

## **Town of Vienna Plan Commission Minutes Monday, May 13, 2013**

The Town of Vienna Plan Commission meeting was called to order at 7:00 P.M. by Vice-Chairman Greg Smithback. Commissioners Tom Midthun, Lois Loff, Jerry Marx, Todd Mallon and Clerk Shawn Haney were present. Chairman Walter Meinholz was excused. Also present: Paul Richgels and Scott Anderson.

Motion by Marx, 2<sup>nd</sup> by Midthun to approve the minutes of the April 8, 2013 Plan Commission meeting. All yes.

**Public comment:** None

**Windsor Prairie Road Stormwater** – Engineer Scott Anderson presented the results of his research of the area. To get a 1% slope from north of Pine Spring south to Easy Street it would require a very deep ditch at Easy Street. The more practical option would be to put a culvert under Windsor Prairie Road and route water to the east. The property owner to the east has been contacted and will allow the water to go that way if the area is cleaned out and the water can be kept out of the field that is farmed. The next step is to put together cost estimates and determine what permits may be needed from the county and NRCS.

Vice-Chairman Smithback welcomed Lois Loff back to the Plan Commission. She will be filling in until Chairman Walter Meinholz returns.

**Norway Grove Park Clean Fill Site** – Minutes were researched and there was nothing written about why the fee increase was set at 5%. Atty. Mitby stated that because it was new and more town monitoring was anticipated, the increase was set at 5%. Plan Commission members discussed the operation and appearance of the site. Motion by Smithback, 2<sup>nd</sup> by Marx to recommend reducing the yearly increase to 3%, with the understanding that if could go back to 5% if problems develop at the site. All yes.

**5122 Cuba Valley Road** – The house at this address has been empty for a couple years. Dane County Zoning suggested that if the owners want to build a new house there, they should split off a parcel and rezone it residential. The question was then raised as to whether that would count against their available splits. Although it is not addressed in the Comprehensive Plan, the consensus at this time is that it would not count against available splits. The information will be provided to the property owners so they can determine how/when they want to move forward.

**Taco Bell** – A proposal has been submitted for a Taco Bell on the property to the east of Holiday Inn Express, along County Highway V. The current boundary agreement with DeForest states that if this property develops, the Village can annex without opposition from the Town. An annexation request has not been filed yet, but it is expected soon. Due to the agreement and anticipated annexation request the Town will not be involved in the approval process for the Taco Bell.

**Jensen Property on Highway DM** – There has been discussion about building a new home at 4887 County Highway DM. They would like to leave the old house up until the new house is completed. This area is in ETZ, so we are working with DeForest to determine a time frame when the old house must be removed after the new house is completed.

**Previous Projects** – In 2012 Sexing Technologies got approval for the construction of a new building and expansion of their operation on Hickory Lane. They have since changed their plans and will not be building that facility at that site. They are planning a smaller building addition to one of their current barns. We are working with DeForest on the zoning permit for that project.

**Next Meeting** – The next meeting will be Monday, June 10, 2013.

Meeting was adjourned at 8:36 P.M.

Prepared by: Shawn Haney, Clerk

Notes: These draft minutes are subject to approval at the June 10, 2013 Plan Commission Meeting.