

Town of Vienna
Plan Commission Minutes
May 14, 2012

The Town of Vienna Plan Commission meeting was called to order at 7:00 P.M. by Chairman Walter Meinholz. Commissioners Tom Midthun, Greg Smithback, Jerry Marx, Todd Mallon and Clerk Shawn Haney were present.

Motion by Marx, 2nd by Smithback to approve the minutes of the April 9, 2012 Plan Commission meeting. All yes.

Public Comment - None

James Kalscheur – The Commission reviewed a request by James Kalscheur for a land division and zoning change to split and create a 1.5 acre lot for a residence on Clemens Road, south of his existing farm. Mr. Kalscheur owns 150 acres, so there are splits available. Questions were answered about the driveway location. The Commission gave preliminary approval and asked that a Certified Survey map be prepared and presented at the June Plan Commission meeting. The fee was set at \$550.

Nature Valley Addition – The Commission met with Ron Guthrie of Mead & Hunt regarding the closeout of items. The retaining wall was removed, final grading is being completed and trees will be planted. The north pond needs to have the outlet moved north and lowered 2 feet. A 12” pipe will be installed to the north to promote drainage. Engineer Scott Anderson was present and has been working to get the items closed out. Commission members are satisfied with the proposal and everyone is hoping it can be finished soon.

Lantern Hollow Update – Engineer Anderson stated that a pre-construction meeting will be held on Thursday June 7, 2012 at 3:30 P.M. at the Town Hall. Construction is anticipated to begin in late June or early July.

Town Comprehensive Plan – The Commission met with Engineer Erik Henningsgard from General Engineering regarding updates to the plan. Scott Anderson changed employment to Snyder & Associates, so Erik will be finishing the updates to the Comprehensive Plan. There was discussion about the text changes and how they should be presented. It was agreed that the old language will be removed and the new language added, with a revision date being shown in the top right corner. The Commission then reviewed the land use and zoning maps. Several updates were discussed and will be presented at the June meeting. Erik will bring all of the changes to the June meeting. We will also schedule a public hearing, likely in July.

Dane County Ordinance Amendment 39 – Commission members reviewed the proposed changes regarding Mineral Extraction Conditional Use Permit Application Requirements. They are taking what used to be conditions placed on the CUP during the approval process, and making the conditions part of the application process. Commissioners did not have any issues with making the changes.

Additional Information – Chairman Meinholz and Clerk Haney had inquiries about building a house on a vacant lot on Lovick Road. There will be issues with trying to get a well, septic system and

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house to fit on the .24 acre lot. Contact will be made with the builder to obtain a copy of the site plan.

Next meeting – The next Plan Commission meeting will be held on Monday June 11, 2012 at 7:00 P.M. at the Vienna Town Hall.

Meeting adjourned at 9:02 P.M.

Recorded by: Shawn Haney, Town Clerk/Manager

These draft minutes are subject to approval at the June 11, 2012 Plan Commission meeting.