



Town of Vienna Web Site Address: www.vienna-wis.com

March, 2014
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April Election

The Spring Election will be held on Tuesday, April 1st. Polls will be open from 7:00 A.M. to 8:00 P.M. Races on the ballot include Town Supervisor III, Town Supervisor IV, DeForest, Lodi, Poynette and Waunakee School District and County Judge Races. Sample ballots by school district will be posted at the Town Hall and on the Town website as soon as they are available. Absentee ballots for the April election will be available in the Town Clerk's Office from March 17th through March 28th. If you need to register to vote, save yourself some time and register prior to the election. Registration forms are available online and in the front vestibule at the town hall.

Town Website Calendar

The Town website calendar includes a listing of all town meetings as well as Dane, DeForest and Lodi School Board meetings (we do not receive agendas for Waunakee schools). We also include Dane, DeForest and Waunakee Fire Board and Waunakee EMS meetings. Recycling collection and brush site dates are listed as well as local community events that we are notified of. If you are a member of a local group and you have an event that you would like listed on the town calendar, please E-mail to tovclerk@centurytel.net or drop off a copy at the town hall. The calendar is meant to be a community resource, so check it often.

Spring Forward

A reminder to move your clocks ahead one hour on Sunday, March 9th for Daylight Savings Time. It is also a good time to check your smoke detectors and carbon monoxide detectors to see if they need new batteries. If you change your ceiling fan directions by season, most fans are to turn clockwise in the winter and counter clockwise in the summer (as you look up at them).

Seasonal Weight Restrictions on Town Roads

Each year the Town of Vienna places seasonal weight restrictions on town roads as the weather begins to warm up. We monitor the Wisconsin Dept. of Transportation Website for guidance on when those seasonal restrictions should take effect. This year the frost is deep under the roads, so the seasonal restrictions may be on longer than in past years (if it ever warms up) Your cooperation in respecting the seasonal restrictions will help us in protecting the roads from damage.

Electronics Recycling

We will be holding a recycling day for electronics at the Town Hall from 8AM to Noon on Saturday, April 5, 2014. Items accepted for recycling include: Desktop and laptop computers, computer printers, fax machines, scanners, copiers, computer monitors, televisions, keyboards, DVD players, VCRs and cell phones. **Please do not bring appliances or dehumidifiers.** We will NOT be able to take items in advance, so if you are unable to make it on April 5, please arrangements with a family member or neighbor to have them drop the item(s) off for you. This recycling event will be limited to Town of Vienna residents. If this one goes well and we have the need, we may do another one in the fall.

Medication Drop Off Site

Do you have unused or unwanted medications? Get them out of your house to prevent problems. The Waunakee Police Department has a Medication Drop Box in their lobby. You can take your medications there to dispose of them properly. There are instructions on the wall above the box. The Police Dept. lobby is normally open Monday through Friday from 7:00 A.M. to 7:00 P.M. For more information call the Waunakee Police Department at 608-849-4523 or visit: www.waunakeepd.org

Town Office Closed

The Town Office will be closed Wednesday March 5, Thursday March 6, and Friday March 7, 2014. The drop box is available if items need to be left at the Town Office. Phone and E-mail messages will be returned on Monday, March 10, 2014.

Town of Vienna Board Meeting Minutes Monday, February 3, 2014

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Ron Rupp and Clerk Shawn Haney were present. Also present: Don Schmidt.

After the Pledge of Allegiance there was a motion by Rupp, 2nd by Ripp to approve the minutes of the January 20, 2014 regular board meeting. All yes.

Public comment: None.

Welder Purchase – The equipment committee met and recommended the purchase of a new welder for the shop. Comparisons were done between stick welders and wire feed welders. Motion by Ripp, 2nd by Endres to approve the purchase of a Miller Thunderbolt XL stick welder from Badger Welding Supplies, Inc. for \$609.00 All yes.

Shouldering Machine Replacement – The current road shouldering machine is 20 years old and needs some parts replaced. The equipment committee recommended replacement rather than repair. Quotes were received from Burke Truck Equipment and Monroe Truck Equipment. The Hi-way unit from Burke will bolt on using the same brackets as the current machine. The Burke quote is for \$5,411.25 less \$1,000.00 trade in for a net cost of \$4,411.25. Motion by Endres, 2nd by Ripp to approve the purchase from Burke Truck. All yes.

Resolution 02-03-2014 – The budget transfer resolution carries over unused funds from 2013 and increases the machine maintenance line to cover truck repairs. Motion by Rupp, 2nd by Freppon to approve. All yes. Clerk Note: A copy of the resolution has been posted at the Town Hall and on the Town Website.

Operator's License(s) – Motion by Endres, 2nd by Ripp to approve an Operator's License for Douglas Gamer at Vienna Kwik Stop. All yes. Motion by Freppon, 2nd by Rupp to approve an Operator's License for Jeffery Jackson at Phillips 66. All yes.

Town Supervisor Reports: Supervisor Rupp reported that DeForest Fire meets Wednesday. Supervisor Ripp reported that the Dane Fire is still working on getting the necessary signatures for access to online banking. Chairman Breggeman reported that the DeForest Senior Center meets next week. Supervisor Freppon reported that Waunakee EMS meets next Thursday. Supervisor Endres reported that Waunakee Fire responded to 3 major fires in January.

They ordered a new F-250 truck, and they are considering an increase in the hourly rate for firefighters in the future. There was a brief discussion about Dane Com. There will be an update by the clerk at the next Town Board meeting.

Town Clerk's Report

- Clear Horizons 2nd spill – We were notified of the 2nd spill the next day after it happened. They determined that there were several joints that needed to be replaced with flexible joints. They contacted LMS to start the replacement process.

- Town Hall Punch List Items – Last Friday General Engineering provided a 3 page punch list to Cardinal Construction regarding heating and electrical issues. Hopefully we will see progress soon. The electrical contractor was here to install the parking lot light poles, but it was too windy. We do not have a reschedule date yet.

Motion by Rupp, 2nd by Endres to pay current town bills in the amount of \$49,749.86 (Utility 1 = \$7,168.35, Utility 2 = \$8,491.80, Payroll = \$4,582.74, Town General = \$29,506.97) All yes.

Meeting was adjourned at 7:41 P.M.

Prepared by: Shawn Haney, Clerk

Notes: These draft minutes are subject to approval at the February 17, 2014 Town Board Meeting.

Town of Vienna Board Meeting Minutes Monday, February 17, 2014

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Ron Rupp and Clerk Shawn Haney were present. Also present: Don Schmidt, Dane County Board Supervisor Patrick Miles (7:27 P.M.)

After the Pledge of Allegiance there was a motion by Endres, 2nd by Rupp to approve the minutes of the February 3, 2014 regular board meeting. All yes.

Public comment: None.

Town Hall – There were no pay applications or changes orders this month, so Travis Malueg did not attend the meeting.

Harvest Community Church – The board reviewed an application for a Conditional Use Permit for Harvest Community Church. They would like to purchase 5008 Linde Lane, Suite 300 and convert it to use for church services. They will remodel the interior to create another restroom, and will remove a garage door and replace it with a solid wall. At the Plan Commission meeting there was a question as to whether the 20 parking spaces in front of the building would be sufficient. Pastor Grimshaw stated that would be adequate. He obtained written permission from the other tenants to use the parking stalls. The church services will be held outside of normal business hours for the other tenants.

The Plan Commission recommends approval. Motion by Endres, 2nd by Freppon to accept the Plan Commission's recommendation for approval of the Conditional Use Permit. All yes.

Ordinance Amendment # 26 – The board reviewed the county ordinance amendment regarding Abandoning Non-Conforming Mineral Extraction Sites. The amendment would require non-conforming sites that have been inactive for a year to go through the county conditional use permit process. There have been problems in other towns with inactive quarries starting up again creating problems for neighbors. We know where our inactive quarries are located and have been able to work with quarry operators in the past to resolve issues. The Dane County Towns Association is recommending that we adopt an ordinance patterned after the Town of Dunn. They will be sending a draft of it out soon. The Plan Commission recommended against approval of Ordinance Amendment # 26. Motion by Freppon, 2nd by Endres to support the Plan Commission recommendation against Ordinance Amendment # 26. All yes.

Operator's License(s) – Motion by Freppon, 2nd by Rupp to approve an Operator's License for Blanca Dominguez at Shell One Stop. All yes. Motion by Endres, 2nd by Ripp to approve an Operator's License for Bruce Knudson at Shell One Stop. All yes.

Town Supervisor Reports: Supervisor Rupp reported that DeForest Fire is working on a rate survey of other communities to determine if their ambulance rates need to be changed. They are working on a performance appraisal for the Chief. Nancy Brokmeier will be retiring. They are working on hiring Kay Preston full time. Supervisor Ripp reported that Dane Fire meets next week. Chairman Breggeman reported that the DeForest Senior Center has been open 30 years. They are working on a celebration. They are considering a Brat Bust. Supervisor Freppon reported that Waunakee EMS formed a committee to explore an alternative future service director position description since responsibilities are expanding and require more than a part-time commitment. Supervisor Endres reported that Waunakee Fire meets next week.

Town Clerk's Report

- Dane Com Update – General Communications will be getting the firmware upgrade for the radios. Once that is done they can be programmed and installed. Dane County has pushed back the start of Dane Com to the middle of March.

- Dane County Public Works Project – Dane County is proposing to remove clay from land they own south of Easy Street in the Town of Westport. They want to haul on Easy Street west to County I, then north on I to V, east on V to the Interstate. The first phase would involve approx. 8,000 truckloads.

There was discussion about whether a road could be created across the county property to give them access to Highway 19. The Town of Westport will be contacted to get their input as well.

- Town Hall Punch List Items – The painters were here last week, but will need to return one more time. The heating contractor and engineer are still having discussions about heating issues. The temperatures must be above 20 degrees to set the parking lot light poles.

- Legislative Hearing – A legislative hearing was held on 02/05/14 regarding the tax exempt status of digesters. The proposed legislation is a fix for an issue in Turtle Lake where a digester is in a TIF district. They were sympathetic but it is unclear whether there will be time to get it fixed in this legislative session. We are attempting to set up another meeting with Clear Horizons to discuss a payment in lieu of taxes.

- Use of Town Hall – We received a request from a cemetery association to use the meeting room on a Sunday. Prior to the new building being built we discussed use of the room. We will allow use for things like the cemetery association but it must be done during normal business hours.

- Cleaning Contract – Our town hall cleaning person is getting out of the commercial cleaning business. Another company was contacted and gave a quote that is less than what we are paying now. We will be working with them to set up a cleaning schedule.

- Projector – Now that the tvs are operating in the board room, we will not be using the projector. The DeForest Chamber is in need of a projector. We could donate ours to them with a written agreement that we could use it if we ever needed one due to a meeting held elsewhere. The chamber would be responsible for maintenance and bulb replacement.

Dane County Supervisor Patrick Miles offered to answer questions about Dane County Ordinance Amendment # 26. He was not present when the discussion was taking place. He gave a brief explanation of the problem that occurred in the Town of Dunn with a non-conforming pit that started operating again. We explained the position of the Plan Commission and Town Board and that action had already been taken.

Motion by Ripp, 2nd by Rupp to pay current town bills in the amount of \$994,896.78 (Utility 1 = \$250.00, Utility 2 = \$345.12, Building = \$2,133.84, Payroll = \$5,146.61, Town General = \$31,569.68 and payments to Dane County, MATC and 4 School Districts = \$955,451.53) All yes.

Meeting was adjourned at 7:56 P.M.

Prepared by: Shawn Haney, Clerk

Notes: These draft minutes are subject to approval at the March 3, 2014 Town Board Meeting .

Vienna Town Board Meeting Agenda

Monday, March 3, 2014

The Vienna Town Board will meet on Monday, March 3, 2014 at 7:00 P.M. in the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for that meeting includes the following:

Call the regular Town Board meeting to order, recite the Pledge of Allegiance, approve or amend the minutes of the February 17, 2014 regular board meeting.

Public comment.

Discussion and possible action on Ordinance 03-03-14 Regarding Mineral Extraction Sites.

Operator's License(s)

Town Supervisor Reports

Town Clerk's Report

Dane Com Update

Update on Dane County Public Works Project-south side of Easy St. Town of Westport.

Town Hall punch list update

Assessor Update

Town Hall/Shop Project Financial Update

Insurance Update

Waunakee Traffic Detour

Review and authorize payments of current town and utility bills, wages and expenses.

Adjourn