



Town of Vienna Web Site Address: www.vienna-wis.com

July, 2016
Volume 2016-17, No. 3

August Partisan Primary Election

The August Partisan Primary Election will be held on Tuesday, August 9, 2016. Races in the primary include United States Senator, 2nd Congressional District, Wisconsin Assembly District 79, Dane County District Attorney, Dane County Clerk, Dane County Treasurer and Dane County Register of Deeds. This is a **Partisan Primary. Voters can only vote for candidates in ONE party.** Sample ballots have been posted at the Town Hall and are on the Town website. Voters will be able to vote absentee in the Town Office starting on Monday, July 25th. If you are planning on voting absentee, please call the office first to make sure someone will be there. If you are a new town resident and have not yet updated your voting information, please contact the Town Hall ASAP. Updating your registration now will save you time on election day.

New Clerk Hired

Kathy Clark has been hired as the Town Clerk. Kathy has experience as the City of Lodi Clerk. She will begin her duties in July. Please join us in welcoming her to the Town of Vienna. More information will be included in a future newsletter.

County I Update

The culvert on County I south of Daley Road is supposed to arrive next week. It is hoped that the road will be open in the next several weeks.

Roadside Mowing

Roadside ditch mowing began in early June. The first round should be completed in early July. The second round will include mowing out to the fence lines. A final third round will be done in the fall. The start of mowing was delayed by road shouldering that needed to be done prior to road sealcoating.

Early July Changes

Due to the July 4th holiday the Town Board meeting has been changed to Tuesday, July 5th at 7:00 P.M. Trash/Recycling pickup for the week will be done on Wednesday, July 6th due to the Monday Holiday.

Town Office Hours

While we are transitioning to a new clerk, the Town Office hours will be as follows:

Monday through Thursday 8:00A.M. to 3:00 P.M

Friday: Closed

The drop box is available if you need to leave items after hours. Phone and E-mail messages will be returned as soon as possible. Thank you for your patience during the transition.

Town of Vienna - Board Minutes - June 6, 2016

The regular meeting was called to order at 7:00 p.m. by Chairman Breggeman. Supervisors Gary Endres, Karen Ingalls, Steve Ruegsegger and Ron Rupp were present. Also present were: Treasurer Roessler, Deputy Clerk/Treasurer Stoeckler, Shawn Haney, Scott Anderson, Jim Kalscheuer and Jim Koltes.

Motion made by Rupp to approve the amended minutes of May 5, 2016 town board meeting. Seconded by Ruegsegger. Motion carried 5-0.

Motion made by Rupp to approve the minutes of May 16, 2016 town board meeting. Seconded by Endres. Motion carried 5-0.

Public Comment: Gary Endres asked if the town was having trouble with font on the on-line version of the newsletter. There is no issue on the towns end; probably issue is on Gary's end.

Town Treasurer to attend Clerk's Completion course: Treasurer Roessler requested that her time, course, hotel room and mileage be paid by the town. The total cost is estimated at \$1,750.00. Motion made by

Endres to have Treasurer Roessler attend the Clerk's Completion course in Green Bay the week of July 10th and to have the town pay for her time, the course cost, the hotel room and mileage at an estimated cost of \$1,750.00.

Little Library in Nature Valley: Supervisor Ruegsegger updated the board with a picture of the new little library located in Nature Valley. Supervisor Ruegsegger did hear from the town's insurance company that there is a risk to having this located on town property. Treasurer Roessler stated the kids are already using and enjoying the little library.

DaneCom Update: Supervisor Ruegsegger informed the board that the town still owes the second portion of the DaneCom costs of \$791.00. Supervisor Rupp suggested the town hold off paying until more progress is made with the DaneCom system.

Proposal for GIS Services: Scott Anderson of Snyder Associates was present to go over the proposal for a GIS mapping service. This is a geographic information system that is a giant database which can collect and hold all sorts of valuable information by GPS. Mr. Anderson met with retired Clerk Haney and Patrolman Benson to see what the towns needs are. Within the GIS mapping system you can map location of culverts, street signs, guardrails, sanitary manholes, and storm sewers in conjunction with size, location, date installed type data. Mr. Anderson came up with about 3,000 different attributes and the cost of the system would not exceed \$8,900.00. This price includes hosting of the system. Mr. Haney mentioned that they did try to get proposals from other companies but never heard back from them. The board is interested in such a system but is concerned as to where the money would come from. Motion was made by Endres to table until further information can be obtained. Seconded by Ingalls. Motion carried 5-0.

Money received for the Badger Coulee Transmission Line Project: Supervisor Ruegsegger informed the board that the town received the one-time Environmental Impact Fee of \$362,014.00 and the Annual Impact Fee of \$43,442.00 totaling \$405,456.00. This is the reimbursement for the construction of Badger Coulee Transmission Line which will be constructed within our town. The annual payment of \$43,442.00 is non-restricted and can be used for anything the town sees fit. The one-time payment of \$362,014.00 is restricted and is to be used for environmental programs only unless a different use is approved by the Public Service Commission of Wisconsin. Treasurer Roessler to put into the Towns Conservancy account. The board would like to use a portion of the \$43,442.00 to do some more seal coating on our town roads and to possibly pay for the requested GIS mapping system. Motion made by Endres to designate a portion of \$43,442.00 to be used to seal coat an additional 2 miles of town roads and to pay for a possible GIS mapping system. Seconded by Rupp. Motion carried 5-0.

Dane-Vienna Fire Protection Agreement: Supervisor Ruegsegger informed the board that they have received the Dane-Vienna Fire Protection Agreement and will forward onto to the Town's attorney for further review.

Operators Licenses: None

Town Supervisor Reports: Supervisor Ruegsegger attended two meetings last week with the Dane Fire Department. Friday's meeting was a special meeting to approve an inspection service that did not make it onto an earlier agenda. Supervisor Rupp stated the DeForest Fire meeting is Monday, June 13th. Chairman Breggeman stated the DeForest Senior Center meeting is

Tuesday, June 14th. Supervisor Ingalls stated the Waunakee EMS meeting is Thursday, June 16th. Supervisor Endres stated at the last Waunakee Fire meeting discussions are still ongoing in obtaining specs and prices for a new water tanker. Costs are coming in at around \$350,000.00.

Town Clerks Report: Deputy Clerk/Treasurer informed the board of a complaint that came in today regarding the road closure of County Road I. People are not obeying the road closure signs/detours and are coming down the road from Daley only to find out the bridge is out so traffic is continuously turning around in his driveway. Patrolman Benson contacted Dale Austin of Dane County Highway Department and will expedite this issue and ask for extra patrol in that area. Chairman Breggeman stated he received 5 applications for the available Clerks position and will hold interviews on Tuesday, June 7th. The board will hold a special meeting on Monday, June 13, 2016 to discuss and take possible action on hiring of one of the candidates.

Motion by Ruegsegger, 2nd by Rupp to pay current town bills in the amount of \$28,046.10 (Utility 1 = \$133.60, Utility 2 = \$520.80, Payroll = \$16,350.11 and town general = \$11,041.59). Motion carried 5-0.

Meeting adjourned at 8:21 p.m.

Prepared by: Deputy Clerk/Treasurer Stoeckler

Note: These draft minutes are subject to approval at the June 20, 2016 Town Board Meeting.

Town of Vienna - Board Minutes - June 20, 2016

The regular meeting was called to order at 7:00 p.m. by Chairman Breggeman. Supervisors Gary Endres, Karen Ingalls, Steve Ruegsegger and Ron Rupp were present. Also present were: Deputy Clerk/Treasurer Stoeckler, Scott Benson, Kathy Clark and Judy Walker.

Motion made by Rupp to approve the minutes of June 6, 2016 town board meeting. Seconded by Ruegsegger. Motion carried (5-0).

Motion made by Endres to approve the minutes of June 13, 2016 special town board meeting. Seconded by Ingalls. Motion carried (4-0). Supervisor Ruegsegger was not in attendance at this meeting.

Public Comment: Ron Rupp updated everyone on the closure of County Road I. New culvert should be arriving next week and hopefully have the road back shortly after.

Cuba Valley and Schumacher Roads: Resident Judy Walker was present to go over her request to make additional changes to the intersection of Cuba Valley and Schumacher Roads. Ms. Walker was in an accident recently at this intersection and suggests that more signage be installed or a reduced speed limit be enforced on these roads. Ms. Walker stated the markings are very poor for anyone who does not know the area and this intersection is literally a death trap. Deputy Richard Bennett was also in attendance to give his feedback on the issues of this area. He states that he agrees this intersection is dangerous. He went on to say there is also no posted speed limit on this stretch of Schumacher so the speed would be 55mph. There is an intersection crossing sign stating 35mph located at the peak of the hill but that sign is not enforceable. The only signage that is enforceable is the white signs. A lengthy discussion followed. Motion

made by Rupp to install a "dangerous intersection" sign on the northbound lane of Schumacher just south of the Cuba Valley intersection on the same post as the current warning sign only if the placement meets all required code and if not, to bring it up to code. Seconded by Ruegsegger. Motion carried (5-0).

Update from Deputy Bennett: Deputy Bennett has received emails regarding Easy Street speed issues. He would like the Town of Vienna to work with the Town of Westport to update speed markings. There are 2 abandoned vehicles at the park and ride by the Pink Elephant and they will be removed.

Proposal for GIS services: Item on hold until more information is gathered.

Money received from Badger Coulee transmission line project: Board directed Deputy Clerk/Treasurer Stoeckler to contact the Public Service Commission to see what we can use the one-time Environmental Impact Fee of \$362,014.00 for.

2016-2017 Licenses: All Stop, Inc. (Kim Reeve, Agent), Class A Beer, Class A Liquor, Cigarette, Soda and Operator's Licenses for Beth Gusman, Nicholas Harrison, Michael Taube, Kelly Henry, Larry Wilmont, Daniel Brown and Cassandra Korbal. Motion by Endres, seconded by Ruegsegger to approve. Motion carried (5-0).

DeForest Phillips 66 (Carlotta Hegge, Agent), Class A Beer, Class A Liquor, Cigarette, Soda and Operator's Licenses for Kellie Krause, Jordon Ciesielczyk-Gibson, Amber Newman, Gregory Beacham and Travis Statz. Motion by Endres, seconded by Ingalls to approve. Motion carried (5-0).

Pink Elephant Shell (Kabir Ghuman, Agent), Class A Beer, Class A Liquor, Cigarette, Soda and Operator's Licenses for Carrie Smith, Ketankumar Patel, and Sumanpreet Ghuman. Motion by Rupp, seconded by Ruegsegger to approve. Motion carried (5-0).

Ehlenbach's Cheese Chalet (Brian Ehlenbach, Agent) Class A Beer, Class A Liquor and Operator's Licenses for Kathy Brown, Tyler Brown, Dana Entzminger and Karla Hernandez. Motion by Endres, seconded by Rupp to approve. Motion carried (5-0).

Tiger Mart (Kuljeet Brar, Agent) Class A Beer, Class A Liquor, Cigarette, Soda and Operator's Licenses for Debra Acker, Amandeep Bhallal, Debora Grimesey, Kelsey Thistle and Ronda Laws. Motion by Ruegsegger, seconded by Rupp to approve. Motion carried (5-0).

Waunakee Gun Club (Joseph Leslie, Agent) Class B Beer, Soda, Operator's License for Tina Glynn and Gary Houldsworth. Motion by Rupp, seconded by Ruegsegger to approve. Motion carried (5-0).

Vienna Hospitality Investments d/b/a Comfort Inn (Roger B. Brandstetter, Agent) Class B Combination Beer & Liquor, Soda, Operator's Licenses for Adam Lehman, Bobbi McMillin, Joanne Slawson, Mark Hanson and Andrew Eisler. Motion by Rupp, seconded by Ruegsegger to approve. Motion carried (5-0).

CMAR Resolutions: Resolutions 06-20-16-1 and 06-20-16-2 are the Compliance Maintenance Annual Reports for the Department of Natural Resources regarding the lift stations. Each year we complete reports on the operation of the lift stations and sewer collection systems. Motion by Ruegsegger to approve Resolution 06-20-16-1, seconded by Rupp.

Motion carried (5-0). Motion by Rupp to approve Resolution 06-20-16-2, seconded by Endres. Motion carried (5-0).

Dane-Vienna Fire Protection Agreement: Supervisor Ruegsegger stated the Attorney Mitby is still reviewing and will have some suggested updates. Hopefully will have for the next Dane Fire meeting which is scheduled for Monday, June 27th.

Dane-Com Update: Supervisor Ruegsegger stated they are making progress. He showed some pictures of the upgrades at the DeForest tower located by the State Patrol building. He has not heard of when they plan to go live at this point but the date has always been November 1, 2016.

Operator's Licenses: See above 2016-2017 Licensing.

Introduction of new Clerk: Chairman Breggeman introduced Kathy Clark as the Town of Vienna's new Clerk. Kathy is looking to start in mid July. Deputy Clerk/Treasurer Stoeckler will stay in contact with Kathy until she is able to begin her duties.

Town Supervisor Reports: Supervisor Ruegsegger stated the next Dane Fire meeting is Monday, June 27th. Supervisor Rupp attended the Monday, June 13th DeForest Fire meeting. He informed the board that the call response is still excellent, that the extrication team competed and came back with 4 trophies, raising EMS rates was approved, still working on the Intergovernmental Agreement and budget, will be selling fire truck #3 and the van vehicle and they are still in the process of naming a full time chief. Chairman Breggeman could not attend the scheduled DeForest Senior Center meeting last Monday the 13th. Supervisor Ingalls Waunakee EMS meeting is next month. Supervisor Endres Waunakee Fire meeting is next Monday the 27th.

Town Clerks Report: Supervisor Ruegsegger received a request that the speed limit on Easy Street be reduced to 35mph from 45mph between Hickory Lane and River Road. He stated that the Town would need to obtain approval from the WI Department of Transportation. Consensus is that there are not enough driveways to justify going through the process. Patrolman Benson did put out the speed trailer on Friday until Monday morning. The results can be obtained from the Clerk's office if anyone is interested. The Town of Westport was informed but no further action will be taken at this time. Supervisor Ruegsegger asked if the board would have any concerns if he purchased Norton Security for around \$30.00. The cost is for the year and for multiple computers. The board had no concerns. The town has received the ballots for the August election and the voting machines will be taken in for preventative maintenance this week.

Motion by Ruegsegger, seconded by Rupp to pay current town bills in the amount of \$27,679.10 (Utility 1 = \$652.20, Utility 2 = \$806.54, Payroll = \$5,061.19 and town general = \$21,159.17). Motion carried (5-0).

Motion to adjourn made by Rupp, seconded by Ruegsegger.

Meeting adjourned at 8:30 p.m.

Prepared by: Deputy Clerk/Treasurer Stoeckler

Note: These draft minutes are subject to approval at the July 5, 2016 Town Board Meeting.

**Vienna Town Board Meeting Agenda
Tuesday July 5, 2016**

The Vienna Town Board will meet on Tuesday July 5, 2016 at 7:00pm, in the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting is as follows:

- Call the Town Board meeting to order
- Recite the Pledge of Allegiance
- Approval of the June 20th board meeting minutes
- Public comment
- Operator's Licenses
- Town Supervisor Reports
- Town Clerk's Report
 - Update on GIS services
 - Update on what the Environmental Impact Fee from the Badger Coulee Transmission Line project can be used for
 - Update on DaneCom
- Review and authorize payments of current town and utility bills, wages and expenses
- Adjourn