

Town of Vienna Board Meeting Minutes **Monday, July 16, 2012**

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, and Clerk Shawn Haney were present. Supervisor Marquardt was excused. Also present: Treasurer Linda Smithback, Deputy Treasurer Nikki Roessler, Jim Koltjes, Lavern Wipperfurth, Don Schmidt, Brad Boettcher and Jason Jackson.

After the Pledge of Allegiance there was a motion by Endres, 2nd by Ripp to amend the minutes of the July 2, 2012 regular board meeting. The dollar amount of bills paid was listed incorrectly. The correct amount should be \$36,907.70 4-0 yes.

Public comment: None

Introduction of Deputy Treasurer: Treasurer Linda Smithback introduced Nikki Roessler. She and her husband and 2 children live in Nature Valley. She has 6 years' experience in the mortgage industry and is looking forward to starting her employment with the town on August 6, 2012.

Town Hall Building Project: Brad Boettcher and Jason Jackson were present from General Engineering. Jason discussed the differences in pre-engineered steel buildings vs. metal buildings by Morton, Cleary, etc. Size of the building, cost per square foot, building amenities and several other items were discussed. The board indicated that they would like to see what can be done for \$800,000. Information will be gathered and presented at the August 6th meeting, keeping that number in mind. Discussion on this topic last until approx. 8:30 P.M.

Ordinance 07-16-12: The ordinance regarding Adopting Amendments to the Town of Vienna Comprehensive Plan was presented. The required public hearing was held at the July 9, 2012 Plan Commission meeting. One person from the public was in attendance at that meeting. There was no opposition to the proposed changes. Motion by Endres, 2nd by Freppon to adopt ordinance 07-16-12. 4-0 yes. A copy of the ordinance will be posted at the Town Hall. Copies will be sent to surrounding municipalities and it will be forwarded to the county and state as the next steps in the process.

Budget Transfer Resolution- We received \$2,165.00 more than we anticipated for bridge/culvert aid. We used less salt and road patch than anticipated. This resolution transfers \$21,200 from road maintenance to road outlay, adds the additional bridge/culvert aid and allows for the transfer of money from the room tax account to cover the tennis court repair. Motion by Freppon, 2nd by Endres to approve Resolution 07-16-12. 4-0 yes.

WMCA Conference – The Wisconsin Municipal Clerks Conference is being held in Middleton August 22, 23 & 24. Clerk Haney would like to attend on Thursday and Friday morning. The fee is \$100 if submitted before 07/25/12. Motion by Freppon, 2nd by Ripp to approve. 4-0 yes

Operator's Licenses: Motion by Ripp, 2nd by Endres to approve an Operator's license for Abraham Lind at Phillips 66, conditioned upon completion of the Beverage Server Training Course. 4-0 yes.

Town Supervisor Reports: Supervisor Ripp reported that the Dane Fire Board meets on July 30th. Chairman Breggeman reported that the Senior Center board met last week. Another meeting is set up for next week to discuss DeForest Parks and Rec Department use of the building. Supervisor Freppon reported that Waunakee EMS is going back to a traditional Ice Cream Social. More information will be obtained for a newsletter article. The FUDA group met last week. The project is getting closer to a final report. Supervisor Endres reported that Waunakee Fire meets on July 30th.

Town Manager's Report

- Building Inspection Update – 23 building permits were issued in the first 6 months of 2012. All inspections are typically done within 24 hours. The change to General Engineering for building inspection has been very positive.
- Lantern Hollow Update – Earth moving began on Tuesday, July 10th. They are building stormwater retention areas and will be building the private road access.
- Road Project Update – Sealcoating was completed on Monday July 9th. Areas completed were Cuba Valley Road from County I east past Hickory Lane, Dekorra Road, Red Bird Road and 1300 feet of Old 113 from Highway 113 west. Bonetti Road is scheduled to be started on July 18th. We are waiting for a date for Norway Grove School Road. Hickory Lane south of Cuba Valley Road will get patched at the same time. N. Madison St north of Easy Street where the culvert was replaced should be patched within the next month.

- Tractor Update – The tractor was accidentally filled with gasoline instead of diesel fuel. No permanent damage was done and changes have been made with the fleet fueling cards to prevent it from happening again.
- Fuel Tank Update – The diesel tank at the town hall is empty. We are working on getting it replaced.
- Ag Enterprise Area – We were notified on July 13th that our Agricultural Enterprise Area was approved by the Dept of Agriculture. The Plan Commission will discuss the next steps to arrange for contracts to be signed with individual land owners.
- DCTA & CARPC – The Dane County Towns Association sent out a memo regarding changes needed with the Capital Area Regional Planning Commission. A committee of Town representatives has been formed to deal with the issues. The memo was forwarded to our Town Board members.

Motion by Ripp, 2nd by Freppon to pay current town bills in the amount of \$12,736.42 (Utility District 2 = \$64.22, Payroll = \$5,789.47 and Town General = \$6,882.73) 4-0 yes.

Meeting was adjourned at 9:09 P.M.

Prepared by: Shawn Haney, Clerk/Manager

Note: These draft minutes are subject to approval at the August 6, 2012 Town Board Meeting.