

Town of Vienna Board Meeting Minutes Monday, September 16, 2013

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Dave Ripp, Ron Rupp and Clerk Shawn Haney were present. Supervisor Freppon was excused. Also present: Don Schmidt, Jason Jackson, Travis Malueg and Jerry Tierney (7:05 P.M.)

After the Pledge of Allegiance there was a motion by Endres, 2nd by Rupp to approve the minutes of the September 3, 2013 regular board meeting. 4-0 yes.

Public comment: Supervisor Ripp stated that he attended a meeting in the Town of Westport regarding 2 sex offenders moving into a residence on River Road. They are being monitored by GPS and have places that they are restricted from going. Supervisor Ripp asked that the Clerk contact the Sheriff's Office to see if our parks in Hickory Meadows and Nature Valley can be added to the list of prohibited places for the two men.

Town Hall Update, Pay Applications and Change Orders – Jason Jackson and Travis Malueg from General Engineering were present. Jason informed that board that he has taken a new position with Harmony Construction Management in Madison and Travis will be finishing our project. Jason will still be available for questions until the project is complete. Drywall work will start this week and the windows and doors should arrive this week. Pay applications were reviewed. Motion by Rupp, 2nd by Endres to approve the pay applications as recommended. 4-0 yes.

Changes orders were reviewed. There was discussion about changing the materials used for the "Town of Vienna" name on the building exterior. There was discussion about adding outlets and blank boxes for future use in the board room for audio/visual equipment. There was discussion about adding lockable cabinets under the voting booth counter for the purpose of storing election materials. Jason is negotiating an extra charge for moving the holding tank for the shop drains. Motion by Endres, 2nd by Ripp to approve the change orders at a cost not to exceed \$4,917.80. 4-0 yes.

N. Madison St. Culvert: Jerry Tierney appeared before the board regarding the culvert under N. Madison Street north of Easy Street. When the culvert was installed it was lowered to match the ditch that he cleaned out. In order to comply with NRCS, he either needs to install a blocking device or the culvert needs to be raised 1.4 feet. Mr. Tierney will pay the expenses of raising the culvert and blacktopping the disturbed area. Motion by Endres, 2nd by Rupp to allow Mr. Tierney to raise the culvert. 4-0 yes.

All Stop, Inc. – Jason Jackson and Travis Malueg of General Engineering gave a brief presentation on the project. The Plan Commission reviewed last week and recommended approval with a condition that all plans are acceptable to the Village of DeForest and ETZ. Motion by Ripp, 2nd by Endres to accept the Plan Commission recommendation to approve with the condition that final approval is obtained from the Village of DeForest and ETZ. 4-0 yes.

Ripp Rezone – The board reviewed a Plan Commission recommendation regarding a request from Joe & Diane Ripp to split and rezone 2.32 acres from A-1ex to RH-1 at 6051 Hahn Road. The Plan Commission recommended approval with a deed restriction of no residential buildings to be allowed on the remaining A-1ex parcel. Motion by Endres, 2nd by Rupp to accept the Plan Commission recommendation with the deed restriction. 4-0 yes.

Foulker Rezone – Tabled. Plan Commission is reviewing.

Operator's License(s) – None.

Town Supervisor Reports: Supervisor Rupp reported that DeForest Fire is discussing their budget and is reviewing the loan on a tank truck for payoff options. They have another meeting on August 25th. They are considering additional life insurance for members. Supervisor Ripp reported that Dane Fire will be working on the budget at their next meeting. Chairman Breggeman reported that the DeForest Senior Center is investigating the possibility of purchasing the old clinic. Preliminary estimates show our portion of their budget going up \$7,000. Supervisor Endres reported that Waunakee Fire meets next week.

Town Clerk's Report

- Road Project Update – Payne and Dolan completed Lovick Road and Hickory Lane today. They will be working on Hickory Lane, Easy Street and Dunroven Road tomorrow.
- Voting Machine Update – The County Clerk's Office had a machine available for viewing. There will be a change in how voters mark ballots. The machine makes the same sound when a ballot is accepted or rejected, so the worker at the machine will have to watch the screen. The new machine is expected to arrive around Christmas.
- Digester Advisory Committee – The committee met on September 9th prior to the Plan Commission meeting. Board members were provided with a copy of the minutes of the meeting.
- CMAR Reports – Copies of the CMAR reports for Utility 1 and Utility 2 were provided to board members. A Capacity, Management, Operation and Maintenance plan will be required for each district by August 1, 2016. They are

suggesting that it be started now so it is completed on time.

- Utility 2 Issue – On Thursday September 12, 2013 the transducer failed at Utility 2 causing both pumps to run and it created an air lock in the system. The transducer was replaced under warranty, a low level float was added to shut off the pumps and the high level float was replaced. Thank you to the DeForest Fire Department for helping us force the air out of the line.
- Sheriff's Office calls – Board members were provided with a list of calls for service from 07/01/2013 through 09/07/2013.

Motion by Rupp, 2nd by Ripp to pay current town bills in the amount of \$213,658.61 (Utility 1 = \$250.00, Utility 2 = \$62.01, Payroll = \$4,525.01, Building = \$184,687.11 and Town General = \$24,134.48) 4-0 yes.

Meeting was adjourned at 8:47 P.M.

Prepared by: Shawn Haney, Clerk

Notes: These draft minutes are subject to approval at the October 7, 2013 Town Board Meeting.