

Town of Vienna Board Meeting Minutes Monday, July 18, 2011

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Dave Ripp, Jeff Freppon, Gary Endres, Jonathan Marquardt, Treasurer Linda Smithback and Clerk Shawn Haney were present.

After the Pledge of Allegiance there was a motion by Endres, 2nd by Ripp to approve the minutes of the July 5, 2011 board meeting. All yes.

Public comment on items not on the agenda: Resident Noreen Schmidt inquired if the board had ever considered splitting the town into sections to get better representation from other areas of the town. She also inquired if the town had term limits for committee/commission members, and asked if the board would consider using a chipper instead of burning the items at the brush site. Discussion was held and research will be done on the topics before they are placed on a future board agenda.

Operator's licenses: Motion by Ripp, 2nd by Freppon to approve an Operator's License for Darren Slater at Phillips 66. All yes.

Public Hearing: Chairman Breggeman turned the meeting over to Supervisor Endres at 7:07 P.M. A Public Hearing was then opened to obtain input on the acquisition and demolition of property located at 5626 CTH V. Lori Basteen and Ann McCartney from Dane County Human Services were present. Lori gave a presentation about the project, and explained that the funding was done through the Community Development Block Grant (CDBG) program. The project was now complete and is being closed out. The town's final demolition expenses were submitted for reimbursement. A question was asked about future uses of the property. Lori explained that the town should retain ownership for 5 years, starting February 28, 2012 to avoid problems with having to change paperwork and money involved with the project. The public hearing was closed at 7:18 P.M. and the meeting was turned back over to Chairman Breggeman.

The board reviewed a two lot CSM for Don Anderson for land that he owns on Easy Street. It is a change of lot lines for existing parcels. There is no zoning change and Mr. Anderson is aware that there are no splits available for building an additional residence. Motion by Marquardt, 2nd by Endres to accept the Plan Commission recommendation for approval, conditional upon approval from the Village of Waunakee. All yes.

Ron Guthrie of Mead & Hunt gave a presentation on a request to change the storm water easement on lots 75-83 in the First Addition to Nature Valley. The original request included lot 84, but it was determined that it was not necessary to include lot 84. The original easement was 12 feet, but the Capital Area Regional Plan Commission (CARPC) requested that it be changed to a 40 foot easement on the back side (east side) of the lots. There will also be a 12 foot easement between each lot for drainage. Motion by Marquardt, 2nd by Freppon to accept the Plan Commission recommendation for approval. All yes.

Building Inspection Presentations: The board was informed that current Building Inspector Jose Renteria notified the Town Office on Monday 07/18/11 that he would be discontinuing his service to the town. A presentation was made by Chris Butschke of Independent Inspections. They currently do inspections for the Village of Dane and Towns of Berry, Dane and Springfield. A presentation was made by Mark Jankowski and Dan Huebner of General Engineering. They currently do inspections for the Villages of DeForest and Waunakee, the Town of Windsor and several towns in southern Columbia County. A presentation was also made by current electrical Inspector Bill Neitzel. Mr. Neitzel suggested keeping inspections the way they are, replacing Mr. Renteria with Mike VanErem (not in attendance). Considerable discussion was had about the 3 proposals, the fees associated with each company, and liability insurance. Motion by Marquardt, 2nd by Breggeman to accept the General Engineering proposal. Addition discussion was then held about worker's comp and liability insurance, timelines for inspections, fees, etc. Motion passed with Marquardt, Ripp, Breggeman, Freppon voting Yes and Endres voting No.

Outdoor Wood Boilers. Noreen Schmidt stated that the Village of DeForest has an ordinance banning them. A copy of our existing burning ordinance was given to the board members. Discussion was held about burning in residential areas vs rural areas. The clerk will gather information from other towns and the Village of DeForest and the topic will be placed on the agenda for a future meeting.

Town Brush Site – Discussion was held about the brush site hours. A suggestion had been made about changing from the 1st and 3rd Saturdays from 8A-4P to every Saturday from 10A-3P. The brush site employees were consulted and they felt it is

better to leave it open from 8A-4P on the 1st and 3rd Saturdays. Additional discussion followed about keeping it open later in the fall and it was generally agreed that it should be open through October and perhaps in to early November depending on weather conditions. Questions were raised about whether it should be open on the 5th Saturdays of July and October. It was decided to leave it as is.

WMCA Conference – The Wisconsin Municipal Clerks Association is holding its annual training conference in Wisconsin Dells August 23-26th. There are several classes that would be beneficial for the clerk to attend. Cost is \$150 if registered prior to July 25th. Motion by Marquardt, 2nd by Freppon to approve. All yes.

Budget Update: The clerk reported that a mid-year comparison of budget lines was being reviewed. The only area of concern is the Gas, Oil, Grease budget line due to rising fuel costs. There are several culverts that need to be replaced on Bonetti Rd. and one on Hickory Lane. The Hickory Lane culvert and one of the culverts on Bonetti Rd. are eligible for ½ reimbursements through the County Bridge/Culvert Aid program. Applications have been submitted for those projects. It was explained that there is money available in the road maintenance section of the town budget to help pay for the culvert replacements. Motion by Endres, 2nd by Marquardt to transfer \$15,000 from Road Maintenance to Road Outlay. All yes.

Town Supervisor Reports: Supervisor Freppon reported that Waunakee EMS is having an Ice Cream Social on August 9th. They are still waiting for invoices for their building project, so we do not have our final bill for that project. Supervisor Freppon also reported on the Future Urban Development Area meeting. FUDA is working with CARPC to determine areas of future development in the DeForest, Windsor Vienna area. Supervisor Marquardt reported that DeForest Fire received a copy of a staffing report and they will be reviewing it at their meeting on July 20th.

Town Manager's Report:

- FEMA Grant Update – The federal share was 75%, state was 12.5% and local was 12.5%. A check for \$10,194.53 was received by the town last week.
- Office Staffing – The clerk will be attending State Voter Registration System Training July 19-20-21. Deputy Clerk Smithback will be covering more office hours during those days.
- Road Work Update – Seal Coating was completed in the Windsor Prairie Subdivision on July 12th. The overlay on Madigan Road was completed on July 15th. We are still waiting for a date from Tri-County as to when they will complete Meek Road.
- Board of Review Update: No objections were filed and no one appeared for Board of Review on July 12th.
- Noxious Weed Notices – Supervisor Freppon looked at Noxious Weeds on Windsor Prairie Road and S. Windsor Prairie Road. Notices were sent to the property owners via certified mail. The Windsor Prairie Rd residents called to state that they removed the noxious weeds. The other notice was returned as being undeliverable to the address on the tax bill. A new address was obtained and a new notice will be sent.

Current town bills and expenses were reviewed and approved.

Meeting was adjourned at 9:16 P.M.

Prepared by: Shawn Haney, Clerk/Manager

Note: These draft minutes are subject to approval at the August 1, 2011 Town Board Meeting