

## **Town of Vienna Board Meeting Minutes Monday, May 21, 2012**

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, and Clerk Shawn Haney were present.

After the Pledge of Allegiance there was a motion by Endres, 2<sup>nd</sup> by Ripp to approve the minutes of the May 7, 2012 regular board meeting. 4-0 yes. Supervisor Marquardt arrived at 7:01 P.M.

**Public comment:** None

**Imagination Trends:** Rick Nelson, Chief Operating Officer of Imagination Trends indicated that he was representing Lisa Pertzborn-Whiting, who would be arriving soon. Mr. Nelson stated that one of their former employees incorrectly completed paperwork which made them subject to personal property taxes rather than the business being placed on the manufacturing tax roll. This resulted in a personal property tax bill of \$6,992.34. If they would have been under manufacturing the tax would have been around \$1,500.00. The problem has been corrected for future years. Ms. Pertzborn-Whiting arrived during the discussion. Imagination Trends is inquiring if the Town would accept 5 installment payments and waive the interest. A concern was also raised about an outstanding sewer bill in the amount of \$171.12. Ms. Pertzborn-Whiting said she was not aware of that bill, but would look in to it and it would be quickly paid. Motion by Marquardt, 2<sup>nd</sup> by Ripp to allow 5 payments of \$1398.47 starting with June 1, 2012 ending on October 1, 2012, with the condition that if any payments are missed, the balance is immediately due with interest charges retroactive. If it defaults it will be turned over to Small Claims Court. All yes.

**Nature Valley Addition:** The Plan Commission reviewed the proposal to change the north drainage pond. The water outlet will be moved farther north and a 12" pipe will be installed to assist with drainage. Engineer Scott Anderson is working to make sure everything is closed out properly. No action needed by the board at this time.

**James Kalscheur Zoning Change:** The Plan Commission reviewed a request by Mr. Kalscheur to split and create a 1.5 acre lot for a residence on Clemens Road. The Plan Commission gave conditional approval and asked that a Certified Survey Map be presented at their next meeting. No action needed by the Town Board at this time, as it will come back after the CSM is complete.

**Waunakee Fire Operating Agreement** – The board reviewed the agreement as amended. Attorney Mitby has discussed some future revisions with Tom Wilson, but he is OK with what is being presented now. Motion by Endres, 2<sup>nd</sup> by Freppon to have the Town Chair and Clerk sign on behalf of the town. All yes.

**Fireworks Sales** – Bruce Klein applied to sell Fireworks behind Rider's BP. He has sold there in the past, but missed the last 2 years due to health issues, and someone else used the spot. Owner Joel Rider was contacted and he consented to Mr. Klein selling there. There was discussion about the parking conditions placed last year. Motion by Endres, 2<sup>nd</sup> by Ripp to approve the permit with the restriction that parking is not allowed along the sides of the road leading to McDonalds. All yes.

**Ordinance Amendment 39** – The board reviewed the draft changes to Mineral Extraction Conditional Use Permit Application Requirements. The changes are designed to put everything in the application process for mineral extraction conditional use permits. The Plan Commission reviewed and did not object to any of the proposed changes. Town Board members did not have any concerns about the proposed changes either.

**Operator's Licenses:** Board members reviewed an application from Amber Rae Curran for Vienna Kwik Stop. Motion by Freppon, 2<sup>nd</sup> by Endres to approve. All yes.

**Town Supervisor Reports:** Supervisor Marquardt reported that DeForest Fire is having a special meeting this week. Supervisor Ripp reported that Dane Fire meets next week. Supervisor Endres reported that Waunakee Fire meets next week. Supervisor Freppon reported that Waunakee EMS is looking for volunteers and may be asking that we include an article in the next newsletter. He also reported that they are continuing CPR classes. More information on upcoming classes will be obtained for the newsletter.

### **Town Manager's Report:**

- Election Results – The local results of the May 8<sup>th</sup> election were read. They will be included in the June newsletter.
- Deputy Treasurer hiring process – 8 people expressed interest and inquired about the position. 3 people submitted applications. Treasurer Smithback will schedule interviews the week of May 29<sup>th</sup>. A hiring recommendation will likely come before the board at the June 18<sup>th</sup> meeting.

- Diesel Tank Repair – The diesel fuel tank skids are rusting and need repair. We are waiting for an estimate to repair the skids. Once that is received we can evaluate the cost of repair vs. replacement.
- Open Book Summary – Open Book was held on May 15<sup>th</sup>. Approx. 15 people attended and spoke with the assessor.
- Board of Review – A reminder that Board of Review will be held on Thursday May 31, 2012 from 6:00 P.M. to 8:00 P.M.

Motion by Marquardt, 2<sup>nd</sup> by Freppon to pay current town and utility bills, expenses and wages in the amount of \$33,481.22 All yes.

Meeting was adjourned at 7:50 P.M.

Prepared by: Shawn Haney, Clerk/Manager

Note: These draft minutes are subject to approval at the June 4, 2012 Town Board Meeting.