

Town of Vienna Board Meeting Minutes Monday, January 5, 2015

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Ron Rupp and Clerk Shawn Haney were present. Also present: Brian Meinholz and Louis Meinholz.

After the Pledge of Allegiance there was a motion by Ripp, 2nd by Freppon to approve the minutes of the December 15, 2014 regular board meeting. All yes.

Public comment: None.

Implements of Husbandry Ordinance – The Dane County Towns Association recommended that all towns in Dane County adopt the same ordinance. It requires a no fee permit for Implements of Husbandry exceeding 80,000 lbs and/or the overall length of 60 feet for a single vehicle or 100 feet for a two-vehicle combination. There was discussion about enforcement, which will be handled by the Dane County Sheriff's Office and Wisconsin State Patrol. There was discussion about holding people responsible for road damage. A provision was added to our ordinance so our existing town road weight limit ordinance remains in effect. Motion by Ripp, 2nd by Rupp to adopt Ordinance 1-5-15-1. All yes.

Madison Sand & Gravel – We are still working on the permanent waterway through the Madison Sand & Gravel Property. As part of the grant FEMA is requiring an easement where the waterway will be. There is no money in the grant to compensate for the easement. MS&G owners inquired whether the quarry fees on the Breggeman & Ripp pits could be eliminated and/or if the Letters of Credit could be eliminated for those two pits. There was discussion about the Ripp & Breggeman pits not being related to the easement issue. It was discussed that we could not remove the quarry fees. The pit agreements state that the town engineer must be involved and make recommendations regarding reductions in the letters of credit. The clerk will have the engineer provide a cost estimate for work related to reduction of the letters of credit.

Sewer Connection Ordinance – This ordinance is a result of our boundary agreement with DeForest. The agreement has a clause that requires connections to sanitary sewer when they become available. Once the sewer becomes available the connections must be made within 365 days. It only applies to areas of the town in the DeForest/Vienna ETZ area. It was in the previous agreement, but we never had a formal ordinance in place. Motion by Endres, 2nd by Rupp to adopt Ordinance 1-5-15. All yes.

Tourism Commission Appointments – We are no longer part of the joint tourism commission as of December 31, 2014. A new Vienna Tourism Commission is being formed. Names submitted for the new commission include: Brian Brandstetter, Jenny Oleson, Scott Smith, Brian Ehlenbach and Shawn Haney. Motion by Endres, 2nd by Freppon to approve the appointments. All yes.

Operator's Licenses – Motion by Rupp, 2nd by Freppon to approve an Operator's License for Kim Marchant at All Stop, Inc. All yes. Motion by Ripp, 2nd by Rupp to approve an Operator's License for Danielle McRoberts at Comfort Inn. All yes. Motion by Freppon, 2nd by Ripp to approve an Operator's License for Christine Long at Shell One Stop. All yes.

Town Supervisor Reports: Supervisor Rupp reported that DeForest Fire meets on Wednesday. Supervisor Ripp reported that Dane Fire has an agreement with Baker Tilly to review the books going back to 2010. Chairman Breggeman reported that the DeForest Senior Center meets next Tuesday. Supervisor Freppon reported that Waunakee EMS meets Thursday. Supervisor Endres reported that Waunakee Fire cancelled their December meeting.

Town Clerk's Report

- Clear Horizons Update – Atty Mitby has reached out to their lawyer. He was off over the holidays. When he came back on Dec 26th he told John he would confer with his client and get back to us. I received an E-mail from Norm Doll stating they would pay the lower amount for the road if we would agree that that is the total amount due.
- Small Claims Update – Mr. Demarte did not respond to the small claims summons. A default judgment was issued and a financial disclosure form was sent to him by the court.
- Town Hall Project Financial Report – The board was given all of the documentation for expenses for the building project. The contracts with General Engineering and Cardinal Construction have been completed and paid. The balance in the town hall account as of 12/29/2014 is \$126,547.68. \$113,505.94 of that will be used to offset loan payments for 2015, 2016, 2017, 2018 and 2019. That leaves a balance of \$13,041.74 that can be used to pay down the loan balance or be put toward future payments. There was discussion about another sign on the east side facing County Highway I. The clerk will get estimates for a future board meeting.
- 2014 Building Inspection Report – We had 53 building permits issued in 2014 with 4 of them being new homes. That compares to 48 permits and 7 new homes in 2013.
- Dane Com Update – The Dane Com system has been turned off as they investigate interference problems with the

older radio system. At this point they do not know how long it will be off. We still have the old analog channel in our radios so we are able to communicate using that frequency.

- Publishing Agendas – We currently publish our agendas in the DeForest and Waunakee papers. Our newsletter goes out each month so that residents have it before the first meeting of the month. There was discussion about whether we should continue publishing in the paper for the first meeting since the agenda is in the newsletter. It was decided to include an article in the next newsletter telling residents about a change of only publishing the 2nd meeting agenda. Agendas will continue to be posted on the website, town hall and our other posting locations.

Motion by Rupp, 2nd by Freppon to pay current town bills in the amount of \$22,724.26 (Utility 1 = \$2,218.70, Utility 2 = \$3,043.33, Payroll = \$6,983.43 and Town General = \$10,478.80 All yes.

Meeting was adjourned at 8:14 P.M.

Prepared by: Shawn Haney, Clerk

Note: These draft minutes are subject to approval at the January 19, 2015 Town Board Meeting.