



Town of Vienna Web Site Address: www.vienna-wis.com

February, 2018

February Primary Election

The Town of Vienna will have a Primary Election on Tuesday, February 20th. There are 3 candidates running for Justice of Supreme Court. This is the only race that will be on the ballot. **Polls open at 7:00 AM and close at 8:00 PM and Voter ID will be in effect for this and all future elections this year.** In person absentee ballots for the February 20th election will be available in the clerk's office starting Tuesday, January 30th from 9:00 AM to 3:00 PM Monday through Friday. The last day to vote absentee in the office is Friday, February 16th from 9:00 AM to 5:00 PM. **There will be no voting allowed Monday, February 19th, due to State Statute.** Registration can take place at anytime throughout the year and/or on the day of an election. Please note the office will be closed on Friday, February 2nd but will resume regular hours Monday, February 5th. For any further information, please contact the Town Clerk at 608-846-3800 or reference our town website.

Town Office Candidates

The following candidates have filed nomination papers for Town Offices with a new two year term beginning April, 2018. Incumbents Gary Endres, Town Supervisor III and Ron Rupp, Town Supervisor IIII will have their names on the ballots for the Spring Election on April 4, 2018. If you are interested in working the elections and becoming a election inspector, aka as a poll worker, for the Town of Vienna, please contact the Clerk at the office to discuss the training requirements. Additional information regarding the Spring Election will be provided in next month's newsletter.

Ordinance #2501-Alternate Side Parking

The Town of Vienna adopted this Ordinance on February 5, 2001 at a regular Board meeting. An Ordinance stays in effect indefinitely and is specific to a municipality when a state statute does not address specific guideline on certain subjects. With the last month of winter weather providing daily challenges to keep our town roads safe, it seemed like a good time to remind our residents and commercial business owners about this. Ordinance #2501 reads as follows:

Section 1. ALTERNATE SIDE PARKING—Between December 1st and April 15th no person shall park, stop, or leave standing any vehicle between the hours of 6:00 AM and 6:00 PM on the even numbered side of any street, drive or road on the even numbered calendar days AND on the odd numbered side of any street, drive or road on the odd numbered calendar days-except as may be posted otherwise.

Section 2. PENALTY—Any person violating any provision of this ordinance shall be subject to a forfeiture or not more than \$30 for the first offense and not more than \$50 for the second or subsequent violations within one year. For the purposes of this ordinance, each 24 hour period shall be considered as a separate violation. **This ordinance can be found on our town website and should be considered on days were the plow trucks are on the roads salting for ice or clearing snow for safe driving.**

Rural Broadband Survey

As you know, the Town of Vienna is working on applying for a grant to help pay for the cost to upgrade internet and phone services in our township. The first step in this application process is gathering information from the residents to determine what company is the primary provider, the speed of services, which vary based on location and any other comments or concerns related. The survey form will instruct you how to gather the speed of services which does not take more than a few minutes to run on your computer. The survey form is available on our website to print and complete and/or forms will be placed in the town hall vestibule, which is always open. You can also call the office and I will mail you a form to be completed and dropped off at your convenience. The more forms completed and turned in, the better information we will have to work with. More information regarding this process and the success of other small communities can be found on the Public Service Commission of Wisconsin website: www.psc.wi.gov

Town of Vienna Board Minutes

January 2, 2018

The regular meeting was called to order on Tuesday, January 2, 2018 at 7:00 p.m. by Chairman Breggeman. Supervisors Gary Endres, Karen Ingalls, Ron Rupp and Steve Ruegsegger were present. Also present was Clerk, Kathy Clark and Supervisor, Scott Benson

Pledge of Allegiance was recited

Public Comment: Endres asked about the LRIP program, when the application is filed and when the funds are received. Clark stated the application is filed in 2017 for a 2018 road project. Once the road project is completed, total costs, invoices and supporting documents are sent to the County for final review and if approved, reimbursement is received in 2019. Endres asked about a LRIP that will reimburse up to 50% of cost, similar to the Cuba Valley Road Project. Clark was not familiar with this but will look into the Cuba Valley Road Project.

Approval of Minutes: Motion made by Rupp, second by Ruegsegger to approve the minutes of December 18, 2017 town board meeting. Motion carried (5-0)

Discussion and possible action on N. Madison Culvert:

At the last meeting, discussion took place regarding this new culvert. Benson took pictures after the culvert was put in. Clark pulled them up to show that the water was draining into the culvert properly but the outlet side showed the water flowing out under the culvert. Clark contacted Wipperfurth to inform him that this would be discussed at the board meeting but he declined to attend. Wipperfurth had spoken to Benson and Endres about the culvert and thought it was okay. Benson had taken measurements and the first 20' section had 3.5" of down flow (inlet) and the second 20' section had 1" of down fall so it's coming in pitched but flattens out at the connection. It should be a straight flow line but it's not so that's why it's ponding in the middle. The band is not completely attaching both culverts so the water is flowing out through the slight gap. Endres was at the site when the work was being done and said it was starting to silt in. Rupp said it should not do that if the pitch is correct and taring is not the answer. Rupp stated it needs to be fixed before the new road work and paving is done. Ingalls asked Benson what he thought. Benson stated that it should at least be warranted so if the road fails due to the water flow, it would not cost the town for the rework. Breggeman suggested Endres, Benson and himself meet with Wipperfurth at the culvert and discuss the concerns raised. Motion by Rupp, second by Ingalls to table this and withhold payment until Breggeman, Endres, and Benson meet with the installer to discuss the issues. Motion carried (5-0)

Discussion and possible action on Generator:

Clark provided copies of three estimates for a back-up generator. One estimate would only back-up one pump where the other two were large enough to back-up both pumps. Endres asked how they work, if both pumps kick on at the same time or if it's by level limit.

Benson said if the power went out, the first pump would kick on but if the level got to high, the second pump would kick on. Ingalls asked if the product would be warranted if purchased and it would be. At the last meeting, it was discussed that this generator could have future use to back up Town Hall if the lift station was removed. Since the lift station is three phase and town hall is single phase, a special switch would have to be added. Benson said this would cost another \$6,500 but it could be done. The question remains on what size generator is actually needed. Endres said to check on converting from LP to natural gas. Discussion followed. Endres suggested having Engineer Anderson look at the motors and see what he thinks. This would provide a more informed and objective answer. Clark will follow up with Anderson and send a picture of the pumps and information to Anderson for feedback. No action was taken.

Update on Norway Grove School Road: Clark had pictures of the water back up and explained that the water was running over Norway Grove School Road. The initial thought was to cap it off but that was causing it to back up in Madison Sand & Gravel's pit. LMS looked at it and said the pipe was crushed on the top and lots of debris was clogging it so it had to be fixed. This will make a difference come spring.

Operator's License: One application was received from Comfort Inn and Suites for review. Motion by Endres, second by Ingalls to approve the operator license application for Barbara Ziegenbein at Comfort Inn and Suites. Motion carried (5-0)

Town Supervisor Reports: Supervisor Ruegsegger meeting with Dane-Vienna Fire District was cancelled. Supervisor Rupp did not have any meetings to report on. Chairman Breggeman meeting with Deforest Senior Center is scheduled for Tuesday, January 9th. Supervisor Ingalls meeting with Waunakee EMS is scheduled for Thursday, December 11th. Supervisor Endres stated the Waunakee Fire Meeting was cancelled due to the holiday.

Town Clerk's Report: Clark said the only items to report on were already discussed at this meeting. The only other update is another quote for electric hook up for ADA doors was received from Art's Electric which was requested before the holidays.

Review and authorize payments of current town and utility bills, wages and expenses:

Motion by Ruegsegger, second by Rupp to approve the current town bills as stated and submitted in the amount of \$29,664.41; Payroll \$20,706.88; Town Bills \$8,683.32; Utility 1 \$223.24 and Utility 2 \$50.97. Motion carried (5-0).

Adjourn: Motion by Ruegsegger, second by Rupp to adjourn. Meeting adjourned at 7:45 p.m.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the January 15, 2018 Town Board Meeting.

Town of Vienna Board Minutes

January 15, 2018

The regular meeting was called to order on Monday, January 15, 2018 at 7:00 p.m. by Chairman Breggeman. Supervisors Gary Endres, Karen Ingalls, Ron Rupp and Steve Ruegsegger were present. Also present was Engineer Scott Anderson, Clerk Kathy Clark, Supervisor Scott Benson and Patrolman Lavern Wipperfurth

Pledge of Allegiance was recited

Public Comment: None

Approval of Minutes: Motion made by Rupp, second by Ruegsegger to approve the minutes of January 2, 2018 town board meeting. Motion carried (5-0)

Discussion on Schumacher Road Project and TRID Program: Clark stated since the initial discussion of doing Schumacher Road for the 2019 project, several suggestions and questions have come up like considering taking some of the hill out at the Schumacher and Cuba Valley intersection. Also discussed was looking into the Town Road Improvement Discretionary (TRID) aid offered by the county and ultimately submitted to the Department of Transportation for final review. The TRID would not be available until 2020 but cost estimates and the application for funding would need to be completed by early 2019. After speaking to Engineer Anderson, Clark asked him to attend the meeting to review with the board the questions and considerations for this road project for direction. Anderson indicated that there are two blind spots, one at Cuba Valley intersection and another at the Hauser intersection. One question is should both be adjusted and if so, how much rock should be removed, 6' or 10'. This can be determined by taking pictures of aerial contours to estimate the percent of visibility. Also, how much of the road should be done, should it be widened or just add wider shoulders, how much should be expended and should this project be a two year project. The application for TRID has specific requirements to be eligible such as safety and traffic volume, both would require doing a study and gathering data and estimating costs upfront. Ingalls asked if there is a way to know what the cost of the study would be and it would be somewhere around \$1,500. The board directed Anderson to start looking into this for review and asked Clark to find out if there is a maximum amount of cost for this program.

Discussion and possible action on Generator: Anderson reviewed the estimates received for the back-up generator and informed the board that the generator must have enough power to run both pumps simultaneously. A 70kw is the size of the generator currently there and was able to run both pumps. Generators are built to suit and whatever is ordered will take 4-6 weeks to get completed and installed. Anderson suggested that Clark talk to the vendors again to get quotes for the two recommended sizes and make sure that it can be powered down to back up town hall at a later date.

Endres suggested looking into a used refurbished unit, maybe through a rental vendor or other distributors. Discussion followed. Further information was requested for review at the next meeting.

Reappointment of Board Members to Committees or Commission: Chair Breggeman appointed Ron Rupp to serve on the Dane-Vienna Fire board for the duration of Rupp's elected position with the Town of Vienna. Ruegsegger will be reappointed to a new committee at the next board meeting.

Update on N. Madison Culvert: A meeting has not been held onsite with the excavator so no update was provided.

Operator's License: None

Town Supervisor Reports: Supervisor Rupp first meeting with the Dane-Vienna Fire District is scheduled for Monday, January 29th.

Chairman Breggeman's meeting with Deforest Senior Center was on Tuesday, January 9th but he was not able to attend. Supervisor Ingalls meeting with Waunakee EMS was cancelled and rescheduled due to weather to Thursday, January 18th. Supervisor Endres Waunakee Area Fire meeting is scheduled for Monday, January 29th.

Town Clerk's Report: Clark reported that the Culvert Aid will be lower than what was on the budget since the actual cost for replacing the culvert on Hickory Lane was less than what was quoted at the time the application for aid was completed. Also, the Vienna Tourism Commission met last Tuesday, January 9th and discussed whether the town would be interested in creating a park with a gazebo or pavilion with a parking lot to be used for weddings or local events. More information will be provided at the next meeting.

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Rupp, second by Endres to approve the current town bills as stated and submitted in the amount of \$1,528,905.68; Payroll \$6,298.40; Town Bills \$1,518,629.16; Utility 1 \$2,693.14 and Utility 2 \$1,284.98. Motion carried (5-0)

Adjourn: Motion by Rupp, second by Ruegsegger to adjourn. Meeting adjourned at 7:40 p.m.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the February 5, 2018 Town Board Meeting.

Electronics Recycling

We have already been asked if the town will be hosting another electronics recycling event and we will! The success of this program made it clear that this should be an annual event. It most likely will be early April but we will have definite dates announced in the March newsletter and will post the news on our website once we have the services arranged. Think Spring!

Vienna Town Board Meeting Agenda Monday, February 5, 2018

The Vienna Town Board will meet on Monday, February 5, 2018 at 7:00 P.M. in the Town Hall, located at 7161 County Highway I, Deforest, WI. The agenda for that meeting includes the following:

Call the Town Board meeting to order

Recite the Pledge of Allegiance

Public comment

Approve or amend the minutes of the January 15, 2018 Board meeting

Discussion and possible action on Easement Agreement

Discussion and possible action Purchase of Generator

Appointment of a Board Member to a Commission

Operator's License

Town Supervisor Reports

Town Clerk's Report

 Publication of 2018 Road Bids

 Rural Broadband Survey

Review and authorize payments of current town and utility bills, wages and expenses.

Adjourn