



Town of Vienna Web Site Address: www.vienna-wis.com

November, 2015
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Annual Budget Meeting

The Annual Town Budget Meeting of the Electors will be held on Monday, November 16, 2015 at 7 PM at the Town Hall. The regular Town Board meeting will follow the budget meeting. A summary of the major budget categories will be published in the DeForest and Waunakee newspapers on October 29, 2015. It will also be posted at the Town Hall.

Utility District Meetings

The Utility District 2 Annual Meeting will be held on Monday, November 16, 2015 at 6:30 P.M. prior to the Annual Budget meeting. Utility District 2 is comprised of the Windsor Prairie, Hickory Meadows, Nature Valley and Lantern Hollow Subdivisions. Utility District # 1 will meet on Monday, December 7, 2015 at 6:30 P.M. prior to the regular board meeting. Utility District # 1 is comprised of the business district at County Highway V and Interstate 39/90/94.

Election Workers

It is time to start preparing for the 2016-2017 election cycle. The Town Board needs to appoint election workers by December 21st, so we are trying to plan ahead. Elections are scheduled for February 16, April 5, August 9 and November 1, 2016. We are looking for additional people to be election workers. You do not have to work all of the elections. Meals are provided and an hourly wage is paid. If you are interested in being an election worker, please contact the Town Office at 846-3800 or by E-mail at tovclerk@centurytel.net by December 1st.

Town Positions Up For Election

On April 5, 2016 the following town positions will be up for election: Supervisor III and Supervisor IV. Current incumbents Gary Endres and Ron Rupp have indicated that they will be running for re-election. The first day to circulate nomination papers is December 1, 2015. Completed papers must be turned in to the Town Clerk's office by 5:00 P.M. on Tuesday, January 5, 2016. Packets will be available for pickup in the Town Clerk's Office the last week of November. If a primary election is necessary it will be held on Tuesday, February 16, 2016.

Daylight Savings Time

A reminder to turn your clocks **back** one hour on Sunday November 1st. It is also a good time to replace smoke detector batteries, check carbon monoxide detectors and change ceiling fan direction. Most ceiling fans should rotate clockwise in the winter and counter clockwise in the summer.

Trash/Recycling

The yearly fee for trash/recycling will increase by \$5 for 2016, from \$231 to \$236. A calendar showing the 2016 trash/recycling collection dates has been posted on the town website under the Trash/Recycling/Brush Site tab. Copies will be available at the Town Hall in December at tax time. A reminder that if you have large items that will not fit in your trash container, call Advanced Disposal at 608-251-7878 to make arrangements for collection.

Public Hearing

Tim Foulker and Ashley Porter have applied for a Conditional Use Permit to operate a reception barn at 6538 Schumacher Road. A public hearing on the Conditional Use Permit will be held at the November 10, 2015 Plan Commission meeting. The meeting will be held at the Vienna Town Hall at 7:00 P.M.

Freightliner Truck Sold

The Freightliner plow truck was recently sold on WisconsinSurplus.com. We received \$47,551 for the truck which was higher than we expected. The money went back in to the equipment fund.

Election Information

We do not have an election in November. There are no fall elections in odd numbered years. There has been some confusion, presumably because of the Town of Windsor's referendum on incorporation. Our next regularly scheduled election will be a February 16th primary, if it is needed. We will not know until early January if that February primary will be needed. Our vote for the Presidential Primary will be on April 5, 2016. A reminder that Voter ID is in effect. Voters voting by absentee ballot will need to provide a copy of their Photo ID with their application before they will be issued a ballot. More information on Voter ID is available on our website under the election tab and at the town hall. If you are new to the town, or have moved within the town, you will need to register. Registration forms are available on the website and in the front vestibule. Save yourself some time on election day and register now! You will need to provide proof of residence when registering.

Town Office Closed

The Town Office will be closed on Friday, November 6th, Monday November 9th and Thursday, November 19th. We will also be closed on November 26th and 27th for Thanksgiving.

Property Tax Bills

At this time of year we start getting questions about when property tax bills will be sent out. This year the deadline for sending property tax bills is December 21st. We must wait until our budget is approved (November 16th) and we receive numbers from Dane County and all 4 school districts. When we have all of the information it is sent to Dane County and the tax bills are printed. They are then picked up by our treasurer and sent out to our property owners. Information about in person tax collections will be included in the December newsletter.

Town of Vienna Board Meeting Minutes Monday, October 5, 2015

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Karen Ingalls, Steve Ruegsegger, Ron Rupp and Clerk Shawn Haney were present. Also present: Don Schmidt, Jim Koltes, Don Midthun, Doug Midthun and Darrell Midthun.

After the Pledge of Allegiance there was a motion by Rupp, 2nd by Endres to approve the minutes of the September 21, 2015 regular board meeting. All yes.

Public Comment – None.

Drainage District 29 Tile Line – The board was informed that there is a 15 inch tile line that drains water from section 27 east into section 26. It is a clay tile line that was installed in 1909 and it is broken/plugged. The plan is to replace it with an 18 inch line that would be deeper and pitched more so that it would not require a pump to move the water. The line crosses between 6732 and 6737 County Highway I. The project is estimated to cost approx. \$87,000. There could be a significant savings if they would be allowed to open cut the road to bury the line rather than boring under the road. Motion by Rupp, 2nd by Ruegsegger to contact the Dane County Highway Department to try and get permission to open cut the road for installation of the new tile line. All yes.

Operator's License(s) – None.

Town Supervisor Reports: Supervisor Rupp reported that DeForest Fire meets next Monday. Supervisor Ruegsegger reported that Dane Fire has not been able to get all of the old records from Bob Lee. Work continues on their budget. It is not known when it will be finalized. Chairman Breggeman reported that the DeForest Senior Center meets next Tuesday. Supervisor Ingalls reported that Waunakee EMS meets on Thursday. Supervisor Endres reported that the Waunakee Fire will have about a 4% increase. The increase is mainly due to wages for firefighters due to increased calls and larger fires.

Town Clerk's Report

- Truck Update – The Freightliner sale was completed on Wisconsin surplus.com this morning. The truck brought \$47,551 and was sold to a landscaping company from Burlington, WI. The radio was installed in the new Western Star on Friday, September 25th. The decals will be installed on the Western Star on October 9th.
- Drainage District Update – The meeting was held here at the Vienna Town Hall on September 22nd. There is more maintenance work that needs to be done on the main ditch. Our 20% of the cost is estimated to be \$600. That will be included in the 2016 budget.
- Town Hall Lawn Update – CJ Lawn Service will do the aerating and overseeding on October 8th or 9th.
- Guard Rail Update – We are still waiting for Columbia County to get us an estimate.

Motion by Rupp, 2nd by Ruegsegger to pay current town bills in the amount of \$30,219.25 (Utility 1 = \$203.59, Utility 2 = \$147.39, Payroll = \$4,297.78 and Town General = \$25,570.49. All yes.

Meeting was adjourned at 7:34 P.M.

Prepared by: Shawn Haney, Clerk

Note: These minutes were approved at the October 19, 2015 Town Board Meeting.

Town of Vienna Board Meeting Minutes

Monday, October 19, 2015

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Karen Ingalls, Steve Ruegsegger, Ron Rupp and Clerk Shawn Haney were present. Also present: Kim Peterson.

After the Pledge of Allegiance there was a motion by Endres, 2nd by Ruegsegger to approve the minutes of the October 5, 2015 regular board meeting. All yes.

Public Comment – None.

IOH Ordinance – We have been advised that we need to pick which one of the Implements of Husbandry Ordinances that we want for next year. Last year we chose option E which requires permits when exceeding axle weights. There was discussion about which option should be chosen for next year. An updated ordinance must be passed by November 30th. The clerk was directed to prepare the ordinance based on Option E, which is the same one we used last year. That will be done for the November 16th meeting.

Laptop Computer – The board reviewed two proposals for replacement of the laptop computer in the board room. After reviewing the specs it was decided to postpone action and research other computers. Supervisor Ruegsegger will check to see what he can find.

Utility CMOM – We received quotes from two engineering firms to assist with developing the required CMOM (Capacity, Management, Operation and Maintenance) Programs for the Utility Districts. On Friday another engineering firm expressed interest so we will postpone action until the next meeting.

Dane County Ordinance Amendment 16 – This ordinance amendment pertains to the Dane County Farmland Preservation Ordinance. The public hearing was held at the county in late September. It adopts all of the new requirements for farmland preservation at the county level. The Plan Commission reviewed last week and recommended approval. Motion by Endres, 2nd by Ingalls to accept the Plan Commission's recommendation for approval. All yes.

Operator's License(s) – Motion by Endres, 2nd by Rupp to approve an Operator's License for Carrie Smith at Pink Elephant Gas, Inc. All yes.

Town Supervisor Reports: Supervisor Rupp reported that DeForest Fire met last Monday. They are starting the new "paid on premises" program. They have 8 teams that will stay at the station at different times and 1 team that will respond from home. They have completed the budget and Steve LeFeber will stay on as acting chief through 2016. Supervisor Ruegsegger reported that Dane Fire meets next week. Chairman Breggeman reported that the DeForest Senior Center approved their budget. Our portion

will be a slight decrease. Supervisor Ingalls reported that Waunakee EMS approved their budget. There will be an increase to our residents due to extra staffing. Supervisor Endres reported that Waunakee Fire meets next week.

Town Clerk's Report

- Dane County Highway Dept/Drainage District question – We were notified that the Dane County Highway Department approved the request to open cut the road for installation of the drain tile. Plans must be submitted to the Highway Department. The information was provided to Drainage District 29. They are having a meeting on October 20th.

- The Freightliner was picked up by Koch Kuts LLC of Burlington. The check arrived from Wisconsin Surplus today. It will be deposited in to the equipment fund. The front plow and backup camera have been installed on the Western Star. The door decals have also been put on.

- Town Hall Lawn Update – CJ Lawn Service completed the aerating and overseeding on October 12th.

- Guard Rail Update – Columbia County's estimate to repair is \$2,275.78. The driver that struck it does not have insurance but said she will pay for the repair. A letter was sent to the DA's office asking for restitution.

- Key State Credit Report – DMB Community Bank provided us with a copy of the Key State Credit Report. We are listed "Stable" which is the same as last year.

- Clerk Applications – We have received 5 applications so far. The deadline is October 23rd. Chairman Breggeman, Supervisors Ingalls and Ruegsegger and Treasurer Roessler will review the applications to determine who will be interviewed.

- Working Budget Meeting – Board members agreed upon October 29th at 6:00 P.M. for a meeting to go through the details of the budget. A summary of the major budget categories will be published in the DeForest and Waunakee papers on October 29th so that we meet the 15 day notice prior to the annual budget meeting.

Motion by Rupp, 2nd by Ruegsegger to pay current town bills in the amount of \$26,723.24 (Utility 1 = \$8837.26, Utility 2 = \$7,731.70, Payroll = \$6,014.94 and Town General = \$4,139.34. All yes.

Meeting was adjourned at 7:36 P.M.

Prepared by: Shawn Haney, Clerk

Note: These draft minutes are subject to approval at the November 2, 2015 Town Board Meeting

Vienna Town Board Meeting Agenda Monday, November 2, 2015

The Vienna Town Board will meet on Monday, November 2, 2015 at 7:00 P.M. in the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for that meeting includes the following:

Call the regular Town Board meeting to order, recite the Pledge of Allegiance, approve or amend the minutes of the October 19, 2015 regular board meeting and October 29 working budget meeting.

Public comment.

Discussion and action on a request from the Dane County Drainage Board to pay \$15,000 towards a tile line project in Drainage District 29.

Discussion and action regarding a proposal from Yahara Materials about work on Meek Road between Oak Lane and Madigan Road.

Discussion regarding parking on CAKE Parkway.

Discussion and action regarding contracting with an Engineer to assist with development of Capacity, Management, Operation and Maintenance Program (CMOM) for the Utility Districts.

Operator's License(s).

Town Supervisor Reports

Town Clerk's Report

Budget Update

Purchase of Laptop Computer

Manure Digester – Transfer of Ownership

Review and authorize payments of current town and utility bills, wages and expenses.

Adjourn