

Town of Vienna Board Meeting Minutes Monday, March 5, 2012

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Dave Ripp, Jonathan Marquardt and Clerk Shawn Haney were present. Supervisor Freppon was excused.

After the Pledge of Allegiance there was a motion by Marquardt, 2nd by Endres to approve the minutes of the February 20, 2012 regular board meeting. 4-0 yes.

Public comment: None

Class A Liquor: A public hearing was opened at 7:01 P.M. regarding an application for a Class A liquor license for Interstate Citgo Pink Elephant. No one appeared in support or opposition of the application. Discussion was held about license conditions. The public hearing was closed at 7:03 P.M. Motion by Ripp, 2nd by Marquardt to approve a Class A liquor license for Interstate Citgo Pink Elephant with the condition that Pint bottles and smaller must be kept behind the counter. 4-0 yes.

Cold Storage Building Repairs: The fiberglass ridgelite on the roof of the cold storage building is leaking. The building also has holes in the steel on the front of the building where it was struck in 2001 and was never repaired. Water has been leaking and is damaging the wood inside. The board reviewed an estimate from Cleary Building Corp to repair the steel on the front of the building and replace the fiberglass ridgelite with Poly Carbonite ridgelite. Total cost is \$2,200. Motion by Marquardt, 2nd by Ripp to accept the Cleary Building Corp proposal. 4-0 yes.

Election Computer – The board reviewed a proposal to replace the election computer. The computer would be shared between elections and the Deputy Treasurer when that position is filled. It will have the tax collection and accounting software installed so it could be a backup for the treasurer as well. Motion by Marquardt, 2nd by Endres to purchase a Dell OptiPlex 390 through the Best Buy Government Services Program. 4-0 yes.

N. Madison Street Culvert – Jerry and Don Tierney approached the Town about replacing and lowering a culvert under N. Madison Street, north of Easy Street. The culvert is in excess of 40 years old. The Tierney's proposed installing the culvert if the Town would provide the culvert. The Board discussed metal vs. cement, end walls vs. no ends walls, angling vs. straight. Motion by Endres, 2nd by Marquardt to pay for half of a 60 foot steel culvert with no end walls. 4-0 yes.

Operator's License: The board reviewed an application from Jacqueline Keelor for Comfort Inn. Motion by Endres, 2nd by Marquardt to approve. 4-0 yes.

Town Supervisor Reports: Supervisor Marquardt reported that DeForest Fire meets March 21st. Supervisor Ripp reported that Dane Fire meets March 20th. Chairman Breggeman reported that the DeForest Senior Center meets March 13th. Supervisor Endres reported that Waunakee Fire is having HVAC issues in their new building. They are trying to work with Mead & Hunt to get the problems resolved.

Town Manager's Report:

- Loan Payment Update – All town loan payments were made March 1st. Two Commercial Water 3 loans, the Waunakee EMS Building Loan and one of the 190-94 special assessment loans were retired. The total of all of the loan payments was \$378,838.29.
- Clear Horizons – Contact has been made with Digester Manager Monte Lamer. We are trying to coordinate a date to meet to discuss Cuba Valley Road and the letter of credit they owe the town.
- Trash/Recycling – A draft contract extension has been drafted by Atty. Mitby. Veolia is reviewing and will get back to us. Veolia is working on the postcard to be sent to residents regarding the size containers that they would receive.
- Primary Election – 73 residents voted. Results were: Allen 29, Berz 28 and Sullivan 16. Ballots have been proofed for the April 3rd election. The county is estimating a 65-70 % turnout because of the presidential preference election. .
- Revenue Audit – The Dept of Revenue is auditing all alcohol licenses statewide. We had 3 where the seller's permit names did not match the alcohol licenses. Those were corrected and new licenses were issued. They are also requesting that we put the sellers permit number on future licenses for easier reference.
- DaneCom meeting – A meeting is scheduled for March 15th from Noon-7PM at the Alliant Energy Center.

- Future Agenda Items – Appearance by Deputy Bennett, Amendment to Dane Com Agreement, Radio Frequency release.
- Bills and Expenses – Board members will now be reviewing and approving payroll summaries. At this meeting the first 4 payrolls will be reviewed, along with payments to election workers. At future meetings individual payrolls will be reviewed with the other bills.

Motion by Marquardt, 2nd by Ripp to pay current town and utility bills and expenses in the amount of \$57,238.27, loan payments of \$378,838.29 and payroll amounts of \$29,325.39 (Includes Jan-Feb and election workers) 4-0 yes.

Meeting was adjourned at 7:57 P.M.

Prepared by: Shawn Haney, Clerk/Manager

Note: These draft minutes are subject to approval at the March 19, 2012 Town Board Meeting.