

Town of Vienna Board Meeting Minutes Monday, July 15 2013

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Jonathan Marquardt and Clerk Shawn Haney were present. Also present: Don Schmidt, Greg Smithback, Chris Evans, Jason Jackson, Bill Suick, Jim Koltres, Mark Kane and Keri Kane.

After the Pledge of Allegiance there was a motion by Endres, 2nd by Ripp to approve the minutes of the July 1, 2013 regular board meeting. All yes.

Public comment: None

Town Hall Project – Jason Jackson gave an update. The shop floor has been poured. The septic tank has been installed. The holding tank for the shop floor drains has been installed. The holding tank was moved to the south and east from the location on the initial plan. The metal building kit will not be here until mid-August. Pay requests were reviewed from Cardinal Construction and 5 vendors that we are doing direct purchased from. A change order was submitted for the open office to extend a countertop. The amount of the change order is \$460. Motion by Endres, 2nd by Freppon to approve the change order and the payment vouchers in the amount of \$82,505.68 All yes.

Deputy Bennett: Deputy Bennett was not in attendance. Clerk note: After the meeting we were notified that he was assigned to do a search warrant, so he could not make it to the meeting.

Reynolds Rigging and Crane: Board members reviewed items regarding Reynolds Rigging and Crane and their proposal to build on lot 6 in the Vienna Business Center. Bill Suick from D’Onofrie Kottke was present, along with Chris Evan from the Vienna Business Center and Greg Smithback of Bachmann Construction. The board had no additional questions for those present. It was explained that the Plan Commission recommended approval conditioned upon final stormwater, lighting and landscaping plans being acceptable to the ETZ Commission. Initially the Village wanted trees planted between the curb and sidewalk. The town is opposed due to future maintenance of the trees that would be needed. The landscaping plan is being reworked without the parkway trees. Motion by Ripp, 2nd by Endres to approve with the condition that stormwater, lighting and landscaping plans are acceptable to ETZ. All yes.

Lot Line Adjustment at 6667 Old 113 Road – Residents Mark and Keri Kane were present regarding their proposal for a lot line adjustment. They are purchasing approx. 20 feet from their south neighbor with the intention of putting up an accessory building in the future. The Plan Commission recommended approval, but deferred a decision on fees to the Town Board. When the fee schedule was last updated, lot line adjustments were not included. No fees were charged for an adjustment that was made in 2011. No fee will be charged for this one. A fee of \$100 will be added to the fee schedule and that will be placed on the agenda for the Aug 5th meeting. Motion by Marquardt, 2nd by Ripp to accept the Plan Commission’s recommendation for approval. All yes.

Town Supervisor Reports: Supervisor Marquardt reported that he was not able to attend the last DeForest Fire Board Meeting. Supervisor Ripp reported that Dane Fire meets on July 29th. Chairman Breggeman reported that invoices were reviewed at the DeForest Senior Center meeting but no other action was taken. Supervisor Freppon reported that Waunakee EMS met last week. They are still working through issues with Dane County about providing insurance. They are also trying to renegotiate an agreement/contract with Dane County. Supervisor Endres reported that Waunakee Fire meets on July 29th.

Town Clerk’s Report

- Utility 1 Update – We are working on getting estimates for repair costs to fix the 2 leaks that have been identified.
- Mid-Year Budget Update – The board was provided with a copy of budget vs. actual through the end of June. This is the first time it has been done in Quickbooks, so some of the budget lines and categories do not match up. We will be working to correct those issues. Overall the budget is on track.
- Mid-Year Building Inspection Report – 20 building permits have been issued through the end of June. 1 commercial building addition and 3 new homes are being built. At least 2 more new homes are expected to be started this year.
- Zoning Violation – Dane County Zoning has notified Tim Foulker of a zoning violation at 6538 Schumacher Road. He has been told he needs to move the businesses or take steps to get properly zoned.
- Dane Com Radios – The board was provided with a copy of a letter regarding Dane Com. The prices on the radios are coming down. Waunakee EMS has already ordered their radios so we cannot do a joint purchase with them. We will be looking at radios later this year before the system becomes operational.

Motion by Marquardt, 2nd by Freppon to pay current town bills in the amount of \$139,398.05 (Utility 1 = \$20,549.59, Utility 2 = \$6,208.97, Building Project = \$82,505.68 Payroll = \$5,533.33, and Town General = \$24,601.48) All yes.

Meeting was adjourned at 7:49 P.M.

Prepared by: Shawn Haney, Clerk

Notes: These draft minutes are subject to approval at the August 5, 2013 Town Board Meeting.