

# Town of Vienna Board Meeting Minutes

## Monday, December 5, 2011

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Dave Ripp, Jeff Freppon, Gary Endres, Jonathan Marquardt, Treasurer Linda Smithback and Clerk Shawn Haney were present.

After the Pledge of Allegiance there was a motion by Marquardt, 2<sup>nd</sup> by Freppon to approve the minutes of the November 21, 2011 regular board meeting and the November 22, 2011 special board meeting. All yes.

**Public comment:** None

**Dane Com Radio System:** The board reviewed the Intergovernmental Agreement. Questions were asked and answered about the benefit to the Town in relation to the costs. The clerk explained that the town's share of operating and maintenance costs covers radios in use by DeForest Fire & EMS, Dane Fire, Waunakee Fire and Waunakee EMS as well as Town Radios. Although there are issues with the operating and maintenance costs, the Dane County Towns Association is recommending that all Towns sign the agreement. Atty. Mitby has reviewed the agreement. He had concerns that he discussed with County Corporation Counsel, but he also said it was OK to sign. Motion by Freppon, 2<sup>nd</sup> by Marquardt to sign the Intergovernmental Agreement. Vote was 4-1 with Supervisor Ripp voting no. Motion carried.

**General Engineering:** Scott Anderson was present. He provided a rate sheet regarding their services. Questions were asked and answered about mileage fees, support staff fees, review of projects, working for developers and the town at the same time, update of the Smart Growth Plan, etc. The board agreed to allow the clerk the latitude to use General Engineering for projects as needed.

**Personal Property Tax Bill:** Rick Beckwith of Vacuum Systems had a delinquent personal property tax bill from 2010 when his business was located in the Town. Numerous notices were sent over the past year indicating that if payment was not received by December 1, 2011, a small claims action would be started. A check for \$448.85 was received on December 1, 2011.

**Previous Building Inspector:** Jose Renteria was instructed to have materials to the Town Office by 4PM on 11/21/2011. Nothing was received. Two (2) businesses and one (1) resident were contacted about permits we suspected had been issued. They reported that inspections had been done, but permits were never issued by Jose. Based on past experience it is expected that we will receive a list of inspections, for which he is to be paid, in mid December. The clerk asked the board to allow him to report Mr. Renteria to the Wisconsin Division of Regulation and Licensing. Motion by Marquardt, 2<sup>nd</sup> by Endres to have the clerk contact the Wisconsin Department of Regulation and Licensing regarding the performance of Mr. Renteria. All yes.

**Trash/Recycling Refund:** The property at 5122 Cuba Valley Road was sold in 2010. Current owner, KTS LLC, requested a partial refund for trash/recycling since that property has been vacant for all of 2011. The property will remain vacant in 2012, so the fee will be removed for 2012. Motion by Marquardt, 2<sup>nd</sup> by Freppon to refund ½ of the 2011 trash/recycling fee = \$102.96. All yes.

**Licenses:** Application for Operator's License for Beth Gusman at Rider's Amoco. Motion by Marquardt, 2<sup>nd</sup> by Ripp to approve. All yes. Application by Swaran Mutti Singh for Cigarette and Soda Licenses at Interstate Citgo Pink Elephant, 4995 CTH V. Motion by Ripp, 2<sup>nd</sup> by Endres to approve. All yes. Class A Beer license will be reviewed at Town Board meeting on December 19<sup>th</sup>.

**Town Supervisor Reports:** Supervisor Marquardt reported that DeForest Fire will be meeting next week. Supervisor Ripp reported that Dane Fire is continuing to discuss future budget documentation. They are also working on an update for the Intergovernmental Agreement, which will be available in the near future. Chairman Breggeman reported that the DeForest Senior Center will be meeting next week.

Supervisor Freppon reported that Waunakee EMS will be meeting next week. Supervisor Endres reported that Waunakee Fire has completed work on the Operating Agreement. It will be placed on the agenda for the December 19<sup>th</sup> Town Board meeting.

**Town Manager's Report:**

- ☒ Items in storage – There are several items in the cold storage building that are no longer being used. Items include a push lawnmower, weber grill, 2 Nesco roasters and misc wood. The board gave the Clerk/Manager authorization to donate/dispose of the items.
- ☒ Lodi Schools Meeting – Attended the meeting on November 30<sup>th</sup>. The Lodi School population is spread out among 9 different municipalities. The Town of Vienna contributes 1% of the students. A presentation was done regarding the financial status of the district. In future years they will be considering a possible referendum, possible school closure, or consolidation. Additional meetings with residents will be scheduled for the near future.
- ☒ First January Meeting – The first meeting in January falls on Monday, January 2<sup>nd</sup>. That is the observed holiday because the 1<sup>st</sup> falls on Sunday. The Town Board meeting will be held on Tuesday, January 3<sup>rd</sup>.
- ☒ CTH DM tower lights – People may have observed a bright white light blinking in the northern part of the town for about 2 weeks in November. The lights were on the AT&T tower on CTH DM at the Interstate. A part malfunctioned and the white lights that are normally on during daylight hours stayed on at night. The part has been repaired and the lights are working properly again.
- ☒ Future Agenda Items – Appointment of election workers, Budget transfer resolution.

Motion by Endres, 2<sup>nd</sup> by Freppon to pay current town and utility bills and expenses in the amount of \$23,192.36 All yes.

Meeting was adjourned at 8:00 P.M.

Prepared by: Shawn Haney, Clerk/Manager

Note: These draft minutes are subject to approval at the December 19, 2011 Town Board Meeting.