

**Town of Vienna
Board Minutes
October 17, 2016**

The regular meeting was called to order at 7:00 p.m. by Chairman Breggeman. Supervisors Gary Endres, Karen Ingalls, Steve Ruegsegger and Ron Rupp were present. Also present were: Clerk, Kathy Clark, Treasurer, Nikki Roessler and resident, Jim Koch.

Pledge of Allegiance was cited.

Motion made by Rupp to approve the minutes of October 3, 2016 town board meeting. Seconded by Ruegsegger. Motion carried (5-0).

Public Comment: None

Discussion and action on Plan Commission appointment: Plan commission recommended approval of Jim Koch to fill the vacancy of Chair, Greg Smithback until April, 2017, when the term is up for reappointment. Koch was appreciative of the opportunity to become a member of the commission. As a lifetime resident, Koch is happy with the town's development and has participated in Smart Growth meetings. Motion made by Rupp to appoint Jim Koch to the Plan Commission for term to expire in April, 2017. Seconded by Ruegsegger. Motion carried (5-0).

Discussion on Budget Status: Clerk asked if the board would like to meet again to review the budget revisions. It was agreed to email the updates and revisions for the board to review. The Annual Budget meeting will be held on November 21, 2016 at 6pm before the regular board meeting at 7pm.

Operator's Licenses: None

Town Supervisor Reports: Supervisor Ruegsegger informed the board that due to Halloween, the Dane-Vienna Fire meeting has been moved to Monday, October 24th. Supervisor Rupp attended the DeForest Fire/EMS meeting on Tuesday, October 11th. The department has been busy; 156 calls took place in the last month. Rupp provided a copy of the draft budget and the board would like approval by November 16, 2016. The proposal for the services would go up 2-3% a year, with a 5 member board. The department received a grant from DNR for equipment. The full time opening is down to 4 final candidates. Endres asked how the fee for DeForest was determined. Rupp said it was based on the equalized value, the percentage of equipment we own and other factors. Chairman Breggeman attended DeForest Senior Center meeting on Tuesday, October 11th. The budget was approved and it went down from the previous year. Supervisor Ingalls attended the Waunakee EMS meeting Thursday, October 13th where they approved the budget. Supervisor Endres will attend the Waunakee Fire meeting at the end of the month. The 2017 budget is almost complete and the Vienna portion went down about 1.2%. Discussion of how the calls of each fire department are tracked.

Town Clerks Report: Clark informed the board that the QuickBooks training went well and has been very helpful while working on budgets. Annual invoices for quarry agreements will be mailed out tomorrow. The board approved the road projects suggested by Scott Benson. Clark informed the board that the County will be replacing culverts along County Road I and south of DM. Rupp will contact Benson to discuss other roads in need of repair. Ingalls requested a warning sign for a bus stop location, to slow down the traffic. Clark asked about DaneCom and reprogramming the radios. Rupp informed the board that the county highway department is live on DaneCom, using it and its working good. Municipalities are scheduled to go live November 1st.

Motion by Endres, seconded by Ruegsegger to pay current town bills in the amount of \$49,573.69; Payroll, \$6,505.02, Town Bills, \$42,740.93, Utility 1, \$259.14 and Utility 2, \$68.60. Motion carried (5-0).

Motion to adjourn made by Endres, seconded by Ruegsegger. Meeting adjourned at 7:37 p.m.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the November 7, 2016 Town Board Meeting.