

**Town of Vienna Board Meeting Minutes**  
**Monday, May 2, 2011**

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Dave Ripp, Jeff Freppon, Gary Endres, Jonathan Marquardt, Treasurer Linda Smithback and Clerk Shawn Haney were present.

Motion by Marquardt, 2<sup>nd</sup> by Endres to approve the minutes of the April 18, 2011 meeting. All yes.

Public comment on items not on the agenda:

George Dorn, Manager of Vienna Kwik Stop, appeared and asked the board if changes could be made to the conditions of sale for alcohol at their business. A condition of the license is that alcohol must be kept behind the counter or in a locked cabinet. Businesses in other municipalities will be researched and this will be placed on the agenda for the May 16<sup>th</sup> meeting.

Brian Brandstetter of Cornerstone Hotel Management gave a presentation on the Joint Room Tax Commission involving the Towns of Burke, Vienna, Windsor and the Village of DeForest. They contract with the DeForest Chamber of Commerce for administrative services. They are in the process of creating a separate website for tourism. Mr. Brandstetter explained the efforts being taken to promote tourism in our area. Motion by Marquardt, 2<sup>nd</sup> by Endres to re-appoint Brian Brandstetter to be the Town of Vienna representative on the JRTC through 5/1/2013. All yes.

An operator's license for Jesse Waydick at Comfort Inn was reviewed. Motion by Marquardt, 2<sup>nd</sup> by Breggeman to approve. All yes.

A proposal to upgrade and replace 2 Town Office computers was reviewed. \$2400 was included in the 2011 town budget. A proposal from Kory's PC Solutions was compared to prices from the Best Buy Government Services program. Motion by Marquardt, 2<sup>nd</sup> by Endres to accept the proposal from Kory's PC Solutions which includes the replacement of 2 computers and labor totaling \$2380.

Town Supervisor Committee Reports: Supervisor Marquardt reported that the DeForest Fire Board was introduced to a new employee, and Town Board Chairman Bob Wipperfurth will be representing the Town of Windsor. DeForest Fire is still researching the purchase of a ladder truck. There was discussion among those present about the need for that piece of equipment. Supervisor Ripp attended the Dane Fire Board meeting but there was nothing to report. Supervisor Endres reported that Waunakee Fire is still discussing the purchase of a tanker truck.

Town Manager's Report:

- New Town Official's training will be held on May 19<sup>th</sup> in DeForest. Board members wishing to attend need to complete their registration by May 10<sup>th</sup>.
- The paperwork for the FEMA grant for the February snowstorm has been completed and submitted.
- The board was given a copy of former Clerk/Manager Pulvermacher's updated resignation letter dated April 12. The change of date was necessary due to calculating Wisconsin Retirement benefits.

- The town received a complaint letter about a dog running loose in Nature Valley. The owner of the dog was contacted. The owner is working on a permanent fence to help solve the problem with the dog getting loose.
- An update was given regarding the recycling grant. We had anticipated \$7700 in revenue from the grant. We have been notified we will be receiving \$4935.75. Due to the budget repair bill, the DNR had to cut \$27 million which resulted in a 35% reduction in recycling grants for the year ending in June 2011.
- Usernames/passwords were distributed for the web training available through the Urban Towns Association.
- Insurance Update: The town insurance policy has been updated regarding vehicles and equipment. A meeting is scheduled for May 9<sup>th</sup> to discuss coverage on town buildings. It appears our town buildings are currently underinsured.
- The Sheriff's Office Bomb Squad will be disposing of old explosives in the Yahara Materials pit on CTH I on Friday May 6<sup>th</sup> from 8AM-1PM.
- Doug Porter from the Friends of the Yahara River would like to make a presentation regarding the cleaning of the Yahara River in the Town of Vienna. He will be placed on the agenda for the May 16<sup>th</sup> meeting.

Current bills and expenses were reviewed and approved for payment.

Meeting adjourned at 8:10 P.M.

Recorded by: Shawn Haney  
Clerk/Manager

\* Note: These draft minutes are subject to approval at the May 16<sup>th</sup> , 2011 Town Board Meeting.