

## **Town of Vienna Board Meeting Minutes Monday, March 7, 2016**

The regular meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Karen Ingalls, Steve Ruegsegger, Ron Rupp, and Clerk Shawn Haney were present. Also present: Deputy Clerk Chris Astrella and Ted Wadzinski.

Motion by Rupp, 2<sup>nd</sup> by Ruegsegger to approve the minutes of the February 15, 2016 regular board meeting. All yes.

**Public Comment** – Ted Wadzinski stated that he is a town resident and Director of Gas Distribution and Construction Operation for Madison Gas & Electric. He and a representative from KS Energy Services would like to appear at a future board meeting to discuss some of the issues we have had with previous gas line installations in the town. It will be placed on the agenda for the March 21, 2016 board meeting.

**Resolution 3-7-16, Road Repair Reimbursement Agreement** – American Transmission Company proposed an agreement that would cover damage to town roads if it occurs during construction of the Badger-Coulee power line. Attorney Mitby reviewed the proposed agreement and suggested some changes which were accepted by ATC. The resolution authorizes the Town Chairman to execute the agreement. Motion by Rupp, 2<sup>nd</sup> by Endres to approve Resolution 3-7-16. All yes.

**Windsor/Vienna Boundary Agreement** – Windsor approved the draft agreement at their meeting on February 18<sup>th</sup>. Paulson and Associates created a map that will be included as exhibit A. The next step is to hold a public hearing. Windsor suggested dates of April 14<sup>th</sup> or 28<sup>th</sup> at 6PM. Either of those dates will work for us.

**Dane County Zoning Ordinance** – Dane County is going to be working on a comprehensive revision of their zoning ordinance. A state law was passed that will allow towns to opt out of county zoning. The Dane County Town's Association will be having a meeting on March 30<sup>th</sup> at the Town of Westport to discuss how it will work if towns opt out.

**Operator's License(s)** – Motion by Endres, 2<sup>nd</sup> by Ruegsegger to approve an operator's license for Jordan Ciesielczyk-Gibson at Phillips 66. All yes.

**Town Supervisor Reports:** Supervisor Rupp reported that DeForest Fire met on March 2<sup>nd</sup>. A listing of calls and response times was provided. The Self Contained Breathing Apparatus grant has been sent in. A first responder grant has been applied for. The Intergovernmental Agreement is still being worked on. They will soon be looking for a new place to cut up cars for extrication training. Supervisor Ruegsegger reported that Dane Fire is still reviewing a proposed operating agreement. Chairman Breggeman reported that the DeForest Senior Center is still working on reviewing their space needs. Supervisor Ingalls reported that Waunakee EMS meets this Thursday. Supervisor Endres reported that Waunakee Fire met on Feb 29<sup>th</sup> but he was not able to attend. They are looking in to the future to determine staffing needs and the feasibility of a second fire station.

### **Town Clerk's Report**

- Deputy Clerk Position – There were 5 applications. Two candidates will be interviewed this week.
- Water Test Fee Increase – Water Compliance Specialists raised the price of water testing. Residents will now pay \$28 and the town will continue to pay the balance.
- MG&E Gas Line – MG&E informed us that the map we were provided covers areas they are studying for future gas service. No new lines will be installed in 2016. They will be doing archaeological studies in the areas first to determine if it would be cost effect to install the lines.
- DMB Annual Report – DMB Community Bank sent us a copy of their 2015 Annual Report. It is available for viewing at the town hall.
- ATC Environmental Impact Fee – We received a letter showing that the town is scheduled to receive an environmental impact fee of \$362,014 for the Badger Coulee power line project. It will likely take 6 months for it to arrive. From past experience we know that number could change.
- DaneCom Update – We received 2 updates since the last board meeting. The updates included photos of construction at tower sites. There was discussion about the invoices we have received. It was the consensus of the board to continue to hold them.
- DeForest Trail – The Village has provided us a map of a trail that will be constructed along the east side of River Road from County V south to Acker Parkway. It will affect several Town of Vienna residences. The trail is being built in the road right of way.
- Brush Site Staffing – Matt Mortimer is not able to come back for this year due to other employment. Town

resident Luke Engeseth has been hired to work at the brush site.

- Deputy Clerk Astrella reported that he will have a draft of the employee handbook ready for Attorney Mitby soon. Chris will be added as a signer at the bank this week. As of today there are 45 likes on the town Facebook page.

Motion by Rupp, 2<sup>nd</sup> by Ruegsegger to pay current town bills in the amount of \$1,180,917.94 (Utility 1 = \$660.36, Utility 2 = \$206.44, Payroll (2) = \$10,875.62, Payments to School Districts, MATC, County and State for February Tax Settlement = \$874,383.70, Loan Payments = \$194,608.59 and Town General (Includes payments to Fire Districts, EMS and DeForest Senior Center) = \$100,182.73.) All yes. Clerk note: Election wages of \$904.50 were reported at the last meeting so that was deducted from the totals discussed at this meeting.

Meeting was adjourned at 7:47 P.M.

Prepared by: Shawn Haney, Clerk

Note: These draft minutes are subject to approval at the March 21, 2016 Town Board Meeting.