

## **Town of Vienna Board Meeting Minutes Monday, October 7, 2013**

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Jeff Freppon, Dave Ripp, Ron Rupp and Clerk Shawn Haney were present. Supervisor Endres arrived at 7:01 P.M.

After the Pledge of Allegiance there was a motion by Rupp, 2<sup>nd</sup> by Ripp to approve the minutes of the September 16, 2013 regular board meeting. 4-0 yes.

**Public comment:** None

**DeForest Agreement** – Board members reviewed Attorney Mitby's notes about the agreement. Att. Mitby wanted the board to provide comments prior to him contacting Village Attorney Reuter. A lot of the agreement is similar to language from the old agreement, which board members thought is fairly one sided towards DeForest. Apparently that was necessary 15 years ago to get water service provided to our businesses on both sides of the Interstate. We will not have the new agreement ready before the old one expires. Motion by Ripp, 2<sup>nd</sup> by Endres to approve Amendment 3 which extends the original agreement until February 1, 2014 while the new agreement is finalized. All yes.

**DeForest Chamber Name** – There had been a proposal from the Town of Windsor to change the name from the DeForest Area Chamber of Commerce to the DeForest-Windsor Area Chamber of Commerce. The Clerk was notified this morning that the Chamber Executive Committee met and decided not to entertain changing the name, so no action was required by the board at this time.

**Operator's License(s)** – Motion by Endres, 2<sup>nd</sup> by Rupp to approve an Operator's License for Ryan Robertson at Vienna Kwik Stop. All yes. Motion by Ripp, 2<sup>nd</sup> by Endres to approve an Operator's License for Tricia Felton at Comfort Inn. All yes.

**Town Supervisor Reports:** Supervisor Rupp reported that DeForest Fire is discussing new fire stations. He provided maps of response times to different parts of the district, based on where stations may be located. There was discussion about changing it to the DeForest-Windsor Fire Department, and then contracting with Leeds, Hampden and Vienna. Supervisor Ripp reported that the Dane Fire budget is increasing \$4,000-\$5,000. It is not known yet what our share of that increase will be. Chairman Breggeman reported that the DeForest Senior Center meets on Tuesday, October 8<sup>th</sup>. Supervisor Freppon reported that Waunakee EMS meet on Thursday, October 10<sup>th</sup>. Supervisor Endres reported that the Waunakee Fire budget increased by 1.38%. They are also working on each communities share.

### **Town Clerk's Report**

- Town Hall Update – Last week there was an issue with exterior windows. They had not been ordered by Windsor Glass and we were being told that it would take 6 weeks to get them. Cardinal Construction was able to find similar windows from a different vendor and they will be here in 2 weeks. Painting and flooring are underway. Furniture delivery is scheduled for October 21 and 22. We hope to be moving in by the end of the month. There was discussion about what color the steel stairs and railing should be painted in the shop. It was decided to go with a dark gray.
- Road Project Update – The road work has been completed and our employees are doing the shoulder work. They should be finished with that on Tuesday Oct 8<sup>th</sup>.
- Worker's Compensation Rebate Check – We have not had any worker's compensation claims in at least the last two years. We received a rebate check from the insurance company for \$521.00
- Possible Utility 2 Meeting – When we have the Utility 2 meeting to discuss the budget for next year, we should discuss having General Engineering do a study to find out the feasibility and cost of converting lift station # 2 to a gravity system. Apparently several years ago Madison Metro Sewer said it could have been designed that way. General Engineering gave an estimate of around \$2,000 to do the study, which would include reviewing the as built diagrams and field study.
- Items in Current Building – There was discussion on what we want to try to remove from the existing building to sell. Items mentioned were air conditioners, furnaces, water heater, etc. It was suggested that we get quotes to see what it could cost to remove the items.

Motion by Endres, 2<sup>nd</sup> by Rupp to pay current town bills in the amount of 158,147.73 (Utility 1 = \$195.09, Utility 2 = \$1,318.23, Payroll(2) = \$9,775.16, and Town General = \$146,859.25) All yes.

Meeting was adjourned at 8:14 P.M.

Prepared by: Shawn Haney, Clerk

Notes: These draft minutes are subject to approval at the October 21, 2013 Town Board Meeting.