

**Town of Vienna  
Board Minutes  
August 15, 2016**

The regular meeting was called to order at 7:00 p.m. by Chairman Breggeman. Supervisors Gary Endres, Karen Ingalls, Steve Ruegsegger and Ron Rupp were present. Also present were: Clerk Kathy Clark, Judy Walker, and Nate Tuyls with Payne & Dolan

Motion made by Ruegsegger to approve the minutes of August 1, 2016 town board meeting. Seconded by Rupp. Motion carried (5-0).

**Public Comment:** Judy Walker spoke about the intersection of Cuba Valley and Schumacher and the location of the road signs. Walker suggested moving the Cuba Valley road signs to the other side so it would be more visible off of Schumacher. Endres asked Rupp if there were any restrictions to do this. Rupp would look into it and check on the location. Clerk will follow up with resident once this has been looked into.

**LB Land Investments Conditional Use Permit:** Clerk Clark informed the board that the Plan Commission meeting was cancelled and is rescheduled for Monday, August 29<sup>th</sup>. This was tabled until the next board meeting.

**Proposal for GIS Services:** Clerk Clark informed the board that after reviewing both proposals, Snyder & Associates had some advantages. It included an itemized cost broken down per task and a "not to exceed" clause in the pricing. Motion made by Endres to award the proposal to Snyder & Associates. Seconded by Ingalls. Motion carried (5-0).

**DaneCom Invoices:** Clerk requested board review and decide if payment should be made on the invoice dated 1/29/16 since a second copy stamped past due was received. The next installment invoice was received too dated 7/29/16. Endres stated attorney had advised that no legal action could be taken if no services had been provided per contract obligation. Ruegsegger asked if board would like to pay 1/29/16 and hold 7/29/16. Board directed staff not to make payment on either invoice until system is operating and services are provided. Motion made by Endres to withhold payments to DaneCom until services are provided. Seconded by Rupp. Motion carried (5-0).

**Opening of Road Bids:** Three bids were received for two road projects, Meek Road and Oak Lane. Rupp opened bid from Tri-County and read off itemized amounts for each project and totals. Ingalls opened bid from Payne & Dolan and read off itemized amounts for each project and totals. Endres opened bid from Wolf Construction and read off itemized amounts for each project and totals. Clerk recorded bid information as read. Discussion took place regarding some of the differences in costs. Motion made by Endres and seconded by Breggeman to award Payne & Dolan both projects. Motion carried (5-0). Breggeman asked about when this work would begin and Tuyls answered in September.

**Operator's Licenses:** None

**Town Supervisor Reports:** Supervisor Ruegsegger stated the Dane Fire meeting is Monday, August 29<sup>th</sup>. Nothing new to report.

Supervisor Rupp attended the DeForest Fire meeting Monday, August 8<sup>th</sup>. The response time averages was 3 minutes. Training if going good and there are two applicants.

Chairman Breggeman attended the DeForest Senior Center meeting Tuesday, August 9<sup>th</sup>. A new roof for the center was discussed and \_\_\_\_\_ was hired to engineer.

Supervisor Ingalls attended the Waunakee EMS meeting Thursday, August 11<sup>th</sup> but meeting was cancelled, no quorum. Supervisor Endres attended the Waunakee Fire meeting on Monday, July 25<sup>th</sup> and stated they started to work on the budget.

**Town Clerks Report:** Clerk Clark updated the board on the Annexation of land per the agreement with Village of DeForest. The first election went smoothly with 162 ballots casted. Received an update on the Badger Coulee Project

today. High line helicopters will be used to assist in attaching wires. The work will begin near North Madison Substation in the Town of Vienna. State department put a hold on the Truck Country for review and approval until additional information is received. Deputy Clerk/Treasurer Stoeckler will return to 3 days a week starting today. Clerk position is going good, learning process and procedures daily.

Motion by Endres, seconded by Ruegsegger to pay current town bills in the amount of \$7,664.43 (Utility 1 = \$150.00, Utility 2 = \$234.27, Payroll = \$4,845.10 and town general = \$2,435.06). Motion carried (5-0).

Motion to adjourn made by Rupp, seconded by Ruegsegger. Meeting adjourned at     p.m.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the September 6, 2016 Town Board Meeting.

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