

Town of Vienna Board Meeting Minutes Tuesday, September 4, 2012

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp and Clerk Shawn Haney were present. Supervisor Marquardt arrived at 7:07 P.M. Also present: Don Schmidt, Jason Jackson, Greg Smithback, Linda Smithback, James Haugen, Louis Meinholz, Harold Rupp and Scott Benson.

After the Pledge of Allegiance there was a motion by Endres, 2nd by Ripp to approve the minutes of the August 20, 2012 regular board meeting. 4-0 yes.

Public comment: None

The agenda was taken out of order due to Supervisor Marquardt running late.

Operator's Licenses: Motion by Freppon, 2nd by Endres to approve Jason Wilson at Comfort Inn. 4-0 yes. Two applications for Vienna Kwik Stop were submitted late in the day today. Motion by Endres, 2nd by Ripp to approve Debra Acker at Vienna Kwik Stop conditioned upon passing the background check. 4-0 yes. Motion by Ripp, 2nd by Endres to approve Susanne Aguilar at Vienna Kwik Stop conditioned upon passing the background check. 4-0 yes.

Town Supervisor Reports: Chairman Breggeman reported on the DeForest Senior Center. A meeting was held last week where the operating hours were discussed. The desire is to have the center meeting room open until 8P in the evenings and some Saturday hours for community programming, classes and events. This would require extra staff that would need to be included in the 2013 budget. Our share of the budget increase to accommodate this would be approx. \$650-700. More information will be provided as they work through the budget process. Supervisor Ripp stated that Dane Fire is still working on the Operating Agreement, Capital Plan and Budget. Supervisor Freppon reported that Waunakee EMS will be meeting next week. Supervisor Endres reported that Waunakee Fire is working on reimbursement for calls on State Highways and a fee schedule for fines for uncontrolled burns. Supervisor Marquardt arrived and stated that the DeForest Fire Board meeting is on Wednesday, September 5, 2012.

Town Hall Building Project: Jason Jackson was present to discuss the project. He went through the 4 options again for the benefit of the supervisors that were not at the last meeting. Jason explained the differences between structural steel buildings and post frame metal buildings. Board members discussed the pros and cons of 18 vs 20 foot bays in the shop, having a storage mezzanine over the meeting room area, having 3 bays vs 4 bays and other building options. Financing options through USDA, the State Trust Fund Loan Program and local banks were discussed. Jason stated that the next step is to narrow down the proposals and create diagrams for the public meeting. He presented a contract proposal for that phase in the amount of \$3,200. Motion by Endres, 2nd by Marquardt to approve the contract proposal with General Engineering in the amount of \$3,200. 5-0 yes. The board agreed that proposals 3 and 4 would be presented at the public meeting. Jason will have the information ready for the Town Board to review at its October 1, 2012 meeting. Discussion on this topic lasted until 8:25 P.M.

Town Manager's Report

- County Highway DM Bridge Update – A meeting was held at the Town Hall on Sept. 21st. DOT, County Highway and DOT Engineering representatives were present. The bridge is scheduled to be replaced in late 2014 or early 2015. Dane County and State DOT have differences about the design speed for the intersection that still need to be resolved.
- Hickory Lane (North End) Blacktop Layer – Research is still being done as to how thick the final layer of blacktop is supposed to be, and whether curb was planned for.
- Cuba Valley Road Culvert – A replacement culvert was ordered for Cuba Valley Road west of Old 113. We had planned on replacing it this year, but it will now depend on the cost estimates for widening and fixing Cuba Valley Road between Old 113 and Ripp lane. If the road work costs get split between 2013 and 2014, the culvert will be replaced in 2013.
- Nature Valley Addition Update – Corrections to both ponds have been completed and the grass is growing. Mead & Hunt needs to submit the as-built plans to Dane County for approval.
- Lantern Hollow Update – Boring of the sewer forcemain is complete and they will be hooking up to the manhole by Wednesday. Paving on the private drive is scheduled for later in the week. The as-built diagrams of stormwater improvements should be finished by the end of the week and should be submitted to the county early next week.

Supervisor Marquardt left the meeting at 8:47 P.M.

Motion by Endres, 2nd by Freppon to pay current town bills in the amount of \$34,534.78 (Utility 1 = \$193.24, Utility 2 = \$49.10,

Two payrolls = \$9,872.11 and Town General = \$24,420.33) 4-0 yes.

Meeting was adjourned at 8:49 P.M.

Prepared by: Shawn Haney, Clerk/Manager

Note: These draft minutes are subject to approval at the September 20, 2012 Town Board Meeting.