



Town of Vienna Web Site Address: www.vienna-wis.com

July, 2015
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Special Attention Windsor Prairie Residents

As part of our normal sewer maintenance we will be having sewer lines in part of the Windsor Prairie subdivision jetted (cleaned) on Wednesday July 15, 2015. The lines that will be cleaned are Gina Lane, Pine Spring Road and Windsor Prairie Road from Gina Lane to Easy Street. The line east of Gina Lane on Windsor Prairie Road does not need cleaning. Residents should not notice any problems in their homes from this cleaning. There is a slight possibility that the jetting could suck the water out of floor drain traps. If you happen to get a foul odor after the cleaning is done, dump a pail of water down any floor drains that you have. That should stop the odor and prevent it from re-occurring.

Farmland Preservation Ordinance Update

As part of the DeForest Farmland Preservation Ordinance Update, many parcels of land in the DeForest Extraterritorial Zoning area need to be re-zoned. The update primarily affects properties currently zoned A-1ex Agriculture, although some other parcels are affected too. Under the new ordinance A-1ex parcels under 35 acres in size must be changed to another zoning classification. The changes will not affect how owners can use their property. It will not change property taxes either. The changes are being made to put us in compliance with State of Wisconsin requirements for Farmland Preservation. Affected property owners have been mailed a notice listing their current zoning, and a proposed zoning under the new ordinance. There will be a public hearing at the next DeForest/Vienna ETZ meeting. That meeting will be held at the Vienna Town Hall on Monday, July 13, 2015 at 5:00 P.M.

Town Road Signs

As you travel through the town you may notice larger road name signs in certain locations. We are in the process of updating them. The new signs are larger and have bigger letters. This is a required standard for newly made signs. Each year we replace faded road signs, with a priority given to Stop and Stop Ahead signs. The average life of a sign is approx. 10 years. Several years ago there was a mandate that all signs meet a certain retro reflectivity standard by 2014. That date was changed several times and ultimately eliminated. We continue to budget \$2,500 each year to update signs. If the date to have signs updated is ever reinstated, we will not be required to play catch up. As you drive through the town, especially at night, you will notice that our new road signs are more reflective. Stop signs that are adjacent to County Highways and all other signs on County Highways are the responsibility of the Dane County Highway Department. Most of those signs have not been updated yet.

July 4th Holiday

A reminder that the Brush Site will be closed on July 4th. The Town Hall will also be closed on Friday, July 3rd in observance of the Holiday. Safe travels to those that are travelling. For information on the DeForest area 4th of July activities, visit the DeForest Chamber of Commerce website: www.deforestarea.com

Road Work

One of our contractors had an equipment issue that may delay the reconstruction of Ripp Lane and Patton Road. They are hoping to still be able to get those roads done in July. Sealcoating is being held off until the wedging is complete. That should be done in early to mid July. Please exercise caution on the roads when the crews are working.

Town of Vienna Board Meeting Minutes

Monday, June 1, 2015

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Steve Ruegsegger, Ron Rupp and Clerk Shawn Haney were present. Also present: Karen Ingalls and Jim Koltes (7:02 P.M.)

After the Pledge of Allegiance there was a motion by Rupp, 2nd by Endres to approve the minutes of the May 18, 2015 regular board meeting. 4-0 yes.

Public Comment – None.

Supervisor Freppon Resignation – Supervisor II Jeff Freppon submitted a resignation letter effective May 20, 2015. The clerk read a letter that Supervisor Freppon submitted. Motion by Rupp, 2nd by Ruegsegger to accept the resignation letter. 4-0 yes.

Appointment of Supervisor – Karen Ingalls ran for Town Board Supervisor in April. Since she indicated an interest it seemed appropriate to appoint her to the vacant position. Karen was contacted when we learned of the vacancy and she indicated she was willing to be appointed to fill the remainder of the two year term. Motion by Endres, 2nd by Ruegsegger to appoint Karen Ingalls to fill the remainder of the term as Supervisor II. The Clerk also votes on board vacancies, so the vote was 5-0. Supervisor Ingalls completed the Oath of Office and was seated at the board table for the rest of the meeting. It was noted that Karen was able to attend the New Officials Training that was held at Comfort Inn on May 27, 2015.

Fireworks Permit – Uncle Bucks Fireworks applied for a permit to sell fireworks at Shell One Stop, 4995 County Highway V, from June 8 to July 7, 2015. Uncle Bucks has not sold in our town before but they have been in other areas nearby. They are based in Lowell, WI. Motion by Endres, 2nd by Rupp to approve the fireworks permit for Uncle Bucks Fireworks at 4995 County Highway V. All yes.

Fireworks Permit – Fireworks Unlimited, LLC applied for a permit to sell fireworks at Tiger Mart, 7205 County Highway I, from June 10 to July 6, 2015. Fireworks Unlimited sold at Shell One Stop last year, and behind what is now All Stop, formerly Rider's Amoco, in previous years. Motion by Endres, 2nd by Ingalls to approve the fireworks permit for Fireworks Unlimited, LLC at 7205 County Highway I. All yes.

Plow Truck Back Up Camera – While discussing the lighting equipment for the new plow truck we were told of a backup camera option that is available. It includes a heated camera and LCD monitor in the cab. This truck will be used in the subdivisions and the camera will be useful. Motion by Ruegsegger, 2nd by Rupp to approve \$750 for the backup camera. All yes.

Operator's License(s) – None.

Town Supervisor Reports: Supervisor Rupp reported that DeForest Fire met at 4:00 P.M. today. Village Administrator Steve Fahlgren gave a presentation regarding the Fire Department taking over the whole existing Public Safety Building. Current rental rate is \$6.12 per square foot. Future costs are being determined. They are at 496 calls year to date compared to 497 at this time last year. They are interviewing and have 4 positions that they hope to have filled by July 1. Supervisor Ruegsegger reported that Dane Fire met on May 19th. They are waiting for the complete hand over of the financial records. They meet again on June 29th. Chairman Breggeman reported that the DeForest Senior Center meets next Tuesday. Supervisor Ingalls will be replacing Jeff Freppon at Waunakee EMS. Supervisor Endres reported that Waunakee Fire cancelled their May meeting.

Town Clerk's Report

- Salt Shed Inspection – AECOM completed the annual inspection of the salt shed. No deficiencies were found and no follow up is needed.
- Utility CMAR Reports – The Compliance Maintenance Annual Reports that are due in June for the sewer districts have been postponed. The DNR is updating the program and it is not ready. The due dates for the reports has been pushed back to July 31.
- Lift Station 2 Maintenance – ITT Flygt performed the annual maintenance on the pumps on May 27th. They discovered that a diaphragm was bad on pump 1. The diaphragm causes the solids to be agitated prior to the pumps kicking in. This may have contributed to the solids building up in the wet well. The diaphragm was replaced and we will be monitoring to see if the solids decrease. The cost to replace the diaphragm was \$254.00.
- Lift Station 1 Electrical Issue – On Friday May 29th we got an alarm for an electrical outage at Utility 1. Something created a power surge that blew the fuse at the transformer. It resulted in a power surge that blew apart some electrical components in our inside panel. Alliant Energy was unable to determine the cause (possible animal?) L.W. Allen was called and one pump was operable over the holiday weekend. Parts were obtained and it was repaired Tuesday morning. Once we know the cost of the repairs we will determine if an insurance claim should be filed.

Motion by Rupp, 2nd by Endres to pay current town bills in the amount of \$25,221.92 (Utility 1 = \$307.43, Utility 2 = \$1,128.17, Payroll = \$4,565.17, and Town General = \$19,221.17). All yes.

Meeting was adjourned at 7:37P.M.

Prepared by: Shawn Haney, Clerk

Note: These minutes were approved at the June 15, 2015 Town Board Meeting.

Town of Vienna Board Meeting Minutes

Monday, June 15, 2015

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Karen Ingalls, Steve Ruegsegger, Ron Rupp and Clerk Shawn Haney were present. Also present: Don Schmidt.

After the Pledge of Allegiance there was a motion by Rupp, 2nd by Ruegsegger to approve the minutes of the June 1, 2015 regular board meeting. All yes.

Public Comment – None.

Kane Rezoning – Mark and Keri Kane have applied to have their 1.5 acre parcel at 6667 Old 113 Road rezoned from R-1A to A-2(1). With R-1A zoning they are restricted to a maximum height of 12 feet on an accessory building. They would like to build a 40' x 48' building with a height of approx. 19 feet. The Plan Commission reviewed and recommended approval. Motion by Endres, 2nd by Ingalls to approve the request to rezone from R-1A to A-2(1). All yes.

2015-16 Licenses – All Stop, Inc. (Kim Reeve, Agent), Class A Beer, Class A Liquor, Cigarette, Soda and Operator's Licenses for Beth Gusman, Doris Blux, Scott Hotchkiss, Michael Taube, Kelly Henry, Lori Krey, Susan Dunbar and Cassandra Korbal. Motion by Endres, 2nd by Ingalls to approve. All yes.

DeForest Phillips 66 (Carlotta Hegge, Agent), Class A Beer, Class A Liquor, Cigarette, Soda and Operator's Licenses for Kellie Krause, Turner Blum, Taiwan Ragland and Carrie Setzke. Motion by Rupp, 2nd by Endres to approve. All yes.

Shell One Stop (Sawaran Mutti Singh, Agent) Class A Beer, Class A Liquor, Cigarette, Soda and Operator's Licenses for Narinder Singh Mutti, Blanca Melinda Dominguez and Christine Long. Motion by Ruegsegger, 2nd by Ingalls to approve. All yes.

Ehlenbach's Cheese Chalet (Brian Ehlenbach, Agent) Class A Beer, Class A Liquor and Operator's Licenses for Kathy Brown, Tyler Brown, and Dana Entzminger. Motion by Endres, 2nd by Rupp to approve. All yes.

Tiger Mart (Kuljeet Brar, Agent) Class A Beer, Class A Liquor, Cigarette, Soda and Operator's Licenses for Debra Acker, Taylor Blomgren, Jane Diehl and Amandeep Bhallal. Motion by Ruegsegger, 2nd by Rupp to approve. All yes.

Waunakee Gun Club (Joseph Leslie, Agent) Class B Beer, Soda, Operator's License for Tina Glynn. Motion by Rupp, 2nd by Endres to approve. All yes.

Vienna Hospitality Investments d/b/a Comfort Inn (Roger B. Brandstetter, Agent) Class B Combination Beer & Liquor, Soda, Operator's Licenses for Adam Lehman, Porsche Baxter, Danielle McRoberts, and Bobbi Slawson. Motion by Endres, 2nd by Rupp to approve. All yes.

Operator's License(s) – None.

Town Supervisor Reports: Supervisor Rupp reported that DeForest Fire meets in early July. Supervisor Ruegsegger reported that Dane Fire meets on June 29. Chairman Breggeman reported that the DeForest Senior Center has someone interested in renting the old clinic. A determination will be made at their next meeting. Supervisor Ingalls was unable to attend the Waunakee EMS meeting. Waunakee EMS provided a copy of a proposed staffing plan that is being considered. Supervisor Endres reported that Waunakee Fire meets on June 29.

Town Clerk's Report

- Town Hall Sign Update – The sign is back and we are going to coordinate a time to put it up, possibly Friday, June 19th.

- Farmland Preservation Ordinance Update – The Village of DeForest has completed the draft ordinance. There are approx. 105 parcels in the ETZ area that need to be rezoned to be in compliance with the new zoning code and ordinance. Notifications are being sent to the affected property owners. A public hearing will be held at the July 13, 2015 ETZ meeting.

- 2% Fire Dues – Dane Fire Department was audited. During their audit there was discussion about 2% Fire Dues. In the past we have only paid them to DeForest because we thought it was related to fire inspections. Apparently that is not the case and we should be paying the fire dues to all 3 Fire Departments. We will do that when we received the 2015 Fire Dues in July.

- Tractor Tires – A piece of metal got in to one of the tractor tires during ditch mowing. It could not be fixed so it was replaced. Since the other front tire was worn down, 2 new tires were put on.

- ½ ton pickup – The front brakes were pulsating due to a suspected ABS problem. The hub was bad and the front brakes needed to be replaced. Cost to repair was around \$1,100.

- Utility 2 Inspections – The sewer manholes in Windsor Prairie and Hickory Meadows were inspected on Tuesday, June 9th. One manhole in the northeast corner of Windsor Prairie needs to be cleaned and the lines along Gina Lane, Pine Spring Road and Windsor Prairie Road will be jetted. That will be set up for a date in July.

Motion by Rupp, 2nd by Endres to pay current town bills in the amount of \$23,583.72 (Utility 1 = \$250.00, Utility 2 = \$95.24, Payroll = \$4,325.58, and Town General = \$18,912.90). All yes.

Meeting was adjourned at 7:28.M.

Prepared by: Shawn Haney, Clerk

Note: These draft minutes are subject to approval at the July 6, 2015 Town Board Meeting.

Vienna Town Board Meeting Agenda Monday, July 6, 2015

The Vienna Town Board will meet on Monday July 6, 2015 at 7:00 P.M. in the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for that meeting includes the following:

Call the regular Town Board meeting to order, recite the Pledge of Allegiance, approve or amend the minutes of the June 15, 2015 regular board meeting.

Public comment.

Discussion and action on a request from Payne & Dolan for night operation in July & August.

Discussion and action on Resolutions 7-6-15-1 and 7-6-15-2, Compliance Maintenance Annual Reports for the DNR

Town Supervisor Reports

Town Clerk's Report

Town Hall Sign Update

Emergency Plan Update

Review and authorize payments of current town and utility bills, wages and expenses.

The Town Board will convene into Closed Session pursuant to sec. 19.85(1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Reconvene into open session.

Adjourn