

Town of Vienna Plan Commission Minutes Monday, June 10, 2013

The Town of Vienna Plan Commission meeting was called to order at 7:00 P.M. by Vice-Chairman Greg Smithback. Commissioners Tom Midthun, Lois Loff, Todd Mallon and Clerk Shawn Haney were present. Chairman Walter Meinholz was excused. Also present: Al Bachmann, Mark Reynolds, Nathanael Reynolds and Chris Evans.

Motion by Midthun, 2nd by Mallon to approve the minutes of the May 13, 2013 Plan Commission meeting. 4-0 yes.

Public comment: None

Windsor Prairie Road Stormwater – We are waiting to hear back from the property owner and his renter as to paperwork and permits for cleaning out a waterway. Jerry Marx estimated that it would take 4-5 hours to clear it part way, but if it went all the way to the east to the north south ditch, it would take a lot more time and money. We will wait until we get information from the property owner before proceeding further.

Chair position – In the absence of Chairman Meinholz, Plan Commission members appointed Greg Smithback as Acting Chairman and Tom Midthun as Acting Vice-Chairman. At approx. 7:10 P.M. Commissioner Smithback turned the meeting over to Commissioner Midthun, as Smithback would be part of the next presentation.

Vienna Business Center – Greg Smithback gave a presentation about a proposed business development on Lot 6 in the Vienna Business Center. The proposal includes a 127' x 152' building with 32 foot tall side walls and outdoor storage of heavy equipment. It would go on a 10 acre site that would allow for future expansion of the building and storage lot, when necessary. The site will include pavement in front (north) of the building and gravel to the rear (south) of the building. Part of the site will be fenced now, with the fence being moved as site expansion is completed. There was discussion about the need for a final CSM, lighting plan, stormwater plan and landscaping plan. Applications will be completed for ETZ in hopes of having an ETZ meeting in July. Town fees were determined to be \$3,300. Commercial Review Fee = \$500, Commercial Development Fee = \$2,500 and CSM Review Fee = \$300. Motion by Mallon, 2nd by Loff to grant conditional approval pending the items previously listed, and the completion of a Development Agreement. 3-0 yes with Supervisor Smithback abstaining.

Acting Vice-Chair Midthun turned the meeting back over to Acting Chairman Smithback at 7:51 P.M.

Previous Projects – There was continued discussion about the stormwater issues at Pine Spring and Windsor Prairie Roads and the costs associated with creating a drainage way to the east. All fees from previous projects have been paid. The Riha rezoning on Cuba Valley Road has been approved by the county. It must now be reviewed/approved by the Village of Waunakee. Williamson surveying is handing that application.

Next Meeting – The next meeting will be Monday, July 8, 2013 at 7:00 P.M.

Meeting was adjourned at 8:17 P.M.

Prepared by: Shawn Haney, Clerk

Notes: These draft minutes are subject to approval at the July 8, 2013 Plan Commission Meeting.