

## **Town of Vienna Board Meeting Minutes Monday, December 15, 2014**

The meeting was called to order at 7:10 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Ron Rupp and Clerk Shawn Haney were present. Also present: Jim Koltes.

After the Pledge of Allegiance there was a motion by Rupp, 2<sup>nd</sup> by Freppon to approve the minutes of the December 1, 2014 regular board meeting. All yes.

**Public comment:** None.

**7349 Dunroven Road** – The Plan Commission recommended that the LC-1 zoning be allowed to stay on the property if 3 conditions are met. All equipment must be stored inside buildings. If the property is sold to someone other than a family member, it must be rezoned back to a zoning consistent with the residence. Town road seasonal weight restrictions must be observed. Motion by Endres, 2<sup>nd</sup> by Ripp to approve with those conditions. All yes.

**5963 Cuba Valley Road** – Tabled by the Plan Commission.

**Room Tax Ordinance 12-15-14** – This ordinance increases the room tax from 3% to 5%. It also establishes the Vienna Tourism Commission. Names will be on the agenda for the January 5<sup>th</sup> meeting for appointment to the Tourism Commission. Motion by Freppon, 2<sup>nd</sup> by Rupp to approve Ordinance 12-15-14. All yes.

**2014 Budget Resolution 12-15-14-1** - The resolution was prepared to account for revenues and expenses that were not included in the original 2014 budget. Items included revenue from the sale of surplus items, revenue from the FEMA grant, revenue from the TRID grant, a transfer of funds from the equipment fund to cover the purchase of the welder and shouldering machine, and expenses for Cuba Valley Road. It is an administrative action to true up budget lines. Motion by Ripp, 2<sup>nd</sup> by Endres to approve Budget Resolution 12-15-14-1. All yes.

**Cardinal Construction Final Pay Request** – The board reviewed the final pay request from Cardinal Construction in the amount of \$43,698.76. All building project related items have been completed. Motion by Rupp, 2<sup>nd</sup> by Freppon to approve the final pay request. All yes.

**HVAC Maintenance Agreement** – Proposals from RG Heating and Air Temperature Services were reviewed. The RG proposal detailed the services they plan on providing. Motion by Endres, 2<sup>nd</sup> by Rupp to accept the RG Heating proposal at \$285 Spring and \$550 fall. All yes.

**Operator's Licenses** – None.

**Town Supervisor Reports:** Supervisor Rupp reported that DeForest Fire met on December 3<sup>rd</sup>. They have had 1,077 calls year to date. They have received the new vehicle to be used as Car 1. Supervisor Ripp reported that Dane Fire meets December 29<sup>th</sup>. The town equipment committee met on December 11<sup>th</sup>. They looked at a Western Star plow truck and are working on specs for a new plow truck. Chairman Breggeman reported that the DeForest Senior Center met last week. They are still working on building acquisition. Supervisor Freppon reported that Waunakee EMS ordered their two new ambulances. They may have buyers lined up for the existing ambulances. They will be advertising for a full time service director with a possible April 1, 2015 start date. The rates will likely go back up for 2016 and they will be raising ambulance service fees too. Supervisor Endres reported that Waunakee Fire meets December 29<sup>th</sup>. The Waunakee Emergency Management Council met last Monday. Waunakee Police Chief Kevin Plendl will be coordinating when the group needs to be activated, with the assistance of Village Clerk Julee Helt. They are working on an inventory of items needed in the event of an emergency.

### **Town Clerk's Report**

- DCTA – The Dane County Towns Association met last week in Westport. One of the items on the agenda was the weight limit ordinance for Implements of Husbandry (IOH). They have suggested an ordinance for all towns to adopt. If we do not take action by January 15, 2015 we have to wait a full year. It will be placed on the agenda for the January 5, 2015 Town Board Meeting.
- Clear Horizons Update – Norm Doll from Clear Horizons called on Friday December 12<sup>th</sup>. He stated that Clear Horizons was bankrupt and would not be signing the PILOT agreement. When questioned about payment for Cuba Valley Road he said they are only paying contractual obligations and that we should speak to their lawyer in Milwaukee. That information was given to Atty. Mitby for follow up.
- Small Claims Court – The small claims action was filed against Vincent DeMarte. He was served and must provide a response to us and the court by December 30, 2014.
- Town Attorney – Attorney John Mitby has informed that he will be leaving Axley Brynson on December 31, 2014. He will be going to Hurley, Burish and Stanton S.C.

Motion by Rupp, 2<sup>nd</sup> by Freppon to pay current town bills in the amount of \$68,495.84 (Utility 1 = \$1,734.75, Utility 2 =

\$188.49, Payroll = \$4,292.27, Building Project = \$43,698.76 and Town General = \$18,581.57 All yes.

Meeting was adjourned at 7:55 P.M.

Prepared by: Shawn Haney, Clerk

Note: These draft minutes are subject to approval at the January 5, 2015 Town Board Meeting.