

**Town Board Meeting Minutes
Town of Vienna
Tuesday April 19, 2016**

Chair Breggeman called the Town Board meeting to order at 7:20 P.M. In attendance were: Supervisors Karen Ingalls, Steve Ruegsegger, Ron Rupp, and Gary Endres, Clerk Chris Astrella, Deputy Clerk/Deputy Treasurer Wendy Stoeckler, Treasurer Nikki Roessler, Public Works Supervisor Scott Benson, Public Works Patrolman Lavern Wipperfurth, Mary Wipperfurth, Marietta Ripp, Virgil Ripp, Shawn Haney and Julie Astrella were present. Supervisor Endres lead the Pledge of Allegiance.

Supervisor Ruegsegger made a motion to approve the minutes of the April 4 Town Board meeting. It was seconded by Supervisor Ingalls and passed 4-0-1 with Chair Breggeman abstaining.

Discussion and possible action on a Plan Commission recommendation regarding changes to a Conditional Use Permit (CUP) for 7792 Patton Road (Joe Henry) – Clerk Astrella gave a brief background regarding the changes Mr. Henry was requesting: a change in the days of the week he would be allowed to have the tasting room open, the hours available to be open, and the loudspeaker provision. Supervisor Endres made a motion to approve the changes in the CUP, it was seconded by Supervisor Rupp and passed 5-0.

Discussion and action on Commission and Committee Appointments – Supervisor Endres made a motion to approve the Commission and Committee Appointments as presented, it was seconded by Supervisor Ruegsegger and passed 5-0.

Discussion and possible action on Zoning Ordinance Amendment 10940 for parcel numbers 0909-091-8000-9 and 0909-091-8500-4 – Supervisor Endres made a motion to approve Amendment 10940 for the mentioned parcel numbers. It was seconded by Supervisor Rupp and passed 5-0.

Discussion and possible action regarding Public Works Summer hours – Clerk Astrella gave a summary of the four options he discussed with the Public Works Department and what would work best for them. The four options presented were:

- Both Scott and Laverne work 4 10 hour shifts from M-F, and there are no PW Employees here on Fridays (except for emergencies).
- One employee works M-Th 10 hour shifts, and the other works T-F 10 hour shifts. PW will always have at least 1 employee here working.
- Both Scott and Laverne work 4 nine hour shifts M-Th, and a half day on Friday until 10:30am.
- No change and the hours stay the same.

Supervisor Ruegsegger made a motion to approve option 2 with the weeks alternating. It was seconded by Supervisor Rupp and passed 5-0.

Discussion and possible action regarding Public Works Coverage for Town Lift Stations – Clerk Astrella explained that he was third in line in case there are any issues with the lift stations. Since he lives 25 minutes away, it would be important to have someone who lives closer to any of the lift stations. Currently PW Supervisor Benson is the primary contact, and Patrolman Wipperfurth is the secondary call. Chair Breggeman would like to keep this setup the same and further explained he wouldn't mind remaining on the list for calls if necessary. However, he re-iterated this is a Public Works issue and Public Works should be handling it.

The second issue raised was if we are OSHA compliant as far as our guidelines are when it comes to the lift stations. The Town wants to make sure it's employees are safe and Clerk Astrella will follow up with OSHA to

make sure everything is the way it should be. He will also report back to the board with his findings.

Operator's License(s) – We received one for Matthew Way, background check was good. Motion by Supervisor Endres, seconded by Supervisor Ruegsegger to approve the Operator's License for Matthew Way. It passed 5-0.

Town Supervisor Reports – (Rupp) Deforest Fire was on 4/12 and the majority of the meeting was in closed session. They are looking for a location close to the village to practice vehicle extrications, but it must have a concrete pad. There have been 98 calls so far this year and they've received grants for \$7500. The next meeting will be May 9th. (Ruegsegger) Dane Fire will be next Monday. (Breggeman) The Senior Center meeting was last Tuesday and they are still waiting on the costs to remodel the building. (Ingalls) Waunakee EMS was last Thursday and there are some space issues they are trying to deal with. (Endres) Waunakee Fire will be next Monday.

Town Clerk's Report

- Shawn Haney's last day was today due to his retirement, it is also his birthday! Make sure to wish him a Happy Birthday.

Appointment of Chris Astrella as Town Clerk – Supervisor Rupp made a motion to appoint Chris Astrella to serve the remaining year of Shawn Haney's term as Clerk. It was seconded by Supervisor Endres and passed 5-0. Clerk Astrella then took his Oath of Office.

Appointment of Wendy Stoeckler as Deputy Clerk/Deputy Treasurer – Supervisor Endres made a motion to approve Wendy Stoeckler as Deputy Clerk/Deputy Treasurer. It was seconded by Supervisor Ingalls and passed 5-0. Clerk Astrella then administered the Oath of Office to Wendy Stoeckler.

Review and authorize payments of current town and utility bills, wages and expenses – Clerk Astrella announced the amounts of the bills and they are as follows:

- Payroll - \$9259.58
- Utility 1 - \$9200.36
- Utility 2 – \$8112.73
- Town - \$17926.78
- Total - \$44499.45

Supervisor Rupp made a motion to approve the bills as presented. It was seconded by Supervisor Ruegsegger and passed 5-0.

Clerk Astrella asked all those who were not sitting at the Town Board table to sign in on the sign in sheets. Since he doesn't know everyone, this will aid in who was in attendance at the meetings.

Adjourn – the meeting was adjourned at 8:10pm

Minutes written and submitted by
Chris Astrella, WCPC
Town Clerk