



Town of Vienna Web Site Address: [www.vienna-wis.com](http://www.vienna-wis.com)

December, 2014  
Volume 2014-15, No. 8

## Tax Collection Information Tax Collection Hours / Tips

Property tax bills will be mailed no later than Monday, December 15, 2014. Town Treasurer Nicole Roessler will be in the office for in-person tax collection on the following dates/times in December:

**Monday, December 29, 2014 9AM-3PM**

**Tuesday, December 30, 2014 9AM-3PM**

**Wednesday, December 31, 2014 9AM-Noon**

A drop box is available inside the Town Hall vestibule 24 hours per day. If you have tax related questions during the above times, please call **608-846-3802**

Tip # 1: Escrow checks from mortgage companies must be signed by **EACH** party whose name is on the front of the check.

Tip # 2: When writing a personal check, make sure the number written in the box matches the amount written in words on the long line (legal line) of the check. The amount written in words on the legal line is what the banks will pay.

Special Assessments and Special Charges are due with the First Installment and will be taken out of payments first which could leave a portion of your taxes delinquent if enough funds have not been included to cover all Specials, plus the first installment.

## Utility District 2 Rates

Residents in Utility District 2 will see an increase in sewer rates for 2015. This is due to an increase in rates from the Madison Metropolitan Sewer District. The rate for residents in Windsor Prairie will increase to \$165 per year. The rate for residents in Hickory Meadows, Nature Valley and Lantern Hollow will increase to \$225 per year.

## Town Budget Passes

The 2015 Town Budget was passed at the Annual Budget meeting on November 18, 2014. The local mill rate will stay the same at 2.87/1,000 of assessed value. Residents in the Waunakee Fire and Waunakee EMS Districts will see an increase on those lines of their tax bills. It is due to a loss of over 7 million in assessed value from the manure disaster. As part of a previous state budget bill Clear Horizons became tax exempt as of January 1, 2014. We have tried to negotiate a payment in lieu of taxes but they have not been willing to sign it. In order to prevent an overall town tax increase we cut expenses and raised other revenues for 2015. All town residents will see a decrease on the MATC portion of their tax bill. DeForest, Waunakee and Poynette School District residents will see a decrease while Lodi School District residents will see an increase. Copies of the 2015 budget are available on the Town Website and at the Town Hall.

## Mailing Tax Payments

In an effort to accommodate all taxpayers who wish to use a 2014 tax deduction for payments received by December 31, 2014 we respectfully request that you **mail** your payment (s) to the Treasurer a week in advance of that deadline.

Please provide as much detail as possible on each of your tax bills/stubs or check when **mailing** your tax payments. The information should include notations for 1st installments, full payment or any combination thereof. It would also be very much appreciated if you would include a telephone number where you can be reached in the event we need to contact you for clarification.

## Christmas Tree Pickup

Advanced Disposal will be picking up Christmas Trees on January 9 and January 23, 2015. If you have a tree to be picked up, please call them at 251-7878 prior to January 11 or 25 to let them know you have a tree out. A reminder will be included in the January newsletter.

## Payne & Dolan Meeting

The annual Payne & Dolan quarry advisory committee meeting will be held on Monday, December 15, 2014 at 6:30 P.M. at the town hall. Residents with questions/comments/concerns about the operation of the plant are encouraged to attend. Please contact resident representative Gary Richardson at 608-220-1612 to express concerns if you are unable to attend the meeting.

## November Election Results

The local results of the November 4, 2014 General Election are included on a separate page near the back of this newsletter. A very special **Thank You** goes out to all of the election workers that assisted with the 3 elections that were held this year.

## Town Supervisor Needed

Supervisor Dave Ripp will not be running for reelection in April of 2015. If you are interested in running for the vacant position, nomination papers can be circulated starting December 1, 2014. Contact the Town Clerk for more information.

## Electronics Recycling

We will likely be doing another electronics recycling event in April or May. It will include TVs, computers, video recorders, DVD players and cell phones. More information will be included in future newsletters after the details are confirmed.

### Town of Vienna Board Meeting Minutes Monday, November 4, 2014

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Ron Rupp and Clerk Shawn Haney were present. Also present: Don Schmidt and Jim Koltes.

After the Pledge of Allegiance there was a motion by Rupp, 2<sup>nd</sup> by Ripp to approve the minutes of the October 20, 2014 regular board meeting and October 23, 2014 working budget meeting. All yes.

**Public comment:** None.

**Resolution 11-03-14** – The DeForest Half Century Club is interested in purchasing the former UW Health Clinic in DeForest as it is adjacent to the DeForest Area Community and Senior Center. The communities of Windsor, DeForest and Vienna have been asked to commit to funding of \$150,000 towards the purchase of the property, with the remaining funds to be raised from private donations. The resolution describes the \$150,000 as being divided by equitable portion. The budget is allocated by population and our portion is determined by the population of the town that is in the DeForest School District. Motion by Rupp, 2<sup>nd</sup> by Ripp to approve Resolution 11-03-14 Recommending Purchase of Property by The DeForest Half Century Club. All yes.

**Driveway Blacktopping** – When the culvert was replaced under the driveway at 6411 S. Windsor Prairie Road we were responsible to blacktop the area where the culvert was removed. The homeowner opted to replace the whole driveway so our portion was prorated at 631.76. We had an additional expense of \$340 in excavation charges to add a 10 foot section of culvert after the original culvert was replaced. It was suggested that \$340 be deducted from 631.76 leaving a balance due to the homeowner of \$291.76. Motion by Endres, 2<sup>nd</sup> by Rupp to pay \$291.76. All yes.

**Cuba Valley Road Shoulders** – When the grant application was completed it was classified as Reconstruction rather than Resurfacing and Reconditioning. That means that the road shoulders need to be 3 feet wide rather than the 2 feet that was done. Another foot needs to be added to the shoulder on each side of the road that was recently reconstructed. There is money left as part of the grant to pay for it. We are working with Tri-County on a price and will try to get the work done yet this year so we can get the grant funding this year. Motion by Ripp, 2<sup>nd</sup> by Freppon to add the shoulder at a cost not to exceed \$20,000. All yes.

**Operator's Licenses** – None.

**Town Supervisor Reports:** Supervisor Rupp reported that DeForest Fire meets on Wednesday the 5<sup>th</sup>. Supervisor Ripp reported that Dane Fire discussed basing charges on population rather than equalized value, but that was rejected. Bank Statements are still being reviewed. The Baker Tilly employee has not been given direction on what they are supposed to do to get the financial records in order. A question was raised as to whether we can withhold our 1<sup>st</sup> installment to them until the financial issues are resolved. The clerk will check with Att. Mitby on that. Chairman Breggeman reported that the DeForest Senior Center meets next Tuesday. Supervisor Freppon reported that Waunakee EMS meets next Thursday. Supervisor Endres reported that Waunakee Fire moved their money to a broker that deals with municipal funds so they can get a better interest rate. They are also investigating the purchase of an ATV on tracks.

## Town Clerk's Report

- Clear Horizons PILOT Agreement – Clear Horizons replied that they are not in a financial position to sign the PILOT agreement. They sent a letter that they do not agree they should be charged the full amount for the road. They claim their intent is to avoid an adversarial relationship, but they did not provide any alternatives. After discussion the board agreed to stay with the position that if the PILOT agreement is not signed, they owe \$54,894.00 for the road.
- Budget Update – No changes were made since the working budget meeting. The Town Annual Budget meeting will be held on Tuesday, November 18, 2014.
- Utility District Meeting Dates – The Utility District 2 meeting will be held on Monday, November 17, 2014 at 6:30 P.M. prior to the regular board meeting. The Utility District 1 meeting will be held Monday, December 1, 2014 at 6:30 P.M. prior to the regular board meeting.
- Outsourcing Payroll – Prices were obtained from Grobe & Associates. Johnson Block also offers this service. There are a lot of questions that would need to be answered such as how retirement and insurance liabilities would be paid, who would be responsible for reporting, etc. It will be investigated further and possibly implemented in 2016.
- Hamre Memorial – Atty. Mitby provided the Hamre family with a check for \$100 payable to the Town of Vienna with the suggestion that the money be used to plant a tree at the Town Hall in Carlton's Memory. It will be done in the Spring and the family will be invited.
- Wheeler Park Donation – A group of Hickory Meadows residents had contributed money to a Wheeler Park fund many years ago. Resident Chris Hetzel provided a check in the amount of \$2,445.73 to the Town. Possible uses for the money include a basketball hoop, a flag pole and/or sign. A determination will be made over the winter with the plan of doing something in the Spring of 2015.

Motion by Rupp, 2<sup>nd</sup> by Endres to pay current town bills in the amount of \$22,062.75 (Utility 1 = \$881.63, Utility 2 = \$400.21, Payroll = \$5,432.44 (includes election workers) and Town General = \$15,348.47) All yes.

Meeting was adjourned at 8:03 P.M.

Prepared by: Shawn Haney, Clerk

Notes: These minutes were approved at the November 17, 2014 Town Board Meeting.

## Town of Vienna Board Meeting Minutes Monday, November 17, 2014

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Ron Rupp and Clerk Shawn Haney were present. Also present: Don Schmidt, Carlotta Hegge and Scott Benson.

After the Pledge of Allegiance there was a motion by Endres, 2<sup>nd</sup> by Rupp to approve the minutes of the November 3, 2014 regular board meeting and October 23, 2014 working budget meeting. All yes.

**Public comment:** Don Schmidt inquired why the trucks were not out on Sunday after it snowed. The clerk explained that it was a 1 inch snowfall which led to a discussion about when trucks/plows are needed. Many communities use a 3 inch snowfall as criteria for plowing. Board members discussed areas that became slippery. The clerk asked the board to define what criteria should be used to determine when the trucks should go out. It was explained that it could be a gray area due to snow conditions, temperatures, etc. and each situation could be different. The discussion lasted for 15 minutes and the question as to when the trucks should go out was never answered other than 2 board members saying we should err on the side of caution.

**Carryout Hour Change Proposal** – Carlotta Hegge, Phillips 66 Manager was present. She stated that she frequently gets requests from customers to purchase beer/alcohol prior to 8AM and after 9PM. Our current ordinance prohibits carryouts between 9P and 8A. The clerk explained that state law prohibits carryout alcohol sales after 9PM. Beer can be sold until Midnight but many local ordinances prohibit beer sales after 9 PM. The Town of Burke is currently the only town in Dane County that allows beer sales until Midnight. The Sheriff's Office did not have a position on the topic. The DeForest Police Department did not want us to create an island by allowing sales after 9 PM. Motion by Endres, 2<sup>nd</sup> by Rupp to change the ordinance to allow carryout beer sales between 6AM and 9PM. All yes.

**7549 Dunroven Road LC-1 Zoning** – The Plan Commission tabled until their December meeting.

**Delinquent Personal Property Tax Bills** – There are two delinquent personal property tax bills. Imagination Trends owes \$501.18 and Vincent DeMarte/Main Street Builders owes \$1,650.45. Since Imagination Trends closed in 2013 and filed for bankruptcy we can do chargebacks. Main Street Builders moved in 2014 but they are still responsible for the bill. Motion by Ripp, 2<sup>nd</sup> by Endres to file a small claims action against Vincent DeMarte/Main Street Builders. All yes.

**Operator's Licenses** – Motion by Freppon, 2<sup>nd</sup> by Ripp to approve an Operator's License for Virginia Sandoval at Phillips 66. All yes. Motion by Rupp, 2<sup>nd</sup> by Ripp to approve an Operator's License for Spencer Zuelsdorf at All Stop, Inc. All yes.

**Town Supervisor Reports:** Supervisor Rupp reported that DeForest Fire is negotiating with the union. The union wants a 4 year contract. There was a preliminary discussion about a merger with Sun Prairie Fire/EMS. They are going to hire an LTE to cover for one employee that has been deployed. Supervisor Ripp reported that Dane Fire meets next week but he will not be able to attend. Clerk note from a question that arose last month: We can withhold payment if

the Dane Fire Department financial issues are not resolved. If it comes to that we will work with Attorney Mitty on the language for the letter to notify them of the payment being withheld. Chairman Breggeman reported that the DeForest Senior Center made an offer to purchase the former UW Health clinic property. Supervisor Freppon reported that Waunakee EMS will receive a report next month regarding the possibility of switching to a paid service with a paid director. Supervisor Endres reported that Waunakee Fire meets next week.

### **Town Clerk's Report**

- Clear Horizons PILOT Agreement – Clear Horizons has not responded to our last statement that they owe the full amount for Cuba Valley Road since they did not sign the PILOT agreement.
- Budget Update – There was a slight change to the Manufacturing Assessment numbers. In order to keep the mill rate the same an adjustment was made to the transition expense line and the local levy amount was dropped slightly. The annual budget meeting is scheduled for Tuesday, November 18, 2014 at 7:00 P.M.
- Election Results – The results from the November general election were provided. They will be included in the December newsletter. We had 789 voters which represents 77% of registered voters and 70% of eligible voters. We had 83 absentee/early voters and 63 Election Day registrations.
- General Engineering Invoice – General Engineering inquired about payment of their remaining invoice. We had held payment until their portion of the building project was complete. The roof hatch insulation was the main item and that has been completed. The board agreed that the invoice could be processed for the December 1<sup>st</sup> meeting.
- HVAC Maintenance Agreement – Air Temperature Services provided a quote for maintenance of the HVAC systems at the Town Hall. Their quote was for \$576 in the spring for AC units and \$576 in the fall for the heat. Everyone felt this was too expensive so it will not be accepted.

Motion by Endres, 2<sup>nd</sup> by Rupp to pay current town bills in the amount of \$46,734.61 (Utility 1 = \$477.65, Utility 2 = \$86.10, Payroll = \$4,265.40 and Town General = \$41,905.46 All yes.

Meeting was adjourned at 8:08 P.M.

Prepared by: Shawn Haney, Clerk

Note: These draft minutes are subject to approval at the December 1, 2014 Town Board Meeting.

### **Town of Vienna Annual Budget Meeting Minutes Tuesday, November 18, 2014**

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Ron Rupp, Treasurer Nicole Roessler and Clerk Shawn Haney were present. Also present: Don Schmidt.

After the Pledge of Allegiance there was a motion by Rupp, 2<sup>nd</sup> by Ripp to approve the minutes of the November 26, 2013 Annual Budget meeting. All yes.

**Budget Presentation:** Clerk Haney went through the worksheets on how numbers were arrived at for the Road Outlay and Maintenance lines, Office Expenses, Building Expenses and the Revenue and Expenditure spreadsheets. The mill rate will stay the same at 2.870 per \$1,000 of assessed value for the town tax. Residents will see a decrease in the Madison College mill rate. Residents of the DeForest, Waunakee and Poynette School District residents will see a decrease, while Lodi School District residents will see an increase. Waunakee Fire and Waunakee EMS areas will see an increase due to our loss of assessed value from the manure digester.

**Road Outlay and Maintenance:** The Road Outlay section includes: Reconstruction, Road Sign Replacement, Major Road Patches and Culvert Repair. The Road Maintenance section includes: Road Salt, Road Patch, Crack Filling, Sealcoating, Shoulder Repair, Ditch Cleaning and Grading and Misc Expenses. Road Outlay is proposed at \$70,000 and Road Maintenance is proposed at \$193,017 for a total of \$263,017.00 Motion by Freppon, 2<sup>nd</sup> by Endres to approve the road outlay and road maintenance budgets. All yes.

**Budget and Tax Levy:** Motion by Endres, 2<sup>nd</sup> by Rupp to approve the 2015 Town Budget and 2014 Tax Levy, payable in 2015 at \$677,426.97. All yes.

**Old Business:** None

**New Business:** None.

With no further business the meeting was adjourned at 7:42P.M.

Prepared by: Shawn Haney, Clerk

Note: These draft minutes are subject to approval at the Annual Budget Meeting to be held in November of 2015, exact date to be determined later.

### **Town of Vienna Special Board Meeting Minutes Tuesday, November 18, 2014**

A special meeting of the Vienna Town Board was called to order at 7:42 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Ron Rupp, Treasurer Nicole Roessler and Clerk Shawn Haney were present. Also present: Don Schmidt.

**Approve Levy and Road Outlay and Improvement Expenditures** - Motion by Ripp, 2<sup>nd</sup> by Freppon to approve the 2014 Tax Levy (collectible in 2015) in the amount of \$677,426.97 and the road outlay and improvement budget at \$263,017.00 All yes.

The meeting was adjourned at 7:45 P.M.

Prepared by: Shawn Haney, Clerk

Note: These draft minutes are subject to approval at the December 1, 2014 Regular Board Meeting.

**Election Results  
November 4, 2014**

789 Voters which equals approx. 77% of registered voters and 70% of eligible voters. We had 83 Absentee voters and 63 Election Day Registrations.

DeForest, Lodi and Poynette School District Voters = 304

Waunakee School District Voters = 485

**Governor & Lt. Governor**

DEM – Burke/Lehman	360
REP – Walker/Kleefisch	418
PEO – Fehr/No Cand	2
LIB – Burke/Brost	6
Write-In	

**Attorney General**

DEM – Susan V. Happ	351
REP – Brad Schimel	400
LIB – Thomas A. Nelson	15
Write-in	1

**Secretary of State**

DEM – Doug La Follette	390
REP – Julian Bradley	334
CON – Jerry Broitzman	6
LIB – Andy Craig	16
Write-In	0
Overvotes	0
Undervotes	63

**State Treasurer**

DEM – David L. Sartori	329
REP – Matt Adamczyk	373
CON – Andrew Zuelke	10
GRN – Ron Hardy	15
LIB – Jerry Shidell	13
Write-In	3

**REPRESENTATIVE IN CONGRESS**

**DISTRICT 2**

DEM – Mark Pocan	375
REP – Peter Theron	379
Write-In	1

**State Senator – District 27**

DEM – Jon Erpenbach	535
Write-In	19

**REPRESENTATIVE TO THE ASSEMBLY**

**District 79**

DEM – Dianne Hesselbein	382
REP – Brent Renteria	348
Write-in	0

**Sheriff**

DEM – David J. Mahoney	577
Write-In	15

**Clerk of Circuit Court**

DEM – Carlo Esqueda	520
Write-In	10

**Statewide Referendum – Transportation Fund**

Yes	577
No	155

**County Referendum – Minimum Wage**

Yes	437
No	335

**County Referendum – BadgerCare Funds**

Yes	494
No	247

**Waunakee Schools - \$44.8M Bond**

Yes	250
No	224

**Waunakee Schools – Exceed Revenue Cap**

Yes	230
No	242

Undervotes were not recorded for this election.

## **Vienna Town Board Meeting Agenda Monday, December 1, 2014**

The Vienna Town Board will meet on Monday, December 1, 2014 at 7:00 P.M. in the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for that meeting includes the following:

Call the regular Town Board meeting to order, recite the Pledge of Allegiance, approve or amend the minutes of the November 17, 2014 regular board meeting and the November 18, 2014 special board meeting.

Public comment.

Discussion and action on an extension of the Assessor's Contract.

Discussion and action on Ordinance 12-01-14 Regarding Carryout Fermented Malt Beverage Sales.

Operator's License(s)

Town Supervisor Reports

Town Clerk's Report

Cuba Valley Road Shoulders

Tax Bill Timeline

Lennox Refund

Air Comfort Maintenance Proposal

Review and authorize payments of current town and utility bills, wages and expenses.

Adjourn