

## **Town of Vienna Board Meeting Minutes Monday, November 2, 2015**

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Karen Ingalls, Steve Ruegsegger, Ron Rupp and Clerk Shawn Haney were present. Also present: John Haeckel, Don Midthun, Doug Midthun, Don Schmidt and Jim Koltes.

After the Pledge of Allegiance there was a motion by Rupp, 2<sup>nd</sup> by Ingalls to approve the minutes of the October 19, 2015 regular board meeting and October 29, 2015 special board meeting. All yes.

**Public Comment** – None.

**Manure Digester** – Clean Fuel Partners CEO John Haeckel was present. He explained that they have entered in to an agreement with Clear Horizons to purchase their stake in the digester. Clean Fuel Partners will also enter in to a lease with Dane County. Mr. Haeckel had provided an electronic presentation which was reviewed by board members as part of the board packet. Clean Fuel Partners has hired ES Engineering to oversee operation of the digester. All 3 tanks have been cleaned and they are waiting for a new roof for digester # 2. A new centrifuge will be installed that will help improve efficiency. They will be hiring all of the current plant operators. The board approved the transfer and the clerk will work with Attorney Mitby to get the proper legal documents completed.

**Drainage District** – Drainage District 29 has requested that the town pay \$15,000 towards the tile line project that is going to be completed in section 27. Don Midthun provided a list of signatures of town residents in the district that think the town should contribute to the project. There was discussion about the benefit of the tile line to the town. Drainage district members believe that installation of the line will help keep water away from Cuba Valley Road. An observation was made that Cuba Valley Road was raised and may no longer be affected if the water were to get high. It was suggested that we obtain a set of construction plans and have our engineer review to determine how high water would affect the road. Motion by Rupp, 2<sup>nd</sup> by Ruegsegger to table until we have more information. All yes.

**Yahara Materials** – Tim Geoghegan from Yahara Materials came to the town with a proposal for Meek Road. Yahara would like to remove material from the Gilles pit on Oak Lane at Meek Road. They would like to haul material west on Meek Road to Smokey Hollow Road. They would go north to County K. They would need to get permission from the Town of Arlington for the other roads they want to haul on. We have repaving of that section of Meek Road slated for 2016. Yahara Materials is proposing to undercut that ½ mile stretch and place breaker run and ¾ gravel as a base. They would prepare it so all we have to do is blacktop it. The board agreed this would benefit the town and authorized the clerk to work on a formal agreement with Yahara Materials.

**Parking on Cake Parkway** – Mark Reynolds of Reynolds Rigging & Crane asked if Cake Parkway could be posted for No Parking on both sides. He is afraid that if vehicles are parked opposite of their driveway, they will not be able to exit with their vehicles. We will consult with Truck Country prior to making a final decision, as it could affect their driveways as well.

**Utility CMOM** – The DNR is requiring that all owners of utility districts develop and implement a Capacity, Management, Operation and Maintenance Program by August 1, 2016. Quotes were obtained from Mead & Hunt, General Engineering and Snyder & Associates. Snyder & Associates quote was \$2,950. General Engineering and Mead & Hunt both quoted \$5,000. Motion by Endres, 2<sup>nd</sup> by Ingalls to accept the quote from Snyder & Associates to assist with completion of the CMOM. All yes.

**Operator's License(s)** – None.

**Town Supervisor Reports:** Supervisor Rupp reported that DeForest Fire meets on November 11<sup>th</sup>. Supervisor Ruegsegger reported that Dane Fire is working on a vehicle replacement plan. They are unable to obtain previous financial records held by former Town of Dane Chairman Bob Lee. Chairman Breggeman reported that the DeForest Senior Center meets next Tuesday. Supervisor Ingalls reported that Waunakee EMS meets on Thursday. Supervisor Endres reported that Waunakee Fire met last week. They had a focus group discuss staffing. They will have several members retire in the next 5 years and they are investigation how they will staff shifts during the day.

**Town Clerk's Report**

- Budget Update – A working budget meeting was held on October 29<sup>th</sup>. We are waiting for a final number from DeForest Fire. We will find out if we are getting Town Road Improvement Funding on November 12<sup>th</sup>. We should be able to leave the town mill rate the same.

- Laptop – Supervisor Ruegsegger put together specs for a new board room laptop. It was ordered on October 21 and should arrive on November 3<sup>rd</sup>.
- Manure Digester Transfer of Ownership – Covered earlier in meeting when John Haeckel appeared before the board.

Motion by Rupp, 2<sup>nd</sup> by Endres to pay current town bills in the amount of \$18,805.09 (Utility 1 = \$263.40, Utility 2 = \$50.77, Payroll = \$4,273.00 and Town General = \$14,217.92. All yes.

Meeting was adjourned at 8:04 P.M.

Prepared by: Shawn Haney, Clerk

Note: These draft minutes are subject to approval at the November 16, 2015 Town Board Meeting.