to reopen for business, unless the time is otherwise extended in the sole discretion of the Town Board.

(3) In the event the business is not open, so long as the business is actively and continuously offered for sale by the licensee or other person to whom the license may be transferred, but in no event to exceed 6 months, unless the time is otherwise extended in the sole discretion of the Town Board.

Section 1.22 Disciplinary Action

(A) In the event any licensee violates this Ordinance, disciplinary action may be taken by the Town Board, including reprimand, suspension of the license for a

specified number of days (up to 90 days), or revocation of the license. Any license that has been revoked shall not be reinstated within the following six months. Any disciplinary action taken shall follow notice to the licensee prior to a hearing. Both the hearing notice, which will include the reason for the hearing, and the decision of the board, will be sent by first class mail to the last known address of the licensee, or personally served, at the option of the Town Chair.

(B) In the event disciplinary action is taken against an alcohol beverage licensee, the procedure mandated under Section 125.12, Wis. Stats., or its successor, will be followed.

(C) There shall be no refund of any license fee paid to a licensee whose license is revoked.

(D) In lieu of a hearing, the Town Board may accept surrender of the license, and the Board shall then determine the time period before another application for the same type of license will be accepted from the former licensee.

(E) Evidence and testimony at the hearing shall be done in open session. Pursuant to 19.85(1)(a), Wis. Stats., the Board may go into closed session to deliberate with regard to its decision, where that possibility has been listed on the hearing notice posted or published. The Town Clerk shall see that the hearing notice is posted or published in a format acceptable to the Town Chair.

Section 1.23 Licensees Required to Pay Local Taxes, Assessments and Claims

(A) Revocation of Operator's License. Violation of any of the terms or provisions of State law or of this Chapter relating to operator's license shall be cause for revocation of the license. Any determination that an operator's license shall be revoked by notice and opportunity for hearing as provided by Section 125.12 Wis. Stats., as amended from time to time.

(B) Renewal. The Town shall not issue or renew any license to transact any business within the Town of Vienna:

(1) For any premises for which taxes, assessments or other claims of the Town are delinquent and unpaid.

(2) For any person who is delinquent in payment;

(a) Of any taxes, assessments or other claims owed the Town; or Town's Utility Districts; or any other sum due the Town under contract or ordinance with the Town.

(b) Of any forfeiture resulting from a violation of any Town Ordinance.

(C) Denial. An application for renewal of a license subject to this chapter shall be denied pursuant to the provisions of 5.33 (B) only following notice and opportunity for hearing as provided in Section 5.32.

(D) Hearing. Prior to any denial of an application for renewal of a license pursuant to Section 3, the applicant shall be given notice and opportunity for a hearing as hereinafter provided.

(1) With respect to renewable licenses, notice and opportunity for hearing shall be as provided by Section 125.12, Wis. Stats., as amended from time to time.

(2) With respect to the licenses other than those described in 5.33 (A) herein, the Town Board shall notify the applicant in writing of the Town's intention not to renew the license and shall provide the applicant with an opportunity for hearing. The notice shall state the reasons for the intended action and shall establish a date, not less than 3 days nor more than 10 days after the date of the notice, on which the applicant shall appear before the board.

(a) If the applicant shall fail to appear before the board on the date indicated on the notice, the board shall deny the application for renewal.

(b) If the applicant appears before the board on the date indicated in the notice and denies that the reasons for nonrenewal exist, the Town Board shall conduct a hearing with respect to the matter. At the hearing, both the Town and the applicant may produce witnesses, cross examine witnesses and be represented by counsel. The applicant shall, upon request, be provided a written transcript of the hearing at the applicant's expense.

(c) If the Town Board determines the applicant shall not be entitled to renewal pursuant to 5.33 (B), the application for renewal shall be denied.

Section 1.30 Severability

The various provisions of this ordinance are intended to be severable. If any provision of this ordinance is invalid or unconstitutional or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect any of the remaining provisions or applications of this ordinance which shall continue in full force and effect.

Section 1.40 Effective Date

This ordinance shall take effect upon its passage and publication as provided by law.

The foregoing ordinance was duly amended at a regular meeting of the Town Board of the Town of Vienna on December 1, 2014.

Lonnie Breggeman, Chairperson

Dave Ripp, Supervisor I

Jeff Freppon, Supervisor II

Gary Endres, Supervisor III

Ron Rupp, Supervisor IV

I hereby certify that the foregoing ordinance relating to application/permit fees within the Town of Vienna was published as a Class 1 notice under ch. 985, Wis. Stats., on the 11th day of December, 2014.

Dated: December 11, 2014

Shawn Haney, Clerk