

## **Town of Vienna Board Meeting Minutes Monday, February 4, 2013**

The meeting was called to order at 6:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Treasurer Linda Smithback, Deputy Treasurer Nikki Roessler and Clerk Shawn Haney were present. Supervisor Jonathan Marquardt arrived at 7:00 P.M. Also present: Don Schmidt, Lavern Wipperfurth, Greg Smithback and Jason Jackson. Louis Meinholz and Brad Schroeder arrived at 7:00 P.M.

After the Pledge of Allegiance there was a motion by Endres, 2<sup>nd</sup> by Ripp to approve the minutes of the January 21, 2013 regular board meeting. 4-0 yes.

**Public comment:** None.

**Town Hall Final Design** – Jason Jackson was present and went over final design issues for the building. He stated that the stormwater plan has been approved. American Transmission Company has approved the site plan with conditions. The bid process was described. Samples of building materials were shown. Colors to be used will be picked at a later stage in the process. The names of several local companies were provided so Jason can contact them with information on how to obtain plans to bid. There will be 3 alternate bids included. One for the parking area east of the building, one for in floor heat and one for LED lighting. There was discussion about prevailing wage rates and insurance requirements. The final documents will be ready and the project will be put out to bid next week.

**Deposit Insurance** – DMB Community Bank President Brad Schroeder was present and showed a Powerpoint presentation describing the workings of the bank and current insurance coverage. There was discussion about how we can be assured that our deposits are covered in the event of a bank failure. Brad will provide more information and the Clerk will check with Atty, Mitby about the action needed by the board.

**Operator's Licenses:** None.

**Town Supervisor Reports:** Supervisor Marquardt reported that DeForest Fire meets Wednesday February 6<sup>th</sup>. Supervisor Ripp reported that the Dane Fire will be staffing their Fire Station with 4 snowmobiles when large snowstorms are predicted. Chairman Breggeman reported that the DeForest Senior Center meets on Tuesday, February 12<sup>th</sup>. Supervisor Freppon reported that Waunakee meets on Thursday, February 14<sup>th</sup>. Supervisor Endres reported that Waunakee Fire has resolved the issue with their Length of Service Awards Program (LOSAP). They are paying off a lump sum to the current retirees and creating a new state matching fund for current members.

### **Town Manager's Report**

- Town Hall Project Update – The Offer to Purchase was due to the Town Office on February 1, 2013. Phone contact was made with David Midthun on February 1<sup>st</sup>. He confirmed that he has the document and would look at it over the weekend. As of our meeting time the document has not been returned. The deed cannot be drafted until the Offer to Purchase is returned. Additional attempts will be made to get the document returned to the Town Office to keep the project on track.
- Maier Road Update – A new agreement has been drafted by Atty Mitby. DMB Community Bank has approved the re-financing. Once the current loan payment is made on March 1<sup>st</sup> we will re-finance.
- Utility 1 Update – A Utility 1 meeting has been scheduled for February 18, 2013 at 6:30 P.M. On Tuesday, January 29<sup>th</sup> we experienced an electrical problem at Lift Station 1 that caused the pumps to shut off. The dialer did not call out and the battery backup failed. The problem was discovered when we were investigating the clear water issue. The fuse, outlet and battery backup issues have been fixed. We will continue to investigate the clear water flow into our system once we can access all of the manholes.

Motion by Marquardt, 2<sup>nd</sup> by Freppon to pay current town bills in the amount of \$24,121.99 (Utility 1 = \$456.38, Utility 2 = \$49.71, Payroll = \$4,474.52 and Town General = \$19141.38) All yes.

Meeting was adjourned at 8:50 P.M.

Prepared by: Shawn Haney, Clerk/Manager

Note: These draft minutes are subject to approval at the February 18, 2013 Town Board Meeting.