



Town of Vienna Web Site Address: [www.vienna-wis.com](http://www.vienna-wis.com)

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## **NO February Primary Election**

The Town of Vienna will **NOT** have a Primary Election on February 17th. None of the races for the April 7, 2015 Spring Election require a primary. The April Election will include races for Wisconsin Supreme Court, Dane County Circuit Court, Waunakee School Board, DeForest School Board, Lodi School Board, Poynette School Board and our local Town of Vienna races. DeForest Schools will also have a \$41 million dollar referendum question on the ballot. At the time this newsletter went to the printer a Constitutional Amendment question regarding the appointment of the Supreme Court Chief Justice was also being considered by the legislature. More information about the April 7, 2015 election will be included in the March and April 2015 Town Newsletters.

## **Town Office Candidates**

The following candidates have filed nomination papers for Town Office for the 2015-2017 term. Their names will appear on the ballot for the April 7, 2015 General Election. Town Chairman: Lonnie Breggeman. Supervisor I: Steve Ruegsegger and Karen Ingalls. Supervisor II: Jeff Freppon. Clerk: Shawn Haney, Treasurer: Nicole Roessler. Steve and Karen have been given the opportunity to submit a one page fact sheet that will be published in the April newsletter.

## **Publication of Agendas**

Agendas for town meetings are currently published in the DeForest and Waunakee papers. The agenda for the 1st Town Board meeting each month is always included in the monthly newsletter. Since the newsletter is delivered to each home prior to the first monthly meeting, we are planning to discontinue publishing the agenda for the 1st meeting in the newspaper. We will continue to publish agendas for Plan Commission, Special Meetings, Annual Meeting, Budget Meeting, and the 2nd monthly Board meeting. Agendas are

## **Implements of Husbandry Ordinance**

Legislation adopted in 2014 increased the allowable weight and length of agricultural vehicles operated on Wisconsin highways. The higher limits apply on town roads unless a town adopts an ordinance to require the vehicle owner to obtain a permit before operating a vehicle which exceeds the previous weight limits. In order to protect the Town's roads from excessive wear, and assure that vehicles are safe to operate on town roads, the Town passed an ordinance that requires the operators of agricultural commercial vehicles and implements of husbandry have a permit to use town roads if the vehicles exceed 92,000 pounds in weight and/or the overall length limit of 60 feet for a single vehicle and 100 feet for a two-vehicle combination.

Farmers who have any questions about farm vehicles should contact the Town Office to determine whether a permit is required.

## Town of Vienna Board Meeting Minutes

Monday, January 5, 2015

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Ron Rupp and Clerk Shawn Haney were present. Also present: Brian Meinholz and Louis Meinholz.

After the Pledge of Allegiance there was a motion by Ripp, 2<sup>nd</sup> by Freppon to approve the minutes of the December 15, 2014 regular board meeting. All yes.

**Public comment:** None.

**Implements of Husbandry Ordinance** – The Dane County Towns Association recommended that all towns in Dane County adopt the same ordinance. It requires a no fee permit for Implements of Husbandry exceeding 92,000 lbs and/or the overall length of 60 feet for a single vehicle or 100 feet for a two-vehicle combination. There was discussion about enforcement, which will be handled by the Dane County Sheriff's Office and Wisconsin State Patrol. There was discussion about holding people responsible for road damage. A provision was added to our ordinance so our existing town road weight limit ordinance remains in effect. Motion by Ripp, 2<sup>nd</sup> by Rupp to adopt Ordinance 1-5-15-1. All yes.

**Madison Sand & Gravel** – We are still working on the permanent waterway through the Madison Sand & Gravel Property. As part of the grant FEMA is requiring an easement where the waterway will be. There is no money in the grant to compensate for the easement. MS&G owners inquired whether the quarry fees on the Breggeman & Ripp pits could be eliminated and/or if the Letters of Credit could be eliminated for those two pits. There was discussion about the Ripp & Breggeman pits not being related to the easement issue. It was discussed that we could not remove the quarry fees. The pit agreements state that the town engineer must be involved and make recommendations regarding reductions in the letters of credit. The clerk will have the engineer provide a cost estimate for work related to reduction of the letters of credit.

**Sewer Connection Ordinance** – This ordinance is a result of our boundary agreement with DeForest. The agreement has a clause that requires connections to sanitary sewer when they become available. Once the sewer becomes available the connections must be made within 365 days. It only applies to areas of the town in the DeForest/Vienna ETZ area. It was in the previous agreement, but we never had a formal ordinance in place. Motion by Endres, 2<sup>nd</sup> by Rupp to adopt Ordinance 1-5-15. All yes.

**Tourism Commission Appointments** – We are no longer part of the joint tourism commission as of December 31, 2014. A new Vienna Tourism Commission is being formed. Names submitted for the new commission include: Brian Brandstetter, Jenny Oleson, Scott Smith, Brian Ehlenbach and Shawn Haney. Motion by Endres, 2<sup>nd</sup> by Freppon to approve the appointments. All yes.

**Operator's Licenses** – Motion by Rupp, 2<sup>nd</sup> by Freppon to approve an Operator's License for Kim Marchant at All Stop, Inc. All yes. Motion by Ripp, 2<sup>nd</sup> by Rupp to approve an Operator's License for Danielle McRoberts at Comfort Inn. All yes. Motion by Freppon, 2<sup>nd</sup> by Ripp to approve an Operator's License for Christine Long at Shell One Stop. All yes.

**Town Supervisor Reports:** Supervisor Rupp reported that DeForest Fire meets on Wednesday. Supervisor Ripp reported that Dane Fire has an agreement with Baker Tilly to review the books going back to 2010. Chairman Breggeman reported that the DeForest Senior Center meets next Tuesday. Supervisor Freppon reported that Waunakee EMS meets Thursday. Supervisor Endres reported that Waunakee Fire cancelled their December meeting.

### Town Clerk's Report

- Clear Horizons Update – Atty Mitby has reached out to their lawyer. He was off over the holidays. When he came back on Dec 26<sup>th</sup> he told John he would confer with his client and get back to us. I received an E-mail from Norm Doll stating they would pay the lower amount for the road if we would agree that that is the total amount due.
- Small Claims Update – Mr. Demarte did not respond to the small claims summons. A default judgment was issued and a financial disclosure form was sent to him by the court.
- Town Hall Project Financial Report – The board was given all of the documentation for expenses for the building project. The contracts with General Engineering and Cardinal Construction have been completed and paid. The balance in the town hall account as of 12/29/2014 is \$126,547.68. \$113,505.94 of that will be used to offset loan payments for 2015, 2016, 2017, 2018 and 2019. That leaves a balance of \$13,041.74 that can be used to pay down the loan balance or be put toward future payments. There was discussion about another sign on the east side facing County Highway I. The clerk will get estimates for a future board meeting.
- 2014 Building Inspection Report – We had 53 building permits issued in 2014 with 4 of them being new homes. That compares to 48 permits and 7 new homes in 2013.
- Dane Com Update – The Dane Com system has been turned off as they investigate interference problems with the older radio system. At this point they do not know how long it will be off. We still have the old analog channel in our radios so we are able to communicate using that frequency.

- Publishing Agendas – We currently publish our agendas in the DeForest and Waunakee papers. Our newsletter goes out each month so that residents have it before the first meeting of the month. There was discussion about whether we should continue publishing in the paper for the first meeting since the agenda is in the newsletter. It was decided to include an article in the next newsletter telling residents about a change of only publishing the 2<sup>nd</sup> meeting agenda. Agendas will continue to be posted on the website, town hall and our other posting locations.

Motion by Rupp, 2<sup>nd</sup> by Freppon to pay current town bills in the amount of \$22,724.26 (Utility 1 = \$2,218.70, Utility 2 = \$3,043.33, Payroll = \$6,983.43 and Town General = \$10,478.80 All yes.

Meeting was adjourned at 8:14 P.M.

Prepared by: Shawn Haney, Clerk

Note: These minutes were approved at the January 19, 2015 Town Board Meeting.

### **Town of Vienna Board Meeting Minutes Monday, January 19, 2015**

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Ron Rupp and Clerk Shawn Haney were present. Also present: Karen Ingalls and Don Schmidt.

After the Pledge of Allegiance there was a motion by Rupp, 2<sup>nd</sup> by Freppon to approve the minutes of the January 5, 2015 regular board meeting. All yes.

**Public comment:** None.

**Vienna Business Center** – The Plan Commission reviewed a proposed site plan and conditional use permit application for lots 1, 2 and 3. The applicant received permission to do soil borings, which were done last week. They are reviewing stormwater requirements and working on the conditional use permit application for the ETZ committee. The Plan Commission is recommending preliminary approval of the conditional use permit and site plan. Additional information on the applicant and type of business will be available prior to the ETZ meeting. Motion by Endres, 2<sup>nd</sup> by Ripp to accept the Plan Commission's recommendation for preliminary approval. All yes.

**Clemens CSM** – The Plan Commission reviewed a request from Cory Clemens to rezone 1.5 acres of his new LC-1 lot to R-1A. His mortgage company will not lock in a long term rate if his house is located on the LC-1 lot. The Plan Commission was aware of his desire to build a new house at that location. The Plan Commission added a deed restriction that the LC-1 lot and the R-1A lot must be sold together if they are ever sold. Motion by Endres, 2<sup>nd</sup> by Rupp to approve the Plan Commission recommendation to rezone 1.5 acres from LC-1 to R-1A. All yes.

**Resolution 01-19-15** – This resolution authorizes Election Day registrations to be done in other rooms of the

town hall. It is required by Wisconsin Statutes. It also allows the Clerk and Deputy Clerk to do registrations, in addition to election workers. Motion by Freppon, 2<sup>nd</sup> by Ripp to approve Resolution 01-19-15. All yes.

**Operator's Licenses** – Motion by Endres, 2<sup>nd</sup> by Freppon to approve an Operator's License for Carrie Setzke at Phillips 66. All yes. Motion by Rupp, 2<sup>nd</sup> by Ripp to approve an Operator's License for Samantha Pulsfus at Comfort Inn. All yes.

**Town Supervisor Reports:** Supervisor Rupp reported that DeForest Fire met on January 7<sup>th</sup>. They had 1,177 fire and EMS calls in 2014. That is the third highest in Dane County. There were 602 calls in DeForest, 379 in Windsor, 95 in Vienna, 15 in Leeds and 15 in Hampden. The remaining were mutual aids calls to neighboring communities. Johnson Block has been hired to do their audit. Supervisor Ripp reported that Dane Fire meets next Monday. Chairman Breggeman reported that the DeForest Senior Center is still working on the acquisition of the old UW Health clinic. Supervisor Freppon reported that Waunakee EMS met on January 8<sup>th</sup>. Both of their old ambulances have been sold to Cambridge EMS for \$77,000 each. They will be delivered to Cambridge once the new ambulances arrive. The posting for Service Director is out and applications are being accepted through the end of January. They hope to have someone hired by April 1<sup>st</sup>. Supervisor Endres reported that Waunakee Fire meets next Monday.

### **Town Clerk's Report**

- Budget to Actual Report – Board members were provided with final numbers for 2014. Revenues were more than expected and expenses were less than projected. Surplus funds have been added to town reserves.

- Letter of Credit – The letters of credit for the Madison Sand & Gravel Breggeman and Ripp pits were reviewed. They have already been reduced from \$50,000 to \$30,000 to \$10,000. The amounts are set by Dane County based on the number of open acres. We are not able to reduce the letters of credit due to the amount of open acres. That information has been provided to Madison Sand & Gravel.

- Clear Horizons Update – Atty. Mitby is still working on a resolution of the amount due for Cuba Valley Road. Motion by Rupp, 2<sup>nd</sup> by Freppon to pay current town bills in the amount of \$1,643,157.70 (Utility 1 = \$250.00, Utility 2 = \$411.42, Payroll = \$4,491.27, Tax Overpayments = \$19,265.21, School Districts, MATC, Dane County and State of Wis. = \$1,580,989.52 and Town General = \$37,750.28 All yes.

Meeting was adjourned at 7:42 P.M.

Prepared by: Shawn Haney, Clerk

Note: These draft minutes are subject to approval at the February 2, 2015 Town Board Meeting.

## **Vienna Town Board Meeting Agenda Monday, February 2, 2015**

The Vienna Town Board will meet on Monday, February 2, 2015 at 7:00 P.M. in the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for that meeting includes the following:

Call the regular Town Board meeting to order, recite the Pledge of Allegiance, approve or amend the minutes of the January 19, 2015 regular board meeting.

Public comment.

Discussion and action on a request from the Town of Windsor to support their incorporation efforts.

Discussion and action on an Equipment Committee recommendation regarding the purchase of a new plow truck.

Discussion and action regarding the amount due from Clear Horizons for Cuba Valley Road.

Operator's License(s)

Discussion and action regarding Assessor contract (change of legal business name)

Town Supervisor Reports

Town Clerk's Report

    Small Claims update

    Utility 2 update

Review and authorize payments of current town and utility bills, wages and expenses.

Adjourn