

Town of Vienna Board Meeting Minutes Monday, December 21, 2015

This regular meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Karen Ingalls, Steve Ruegsegger, Ron Rupp, and Clerk Shawn Haney were present. Also present: Chris Astrella and Jim Koltes.

Motion by Rupp, 2nd by Ruegsegger to approve the minutes of the December 7, 2015 regular board meeting. All yes.

Public Comment – None.

Riha Building Addition – Sara Riha submitted a proposal to the Plan Commission to build a 10 x 20 restroom/mechanical room addition on to her commercial building at 5963 Cuba Valley Road. When the LC-1 lot was previously approved a condition was included that the Plan Commission and Town Board must approve any new buildings or additions to the existing building. Ms. Riha will also be building a separate personal storage building on her residential lot. The Plan Commission reviewed and recommended approval of the addition on the south side of the existing building on the LC-1 lot. Motion by Rupp, 2nd by Ruegsegger to accept the Plan Commission recommendation. All yes.

Don Hahn Split/Rezoning – Don Hahn submitted a proposal to split and rezone 2 acres from A-1ex to A-2(2) along Patton Road in Section 9. The proposed building lot is currently wooded. A driveway location will be determined if/when the lot is built on. The Plan Commission reviewed and recommended approval. The balance of 75 acres is to be deed restricted against further building per the town split policy. Motion by Endres, 2nd by Ingalls to accept the Plan Commission recommendation. All yes.

Election Workers – Every 2 years the Town Board must approve the election workers for the following 2 year cycle. Twenty two names were submitted for approval for 2016-2017. We split shifts for elections and some workers do not work every election. There will be 4 elections in 2016. Motion by Endres, 2nd by Rupp to approve the 2016-2017 list of election workers. The list is available at the town hall.

Plan Commission Appointment – Chairman Breggeman is recommending the appointment of Cathleen Heath to the Plan Commission to replace Tom Midthun. She has a background in commercial real estate title work. Motion by Rupp, 2nd by Ruegsegger to accept the Chairman's recommendation of Cathleen Heath to the Plan Commission. All yes.

Budget Transfer Resolution – Budget Transfer Resolution 12-21-15 makes the appropriate budget transfers and amends the town budget for equipment purchases, the FEMA waterway project, an additional contribution to the DeForest Senior Center, road work, a town hall sign, an extra principal payment on the town hall and an electronics recycling event. Motion by Endres, 2nd by Ingalls to approve Resolution 12-21-15. All yes.

Clerk ApPOINT Referendum – Ordinance 12-21-2015 is the first step in the process of changing from an elected clerk to an appointed clerk. An ordinance and referendum are required because our population is less than 2500. The language of the question on the April 5, 2016 ballot will state, "Shall the person holding the office of Clerk in the Town of Vienna be appointed by the Town Board?" Motion by Endres, 2nd by Ingalls to approve Ordinance 12-21-2015. All yes.

Yahara Materials – Yahara Materials has submitted a proposal to reopen the Gilles Quarry at Oak Lane/Meek Road. In exchange for being able to travel west on Meek Road towards Pine Hollow Road they would assist with fixing the road. We are planning on repairing Meek Road from Oak Lane to Madigan Road. Yahara Materials is willing to undercut the road, fill with breaker run and 1 ¼ inch base course and prepare for blacktop. After it is blacktopped they will shoulder it. The work would be done in May/June of 2016. Motion by Rupp, 2nd by Ruegsegger to accept the Yahara Materials proposal. All yes.

Operator's License(s) – None.

Town Supervisor Reports: Supervisor Rupp reported that DeForest Fire will meet in early January. Most of their last meeting was held in closed session discussing personnel issues. Supervisor Ruegsegger reported that Dane Fire will meet in early January rather than December 28th. Chairman Breggeman reported that the DeForest Senior Center is working on a space needs study. They are reviewing proposals now that the old clinic has been razed. Construction is likely at least 2 years out. Supervisor Ingalls reported that Waunakee EMS has narrowed the search for full time employees down. They will be hiring two. Supervisor Endres reported that Waunakee Fire cancelled their December meeting.

Town Clerk's Report

- DaneCom – We received a memo from the Dane County Towns Association on December 8th. It describes a meeting with Josh Wescott from the County Executive's Office and what work is being done on the project. Tom

Wilson is our rep for the Dane County Towns Association. He suggested having Josh Wescott come to one of our board meetings in January to provide an update. We are trying to coordinate a date with Mr. Wescott.

- Tax Bill Update – Tax bills were mailed on December 15th. Payments are coming in both in person and by mail.

Motion by Rupp, 2nd by Ruegsegger to pay current town bills in the amount of \$25,554.82 (Utility 1 = \$656.71, Utility 2 = \$336.68, Payroll = \$4,129.56 and Town General = \$20,431.87 All yes.

Meeting was adjourned at 7:37 P.M.

Prepared by: Shawn Haney, Clerk

Note: These draft minutes are subject to approval at the January 4, 2016 Town Board Meeting.