

164th Annual Town of Vienna Meeting Minutes Tuesday, April 16, 2013

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Treasurer Linda Smithback, Deputy Treasurer Nicole Roessler and Clerk Shawn Haney were present. Also present was Kevin Krysinski from Johnson Block, former Plan Commission Chair Harold Rupp, Equipment Committee member Ron Rupp, Town Patrolmen Lavern Wipperfurth, and residents Mary Wipperfurth and Marilyn Meffert.

After the Pledge of Allegiance there was a motion by Freppon, 2nd by Endres to approve the minutes of the April 10, 2012 Annual Meeting as printed. All yes.

Town Financial Report: Treasurer Linda Smithback thanked the board for allowing an audit to be completed. She recommended that the town continue using Johnson Block to do the annual financial report and the Form C financial report that we are required to file with the Department of Revenue each year. She suggested that the town have an audit done every two years. Kevin Krysinski of Johnson Block then gave a Powerpoint presentation on the audit that was done. He described the audit process and explained General Accepted Accounting Principles. He stated that the town is in good financial condition. Suggestions were made about determining values of town assets and creating a written accounting practices manual. Copies of the financial report are available at the Town Hall, and can be downloaded off the Town Website under the Audit tab.

Plan Commission Report: In the absence of Plan Commissioners, Clerk Haney reported that in 2012 the Plan Commission completed updates to the Town Comprehensive Plan, applied for a received designation as an Agricultural Enterprise Area, reviewed several splits and CSMs and reviewed the completion of the First Addition to Nature Valley and Lantern Hollow subdivisions.

Equipment Committee Report: Supervisor Ripp stated that no major equipment purchases were made in 2012. The riding lawn mower has been replaced in 2013. The balance in the equipment fund as of today is \$142,934.80 That money will be used when a new plow truck is purchased in 2014/2015.

Town Chairman's Report: Chairman Breggeman thanked Linda Smithback for her years of service as Town Treasurer. She worked very hard over the years to update financial records and help keep the town in the good financial condition we are in today.

Town Manager's Report:

- Road Condition Report – Preliminary suggestions are for a blacktop overlay on Lovick Road, wedging on Easy Street, Dunroven Road and possibly spots on Old Hwy 113. We will also be putting the final layer of blacktop on Hickory Lane from Elephant Trail to Cake Parkway. Sealcoating will be done on Maier Road, Hilltop, Ripp and Old 113.
- Open Book/Board of Review – Open Book will be held on May 7th from 5P-7P and Board of Review will be held on May 30th from 6P-8P. The dates and times are on the website calendar and will be included in the May newsletter.

Old Business – None

New Business – The 2014 Annual Meeting date will be April 15, 2014.

New Officials – Chairman Breggeman, Supervisors Jeff Freppon and Dave Ripp, Clerk Shawn Haney and Treasurer Nicole Roessler completed their Oaths of Office prior to this meeting due to the new timelines.

Meeting was adjourned at 7:55 P.M.

Prepared by: Shawn Haney, Clerk

Note: These draft minutes are subject to approval at the April 15, 2014 Annual Town Meeting.