

## **Town of Vienna Board Meeting Minutes Monday, June 1, 2015**

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Steve Ruegsegger, Ron Rupp and Clerk Shawn Haney were present. Also present: Karen Ingalls and Jim Koltes (7:02 P.M.)

After the Pledge of Allegiance there was a motion by Rupp, 2<sup>nd</sup> by Endres to approve the minutes of the May 18, 2015 regular board meeting. 4-0 yes.

**Public Comment** – None.

**Supervisor Freppon Resignation** – Supervisor II Jeff Freppon submitted a resignation letter effective May 20, 2015. The clerk read a letter that Supervisor Freppon submitted. Motion by Rupp, 2<sup>nd</sup> by Ruegsegger to accept the resignation letter. 4-0 yes.

**Appointment of Supervisor** – Karen Ingalls ran for Town Board Supervisor in April. Since she indicated an interest it seemed appropriate to appoint her to the vacant position. Karen was contacted when we learned of the vacancy and she indicated she was willing to be appointed to fill the remainder of the two year term. Motion by Endres, 2<sup>nd</sup> by Ruegsegger to appoint Karen Ingalls to fill the remainder of the term as Supervisor II. The Clerk also votes on board vacancies, so the vote was 5-0. Supervisor Ingalls completed the Oath of Office and was seated at the board table for the rest of the meeting. It was noted that Karen was able to attend the New Officials Training that was held at Comfort Inn on May 27, 2015.

**Fireworks Permit** – Uncle Bucks Fireworks applied for a permit to sell fireworks at Shell One Stop, 4995 County Highway V, from June 8 to July 7, 2015. Uncle Bucks has not sold in our town before but they have been in other areas nearby. They are based in Lowell, WI. Motion by Endres, 2<sup>nd</sup> by Rupp to approve the fireworks permit for Uncle Bucks Fireworks at 4995 County Highway V. All yes.

**Fireworks Permit** – Fireworks Unlimited, LLC applied for a permit to sell fireworks at Tiger Mart, 7205 County Highway I, from June 10 to July 6, 2015. Fireworks Unlimited sold at Shell One Stop last year, and behind what is now All Stop, formerly Rider's Amoco, in previous years. Motion by Endres, 2<sup>nd</sup> by Ingalls to approve the fireworks permit for Fireworks Unlimited, LLC at 7205 County Highway I. All yes.

**Plow Truck Back Up Camera** – While discussing the lighting equipment for the new plow truck we were told of a backup camera option that is available. It includes a heated camera and LCD monitor in the cab. This truck will be used in the subdivisions and the camera will be useful. Motion by Ruegsegger, 2<sup>nd</sup> by Rupp to approve \$750 for the backup camera. All yes.

**Operator's License(s)** – None.

**Town Supervisor Reports:** Supervisor Rupp reported that DeForest Fire met at 4:00 P.M. today. Village Administrator Steve Fahlgren gave a presentation regarding the Fire Department taking over the whole existing Public Safety Building. Current rental rate is \$6.12 per square foot. Future costs are being determined. They are at 496 calls year to date compared to 497 at this time last year. They are interviewing and have 4 positions that they hope to have filled by July 1. Supervisor Ruegsegger reported that Dane Fire met on May 19<sup>th</sup>. They are waiting for the complete hand over of the financial records. They meet again on June 29<sup>th</sup>. Chairman Breggeman reported that the DeForest Senior Center meets next Tuesday. Supervisor Ingalls will be replacing Jeff Freppon at Waunakee EMS. Supervisor Endres reported that Waunakee Fire cancelled their May meeting.

### **Town Clerk's Report**

- Salt Shed Inspection – AECOM completed the annual inspection of the salt shed. No deficiencies were found and no follow up is needed.
- Utility CMAR Reports – The Compliance Maintenance Annual Reports that are due in June for the sewer districts have been postponed. The DNR is updating the program and it is not ready. The due dates for the reports has been pushed back to July 31.
- Lift Station 2 Maintenance – ITT Flygt performed the annual maintenance on the pumps on May 27<sup>th</sup>. They discovered that a diaphragm was bad on pump 1. The diaphragm causes the solids to be agitated prior to the pumps kicking in. This may have contributed to the solids building up in the wet well. The diaphragm

was replaced and we will be monitoring to see if the solids decrease. The cost to replace the diaphragm was \$254.00.

- Lift Station 1 Electrical Issue – On Friday May 29<sup>th</sup> we got an alarm for an electrical outage at Utility 1. Something created a power surge that blew the fuse at the transformer. It resulted in a power surge that blew apart some electrical components in our inside panel. Alliant Energy was unable to determine the cause (possible animal?) L.W. Allen was called and one pump was operable over the holiday weekend. Parts were obtained and it was repaired Tuesday morning. Once we know the cost of the repairs we will determine if an insurance claim should be filed.

Motion by Rupp, 2<sup>nd</sup> by Endres to pay current town bills in the amount of \$25,221.92 (Utility 1 = \$307.43, Utility 2 = \$1,128.17, Payroll = \$4,565.17, and Town General = \$19,221.17). All yes.

Meeting was adjourned at 7:37P.M.

Prepared by: Shawn Haney, Clerk

Note: These draft minutes are subject to approval at the June 15, 2015 Town Board Meeting.