

Town of Vienna Board Meeting Minutes **Monday, August 6, 2012**

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Clerk Shawn Haney and Treasurer Linda Smithback were present. Supervisor Marquardt arrived at 7:02 P.M. Also present: Jim Koltes, Lavern Wipperfurth, Mary Wipperfurth, Don Schmidt, Jason Jackson, Brian Brandstetter and Paul Munz.

After the Pledge of Allegiance there was a motion by Ripp, 2nd by Endres to approve the minutes of the July 16, 2012 regular board meeting. 4-0 yes.

Public comment: None

Letter of Credit-Norway Grove Clean Fill: Paul Munz was present and stated that when the clean fill site was started a \$30,000 letter of credit was required. Mr. Munz stated that most of the landscaping has been completed. Berms were built, trees have been planted, blacktopping done, etc. Mr. Munz asked that the letter of credit amount be reduced to \$10,000. Motion by Freppon, 2nd by Endres to reduce the letter of credit from \$30,000 to \$10,000. 5-0 yes.

Room Tax Commission: Brian Brandstetter was present and informed the board that the name has been changed and they are now the DeForest Area Tourism Commission. A new website has been created at www.visitdeforestarea.com They have hired a person to work in the office 20 hours per week. They have had preliminary discussions about increasing the room tax which is currently at 3%. If that is proposed, all municipalities would need to approve it.

Town Hall Building Project: At the August 20th meeting a proposed site plan will be presented, along with building proposals, cost estimates and tax impacts. Since the last meeting Clerk Haney toured and photographed a print shop in Oregon, the Town of LaValle Town Hall, Mauston Public Works Garage, Oxford Fire Station and Endeavor Village Hall. Information on those buildings will be presented at the next meeting as well. There was continued discussion about the best way to present the information to the electors.

Dane County Ordinance Amendment: Board members reviewed the proposed changes to Dane County Ordinances regarding Agricultural Zoning Districts. Due to the time constraints in which the County needs comments, it was sent to the Plan Commission members but not reviewed at a Plan Commission meeting. One Plan Commissioner replied back that he did not see any issues with the changes. Board members had no issues with the proposed changes. That information will be provided to the County.

Operator's Licenses: Motion by Ripp, 2nd by Marquardt to approve an Operator's license for Dustin Stoltz at Vienna Kwik Stop. 5-0 yes. Motion by Marquardt, 2nd by Freppon to approve an Operator's license for Amy Miller at Rider's Amoco. 5-0 yes. Motion by Freppon, 2nd by Marquardt to approve an Operator's license for John Wentz at Interstate Shell. 5-0 yes.

Town Supervisor Reports: Supervisor Marquardt reported that DeForest Fire is negotiating a Union contract with the employees. As a condition of employment the Chief was promised a Fire Dept vehicle in which to respond to scenes. They are researching options for vehicles. Supervisor Ripp stated that the Dane Fire Chief and a Village rep were not at the meeting. They have not completed the agreement yet. Chairman Breggeman reported that the Senior Center meets next week. He and the Clerk attended a meeting on July 24th where the DeForest Park and Rec use of the Center was discussed. Another meeting is scheduled for late August. Supervisor Freppon reported that Waunakee EMS meets this Thursday and their Ice Cream Social will be held on August 14th. FUDA meets on August 8th. Supervisor Endres reported that the Waunakee Fire Agreement has been signed by all parties and copies are being routed to all municipalities. They are investigating the process for issuing citations for violations of burning ordinances.

Town Manager's Report

- Road Project Update – Bonetti Road has been completed. Seal coating has been completed. Norway Grove School Road and the culvert area on Hickory Lane south of Cuba Valley Road will be completed once the weather cools, likely in September.
- Rock Stone Formation on Cuba Valley Road – The property owner never responded to the letter or a phone message left for him. It was suggest that another letter be sent via Certified Mail.
- LP Gas Contract – Frontier FS is proposing a contract at 1.349 per gallon and we pay as we go. Landmark was 1.509 per gallon and we would have to pre-pay in advance. The contract with Frontier FS was signed.
- Employee pre-tax deductions – We must have a Section 125 plan on file before we can have deductions for health insurance be done pre-tax. There is a company that can create the plan for approx. \$125. Other avenues were researched but did not work out.

- North Point LLC – The stormwater retention is being created and grading work on the lots is being done. One lot is sold and work on the home will be starting soon. The only thing the Town needs to do is move a Stop Ahead sign on Morrisonville Road.
- Payne & Dolan Blasting – Payne & Dolan will be doing blasting in their pit on and off for the next 3 weeks. A seismograph will be placed on a nearby lawn to document the intensity of the blasting.
- Lift Station 2 Update – The cost to repair the pump was \$627 We have gotten reports of the generator kicking in and out for short periods of time. We are investigating to see if it is a generator noise, or the agitator that kicks in before the pump cycles.
- Hickory Lane Blacktop – The final layer of blacktop was never done on Hickory Lane from Elephant Trail south past Cake Parkway. The general consensus was that we should get that finished. Files will be researched to see how thick the final layer is supposed to be.
- Deputy Treasurer – Now that Nicole Roessler has been hired as Deputy Treasurer, I will resign that position effective immediately.
- DCTA Meeting – The Dane County Towns Association quarterly meeting will be held on Wednesday, August, 15th at the Town of Sun Prairie. Supervisor Freppon will attend.
- Fuel Tank – The diesel fuel tank was replaced and the old tank was scrapped at Diehl Neumaier.

Motion by Marquardt, 2nd by Endres to pay current town bills in the amount of \$176,071.33 (Utility District 1 = \$8,409.76, Utility 2 = \$6,191.61, Payroll = \$5,313.06 and Town General = \$156,156.90) 5-0 yes.

Meeting was adjourned at 8:27 P.M.

Prepared by: Shawn Haney, Clerk/Manager

Note: These draft minutes are subject to approval at the August 20, 2012 Town Board Meeting.