

**163<sup>rd</sup> Annual Town of Vienna Meeting Minutes**  
**Tuesday, April 10, 2012**

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Jonathan Marquardt, Treasurer Linda Smithback and Clerk Shawn Haney were present. Also present was Plan Commission Chairman Walter Meinholz, Plan Commission member Greg Smithback, former Plan Commission Chair Harold Rupp, Equipment Committee member Ron Rupp, Town Patrolmen Scott Benson and Lavern Wipperfurth, and resident Mary Wipperfurth.

After the Pledge of Allegiance there was a motion by Ripp, 2<sup>nd</sup> by Endres to approve the minutes of the April 12, 2011 Annual Meeting as printed. All yes.

**Town Financial Report:** Treasurer Linda Smithback thanked the board for allowing accounting firm Johnson Block to assist with preparing the financial report. It is necessary due to an anticipated audit of the 2012 financial records in 2013. Kevin Krysinski of Johnson Block then went over the new format of the financial report. He explained the revenues, expenditures, special assessments and charges and outstanding loans. He will continue to work with Treasurer Smithback on conversion of town financial records from Town Hall Software to Quickbooks. As decided by the Town Board in 2011, copies of the financial report will not be mailed to each property owner. Printed copies are available at the Town Hall, and can be sent electronically or by mail upon request. Motion by Marquardt, 2<sup>nd</sup> by Ron Rupp to approve the 2011 Financial Report. All yes.

**Plan Commission Report:** Chairmain Walter Meinholz stated that the Plan Commission is currently working with Engineer Scott Anderson of General Engineering on updates to the Town Comprehensive Plan. They are updating the Livestock Siting information, removing the outdated language regarding family splits, and updating the maps. The Agricultural Enterprise Area application has been filed. There has not been much other activity for the Plan Commission.

**Equipment Committee Report:** Supervisor Ripp stated that no major equipment purchases were made in 2011. The committee considered replacing the riding lawn mower, but postponed that purchase. The equipment committee will meet on April 23, 2012 to discuss 2012 equipment needs. The balance in the equipment fund as of 12/31/2011 is \$75,199.07.

**Town Chairman's Report:** Chairman Breggeman thanked the Town Board, Clerk and Treasurer for their work this past year. Several things have been fixed and cleaned up and the changes have been positive.

**Town Manager's Report:**

- Road Condition Report – We are planning on the reconstruction of Bonetti Road, repair/overlay of Norway Grove School, crack filling and approx. 2 ½ miles of seal coating. We will be looking at other roads to determine which roads need to be repaired next year. Cuba Valley Road west of Old Hwy 113 will likely be on that list. We will be working with Clear Horizons about cost sharing for that road. We are still waiting for a decision on our TRIP grant application for Hickory Lane.
- Open Book/Board of Review – We are waiting for the assessor to set the dates for Open Book and Board of Review. We hope to have the dates by the end of April so we can publish them in the May newsletter.

**Old Business** – An update was given regarding the Town Hall building project. The Town Board will be reviewing a proposal from General Engineering at their April 16, 2012 meeting. It will include services that need to be completed to get the project moving towards a public meeting. The plan would be to have everything ready for the budget meeting on November 20, 2012, in hopes that a decision could be made at that meeting.

**New Business** – The 2013 Annual Meeting date will be April 16, 2013. It needs to be changed to the 3<sup>rd</sup> Tuesday of April due to changes in election laws and term start dates for elected officials. We will be looking to fill the Deputy Treasurer position around September 1, 2012. We are hoping that the person hired as Deputy Treasurer will run for the elected Treasurer position in the Spring of 2013.

**New Officials** – Supervisors Gary Endres and Jonathan Marquardt recited their Oaths of Office and started their new terms as Town Supervisors III and IV respectively.

Meeting was adjourned at 7:55 P.M.

Prepared by: Shawn Haney, Clerk/Manager

Note: These draft minutes are subject to approval at the April 16, 2013 Annual Town Meeting.