

Town of Vienna Annual Budget Meeting Minutes Tuesday, November 22, 2011

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Jeff Freppon, Gary Endres, Jonathan Marquardt, Treasurer Linda Smithback and Clerk Shawn Haney were present. Supervisor Dave Ripp was excused.

After the Pledge of Allegiance there was an introduction of Elected Officials and Committee members: In addition to the elected officials listed above, the following were present: Plan Commission Chair Walter Meinholz, Plan Commission Member Greg Smithback, Former Plan Commission Chair Harold Rupp, Equipment Committee Members Don Schmidt and Ron Rupp, and resident Joanne Breggeman

Minutes: Motion by Endres, 2nd by Schmidt to approve the minutes of the November 23, 2010 Annual Budget meeting. All yes.

Budget Presentation: Clerk Haney went through the worksheets on how numbers were arrived at for the Road Outlay and Maintenance lines, Office Expenses, Building Expenses and the Revenue and Expenditure spreadsheets. Past budgets have never shown the amounts collected for Fire and EMS charges, street lighting and trash/recycling pickup. It is required that those items be listed. They have been added to both the revenue and expenditure worksheets. An updated summary has been completed. The total town levy including Fire and EMS is \$665,150

Town Board Meeting Fees: Fees for elected officials can only be increased at the start of a new term. As part of the budget process, it is proposed to increase the meeting fees for Supervisors 3 and 4 to \$50 per meeting (currently \$45) starting with the April 2012 term. Motion by Marquardt, 2nd by Freppon to increase the meeting fee to \$50 for Supervisors 3 and 4, effective in April 2012. All yes.

Other Meeting Fees: A schedule of fees for other meetings was reviewed. The suggestion was made to change from "per diem" to per "meeting" to make things uniform. A suggestion was made to increase the equipment committee from \$25 to \$30 per meeting. As part of the budget process it was recommended to increase the Plan Commission meeting fee to \$50. A proposal was made to change the Waunakee Senior Center to \$25 per meeting rather than hourly, so it is consistent with the DeForest Senior Center. Motion by Marquardt, 2nd by Freppon to adopt the meeting fee schedule with the changes for the Plan Commission, Waunakee Senior Center and Equipment Committee. All yes.

Road Outlay and Maintenance: Changes were made as to what is classified as Road Outlay and what is Road Maintenance. The Road Outlay section now includes: Overlay, Reconstruction, Sealcoating, Road Sign Replacement and Major Road Patches. The Road Maintenance section now includes: Road Salt, Road Patch, Crack Filling, Shoulder Repair and Culvert Replacement, Ditch Cleaning and Grading and Misc Expenses. Road Outlay is proposed at \$170,000 and Road Maintenance is proposed at \$90,375 for a total of \$260,375.00 Motion by Marquardt, 2nd by Endres to approve the Road Outlay and Maintenance Budget at \$260,375 All yes.

Budget and Tax Levy: Motion by Marquardt, 2nd by Endres to approve the 2012 Town Budget and 2011 Tax Levy, payable in 2012. All yes.

Concealed Carry Update: Those present discussed whether town buildings should be posted to not allow concealed weapons. There was discussion about liability either way. The majority of those in attendance felt that concealed weapons should not be allowed in town buildings or vehicles. The Town Board had previously reviewed a resolution concerned concealed weapons. It was decided that the resolution could be used for this meeting. Motion by Schmidt, 2nd by H. Rupp to adopt Resolution 11-22-11 "Prohibiting Carrying Of Concealed Weapons In Vehicles And Buildings Owned, Occupied, Or Controlled By The Town Of Vienna And At Special Events On Town Of Vienna Property". 8 In Favor, 4 Opposed, Motion carried.

Town Hall Facilities Update: Clerk Haney explained that there are several things that need to be clarified before the project can move forward. Terms and conditions of land acquisition and storm water management are two main items. As a practical matter it would not be feasible to do a construction project with 4, possibly 6 or more elections in 2012. The goal is to gather information in 2012 and have everything together by winter. If a project were then approved, construction could begin after the Spring election in 2013, as there are no elections scheduled in the fall of 2013.

Old Business: None

New Business: Don Schmidt thanked the staff for making the budget copies in a font big enough to read.

With no further business the meeting was adjourned at 8:08 P.M.

** These draft minutes are subject to approval at the Annual Budget Meeting to be held in November of 2012, exact date to be determined later. **

**Town of Vienna Special Board Meeting Minutes
Tuesday, November 22, 2011**

A special meeting of the Vienna Town Board was called to order at 8:14 P.M. by Chairman Lonnie Breggeman. Supervisors Jeff Freppon, Gary Endres, Jonathan Marquardt, Treasurer Linda Smithback and Clerk Shawn Haney were present. Supervisor Dave Ripp was excused.

Approve Levy and Road Budget: Motion by Marquardt, 2nd by Freppon to approve the Road Outlay and Improvement Budget in the amount of \$260,375 and the 2011 Tax Levy (collectible in 2012) in the amount of \$665,150. 4-0 yes.

The meeting was adjourned at 8:16 P.M.

** These draft minutes are subject to approval at the December 5, 2011 Regular Board Meeting **