

## **Town of Vienna Board Meeting Minutes Monday, May 7, 2012**

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Jonathan Marquardt and Clerk Shawn Haney were present.

After the Pledge of Allegiance there was a motion by Endres, 2<sup>nd</sup> by Ripp to approve the minutes of the April 16, 2012 regular board meeting. All yes.

**Public comment:** None

**Engineer Scott Anderson:** Scott Anderson has changed employment and is now employed at Snyder & Associates. Scott spoke about the new company and his desire to remain the Town Engineer. 4 representatives from General Engineering were present and spoke about their services. They also gave a presentation about the services General Engineering can provide for the town hall project. Motion by Freppon, 2<sup>nd</sup> by Endres to retain the services of Scott Anderson for the Nature Valley Addition and Lantern Hollow projects. All yes. After additional discussion about the town hall project, there was a motion by Endres, 2<sup>nd</sup> by Marquardt to have General Engineering complete task 1 on the town hall project proposal. All yes.

**Plan Commission Appointments:** Greg Smithback and Todd Mallon's terms on the Plan Commission are set to expire this year. Chairman Breggeman inquired and both are willing to serve another 3 year term. Motion by Marquardt, 2<sup>nd</sup> by Freppon to confirm Chairman Breggeman's appointments of Greg Smithback and Todd Mallon to the Plan Commission. All yes.

**Committee/Commission Appointments:** The Committee/Commission appointments will remain the same for 2012-2013: Chairman Breggeman – DeForest Senior Center Commission, Supervisor Endres – Waunakee Fire Board, Supervisor Ripp – Dane Fire Board and Equipment Committee Chair, Supervisor Marquardt – DeForest Fire Board, Supervisor Freppon – Waunakee EMS and Future Urban Development

**Operator's Licenses:** Board members reviewed 3 applications for Operator's Licenses. All three have completed server training. Motion by Freppon, 2<sup>nd</sup> by Marquardt, to approve Jackie Holland at Rider's BP. All yes. Motion by Endres, 2<sup>nd</sup> by Marquardt to approve Taylor Sanford at Phillips 66. All yes. Motion by Ripp, 2<sup>nd</sup> by Marquardt to approve Kayla Fitzgerald at Vienna Kwik Stop. All yes.

**Town Supervisor Reports:** Supervisor Marquardt reported that he missed the last DeForest Fire meeting. He expressed a concern that he feels Vienna's voice is not heard on many issues due to Windsor and DeForest having "veto" powers on certain items. The joint agreement will be researched to see what the veto power provision applies to. Supervisor Ripp reported that no action was taken on the Dane Fire Agreement, as the Village of Dane representative was not at the meeting. Chairman Breggeman reported that the DeForest Senior Center would be meeting tomorrow. Supervisor Freppon reported that FUDA meets Wednesday and Waunakee EMS on Thursday this week. Supervisor Endres reported that Waunakee Fire is working on a fee schedule for those that are cited for not obtaining a burning permit prior to burning. They are still working on repairs to the Fire Station HVAC system.

### **Town Manager's Report:**

- Hickory Lane Repair – The repair south of Cuba Valley Road was completed by Wolf Paving at a cost of \$1,215. The town received notification last week that we were NOT selected for the TRID grant funding to repair Hickory Lane north of Cuba Valley Road.
- Road Project Status – Dane County Highway, Payne & Dolan and Tri-County have reviewed Bonetti Road and Norway Grove School Road. Bid specs will be prepared soon for Bonetti Road, and we are waiting for the County's input before putting the final specs together. Areas to be seal coated include Cuba Valley Road from CTH I to Hickory Lane, Dekorra Road, Redbird Road, and part of Old 113. Crack filling has been completed on various roads in the town.
- Automated Trash/Recycling – Veolia is expecting to be able to send the postcards out soon. Residents will have 2 weeks to return the cards to them.
- Recycling Grant Update – The paperwork has been completed and submitted to the DNR.
- Website Update – We were hoping to be running on the new site in March. They are switching to a new operating platform, and we will be placed on the new one, so it is taking longer. It is normally a \$300 upgrade, but we will not be charged the additional amount due to the delay.
- Cold Storage Building Repairs – The repairs have been completed and everything went well. The remainder of the bill is being paid at this meeting.

- Personal Property – Lisa Pertzborn-Whiting from Imagination Trends will attend the next meeting. There was a problem with Personal Property vs. Manufacturing.
- Veith Annexation – Mike and Ann Veith, 7075 River Road, have filed a petition to annex to the Village of DeForest. The request is being reviewed by the State Department of Administration. More information will be available later, but if the annexation is approved, the Village will pay the town our portion of local taxes for 5 years.
- Lantern Hollow – The Lien has been replaced with a Letter of Credit. The amount of the Letter of Credit was reduced by \$28,160 due to that amount being paid directly to Dane County for stormwater management. The change was approved by Attorney Mitby.

Motion by Ripp, 2<sup>nd</sup> by Marquardt to pay current town and utility bills, expenses, wages and payments to fire districts in the amount of \$123,206.69 All yes.

Meeting was adjourned at 8:33 P.M.

Prepared by: Shawn Haney, Clerk/Manager

Note: These draft minutes are subject to approval at the May 21, 2012 Town Board Meeting.