



Town of Vienna Web Site Address: www.vienna-wis.com

October, 2015
Volume 2015-16, No. 6

River Road Bridge Informational Meeting

The Wisconsin Department of Transportation will be rehabilitating the River Road Bridge in 2017. An informational meeting will be held at the Vienna Town Hall, 7161 County Highway I, DeForest WI on Tuesday, October 13, 2015 from 5:00 P.M. to 7:00 P.M. WisDOT representatives will give a brief synopsis of the project starting at 5:30 pm. The presentation will overview the bridge rehabilitation project and the impact the project may have on the local transportation network. Maps depicting the location of the project and alternate routes will be on display for the public's convenience throughout the duration of the meeting. WisDOT representatives will be available to discuss the project and its impacts.

If you are unable to attend the meeting but would like more information, contact Jim Simpson, WisDOT project manager by phone at (608)246-5628 or by email at Jim.Simpson@dot.wi.gov. Citizens who are hearing impaired and require an interpreter may request one by contacting Jim Simpson at least three working days prior to the meeting via the Wisconsin Telecommunications Relay System (dial 711).

Town Clerk Note: Residents should be aware that the plan is only to rehabilitate the existing bridge. There is no plan for an Interstate Interchange at this location. The bridge will be closed while the work is being done. The length of the closure will be discussed at the meeting and a summary of the meeting will be included in the November newsletter.

Clerk's Position

The following is posted on the Wisconsin Municipal Clerk's Association website: **Town Clerk** – Town of Vienna (pop 1,509) is seeking an experienced professional for this position. Salary - \$51,836 yearly. Clerk has duties similar to that of a Town Administrator or Manager as well as responsibility for elections, license issuance, records management, municipal insurance and other administrative tasks. Minimum three years of Clerk or Deputy Clerk experience or comparable experience, Certified Municipal Clerk designation and post high school degree preferred. This will be an appointment to fill a vacancy in an elected position. Additional information and application instructions are available on the Town's website at www.vienna-wis.com under the Employment tab or may be obtained by contacting Clerk Shawn Haney at tovclerk@centurytel.net. Application deadline is 4:00 P.M. Friday, October 23, 2015. Applicant names subject to release by state law unless confidentiality requested. Confidentiality not guaranteed for finalists. Equal Opportunity Employer.

Brush Site Information

The brush site will be open for the final Saturdays, October 3rd, October 17th and October 31st from 8:00 A.M. to 4:00 P.M. Residents are encouraged to take advantage of the open dates to dispose of tree branches, brush, grass and other yard waste. We know that there is a lot of material that needs to be disposed of in November, but we try to use that time to clean the site up prior to winter. Your help in getting items there in October is appreciated.

Truck For Sale

The Town of Vienna is selling a plow truck: It is a 2001 Freightliner FL80 with a Cat 3216B diesel engine and Allison automatic transmission. Includes front plow, wing plow and salter. Mileage is 29,338. The truck is available for inspection at the Vienna Town Hall. It is being sold through www.wisconsinsurplus.com. The item # is 15630-98 Bids will be accepted through their website until October 5, 2015 at 10:00 A.M.

Schumacher Farm Fundraising

The Friends of Schumacher Farm near Waunakee are doing a fundraising campaign to raise money for a Center for Rural History and Farm Machinery Museum. Contributions will enable them to expand their school programs and workshops for people of all ages. They will have the necessary space for the restoration of antique farm equipment and will be able to conduct demonstrations and present exhibits that will delight school children and visitors, barn/farm enthusiasts, historical enthusiasts, the Waunakee Community, Dane County and all others who care about preservation, restoration, and education of rural heritage. Contributions are tax deductible and can be mailed to: The Friends of Schumacher Farm, Inc. 5682 Highway 19, Waunakee, WI 53597. Donations can also be made online at: www.schumacherfarmpark.org

Key Turned In

Someone found a key and turned it in here at the town hall. It is a Master padlock key on a small ring with a leather snap on the key ring. On the snap it says Stone Mountain. It was likely found at the brush site or in front of the town hall. If it is yours you can claim it at the town office.

Voter Registration

If you are new to the town or have moved within the town, you will need to register to vote. You can do that any time by contacting the town clerk or by going to: <http://www.gab.wi.gov/voters>

Town of Vienna Board Meeting Minutes

Tuesday, September 8, 2015

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Karen Ingalls, Steve Ruegsegger, Ron Rupp and Clerk Shawn Haney were present. Also present: Lavern Wipperfurth, Don Schmidt, Kim Peterson and Jim Koltes.

After the Pledge of Allegiance there was a motion by Rupp, 2nd by Ruegsegger to approve the minutes of the August 17, 2015 regular board meeting. All yes.

Public Comment – None.

Pink Elephant Licenses – A public hearing was opened at 7:01 P.M. Pink Elephant Gas d/b/a/ Shell One Stop, 4995 County V, DeForest, WI applied for Class A Liquor, Class A Beer, Cigarette and Soda licenses. No one was present to comment for or against the issuance of the licenses. The public hearing was closed at 7:03 P.M. Motion by Rupp, 2nd by Ruegsegger to issue the licenses to Pink Elephant Gas, Inc. d/b/a Shell One Stop, Kabir Khuman, Agent. All yes.

Freightliner Plow Truck – There was discussion about the sale process to be used for selling the Freightliner. The last time a truck was sold it was done through Wisconsinplus.com. The new Western Star is being assembled at Burke Truck and should be ready by the end of September. We can list the Freightliner once the plow, wing, salter, etc have been put back on and photos are taken. We have a price of \$20,000 from Truck Country so we can use that as a minimum when listing it. Motion by Endres, 2nd by Ingalls to list the truck on Wisconsinplus.com. All yes.

Plan Commission Appointment – Four applications were received for the Plan Commission position. Chairman Breggeman recommended Brian Meinholz for the vacancy. Chairman Breggeman suggested that the other 3 names be kept on file for future vacancies. Motion by Endres, 2nd by Ingalls to accept Chairman Breggeman's appoint of Brian Meinholz to the Plan Commission. All yes.

Clerk's Position – There was discussion about filling the Clerk's position that will become vacant in April 2016 when the current clerk retires. If a resident is selected they can be appointed to fill the remainder of the term. If a non-resident is selected that could be hired as an acting clerk and the Clerk position could be left vacant until April 2017. There was discussion about advertising for the opening. Motion by Endres, 2nd by Ingalls to include it in the October newsletter and post the opening on the Wisconsin Clerks website. All yes. The clerk will bring suggested job posting language to the next board meeting.

Town Hall Lawn Re-Seeding – One application of weed spraying was done. Now is the time to do the re-seeding if it is going to be done this year. There was discussion about the need for more black dirt prior to reseeded. The one quote we had was \$900-\$1200 for triple aerating and re-seeding. Board members asked if the clerk could get two more quotes. That will be done so a decision can be made at the next meeting.

Operator's License(s) – Motion by Endres, 2nd by Ruegsegger to approve an Operator's License for Kayla Hernandez at Ehlenbach's Cheese Chalet. All yes. Motion by Rupp, 2nd by Ingalls to approve an Operator's License for Nicholas Harrison at All Stop, Inc. All yes.

Town Supervisor Reports: Supervisor Rupp reported that DeForest Fire met on September 2nd. They reviewed call information year to date. 10 new personnel started last Thursday and they would like to add 15 more. A citizen's fire academy is in the planning stages. They are working on replacing self-contained breathing apparatus (SCBA) tanks. Supervisor Ruegsegger reported that Dane Fire met on August 31st. They are working on the 2016 budget and will be discussing the new operating agreement at their next meeting. Chairman Breggeman reported that the DeForest Senior Center met today. They are working on the 2016 budget. The Village of DeForest did not agree with tearing the old clinic down so they are having an engineer evaluate the building. Supervisor Ingalls reported that Waunakee EMS meets on Thursday. Supervisor Endres reported that Waunakee Fire is working on their budget. There is a possibility of a 4% increase. They discussed DaneCom and were told that nothing is being done on the DaneCom system at this time. Clerk Haney will check with the radio system administrator to get an update for the next town board meeting.

Town Clerk's Report

- Walter Meinholz Tribute – The plaque has been completed and attached to the donor board in the Town Hall.
- Drainage District Board Meeting – The Dane County Drainage Board will be holding a meeting at our Town Hall on Tuesday, September 22nd at 6:30 P.M.
- Town of Windsor Letter – We received a letter from the Town of Windsor regarding their effort to incorporate. They will be having a referendum on November 3rd. There has been discussion about whether Windsor should be made a part of our boundary agreement with DeForest. We will negotiate a separate agreement with Windsor if they incorporate.

Motion by Rupp, 2nd by Ingalls to pay current town bills in the amount of \$137,289.40 (Utility 1 = \$503.68, Utility 2 = \$223.14, Payroll (2) = \$8,615.89, and Town General = \$127,946.69). All yes. Clerk note: The town general amount includes a partial payment for the FEMA grant MS&G waterway as well as second payments to DeForest Fire, Waunakee Fire, Dane Fire and Waunakee EMS.

Meeting was adjourned at 7:43 P.M.

Prepared by: Shawn Haney, Clerk

Note: These minutes were approved at the September 21, 2015 Town Board Meeting.

Town of Vienna Board Meeting Minutes

Monday, September 21, 2015

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Karen Ingalls, Steve Ruegsegger, Ron Rupp and Clerk Shawn Haney were present. Also present: Lavern Wipperfurth, Don Schmidt, Kim Peterson and Jim Koltes (7:05 P.M.)

After the Pledge of Allegiance there was a motion by Rupp, 2nd by Ingalls to approve the minutes of the September 8, 2015 regular board meeting. All yes.

Public Comment – None.

DCTA Appointment to Madison Met Board – The Dane County Towns Association had asked for a town representative to serve on the Madison Metropolitan Sewer Board. Tom Wilson from the Town of Westport was the only person to apply. The DCTA needs the towns served by Madison Met to confirm his appointment. Motion by Endres, 2nd by Ruegsegger to confirm the appointment of Tom Wilson to the Madison Met Sewer Board. All yes.

Outsourcing Payroll – A spreadsheet was compiled with the results of companies submitting information on our Request For Proposal for outsourcing payroll. 5 companies returned information. The clerk suggested tabling the issue until after the new Clerk is hired. Motion by Ruegsegger, 2nd by Rupp to table payroll outsourcing. All yes.

Town Hall Lawn – Pinnacle Landscaping submitted a quote for \$2,550 to completely re-seed the lawn. Pete Linde looked at it but never sent in a quote, as he said he would not have time to do it this fall. CJ Lawn had previously submitted a quote for triple aerating and seeding at \$900-\$1200. It was discussed that if we need extra black dirt, our employees could haul the material. Motion by Rupp, 2nd by Ingalls to approve CJ Lawn to do the work at a cost not to exceed \$1200. All yes.

Clerk Position—The board reviewed the posting materials that will be used in our newsletter, our website and the Clerk's Association website. Some changes were made and the notices were approved for listing in the newsletter and on the websites.

Operator's License(s) – None.

Town Supervisor Reports: Supervisor Rupp reported that DeForest Fire will be meeting again to discuss the budget. Supervisors Rupp and Ingalls attended the DCTA meeting in Westport last week. A Sheriff's Office representative provided statistics of calls for service in the county. There was discussion about DaneCom including the statement from the Town of Blue Mounds that they will be opting out. Supervisor Ruegsegger reported that Dane Fire meets next Monday. Chairman Breggeman reported that the DeForest Senior Center meets in 2 weeks. Supervisor Ingalls reported that Waunakee EMS has call information available based on municipality. Supervisor Endres reported that Waunakee Fire meets next Monday.

Town Clerk's Report

- Gypsy Moth Spraying – We received a letter regarding spraying for gypsy moths. After checking with the DNR and Dane County, neither one has received complaints about gypsy moths in our area, so we will not be involved in the program.

- DaneCom Update – Board members were provided with a copy of an e-mail from Radio System Administrator Chad Fleck describing what is being done. He stated that they are hoping for a "go live" date of fall of 2016. They are continuing to work on tower leases and equipment upgrades.

- Freightliner – The listing went live on Wisconsin-surplus.com today. It will be active until October 5th. It has also been listed on Craigslist with a referral to Wisconsin-surplus.com.

- Guard Rail Struck – The guard rail was struck on the west side of Morrisonville Road north of County DM this morning. At least 5 posts need to be replaced. We will get quotes prior to repairing it.

- Western Star Truck – The new Western Star truck will be picked up from Burke truck tomorrow morning.

Jim Koltes was not present at the beginning of the meeting under public comment. He inquired if the town would make a donation towards the Friend of Schumacher Farm, Inc. They are doing a fundraiser to build a building for rural History and Farm Machinery. It was explained that the town cannot use tax dollars for donations such as that. An article will be placed in a future newsletter so that residents are aware of the fundraising effort.

Motion by Rupp, 2nd by Ruegsegger to pay current town bills in the amount of \$209,884.98 (Utility 1 = \$494.30, Utility 2 = \$80.88, Payroll = \$4,339.44, and Town General = \$204,970.36). All yes. Clerk note: The town general amount includes the second half payment for truck equipment and \$169,000 towards the MS&G waterway project.

Meeting was adjourned at 7:31 P.M.

Prepared by: Shawn Haney, Clerk

Note: These draft minutes are subject to approval at the October 5, 2015 Town Board Meeting.

Vienna Town Board Meeting Agenda Monday, October 5, 2015

The Vienna Town Board will meet on Monday, October 5, 2015 at 7:00 P.M. in the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for that meeting includes the following:

Call the regular Town Board meeting to order, recite the Pledge of Allegiance, approve or amend the minutes of the September 21, 2015 regular board meeting.

Public comment.

Discussion and action on town cost sharing for replacement of a tile line in Drainage District 29.

Operator's License(s).

Town Supervisor Reports

Town Clerk's Report

Truck Update

Drainage District Update

Town Hall Lawn Update

Morrisonville Road Guard Rail Update

Review and authorize payments of current town and utility bills, wages and expenses.

Adjourn