

## **Town of Vienna Board Meeting Minutes Monday, December 1, 2014**

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Ron Rupp and Clerk Shawn Haney were present. Also present: Don Schmidt and Jim Koltes (7:04 PM).

After the Pledge of Allegiance there was a motion by Endres, 2<sup>nd</sup> by Rupp to approve the minutes of the November 17, 2014 regular board meeting and November 18, 2014 special board meeting. All yes.

**Public comment:** None.

**Assessor Contract** – Our contract with Gardiner Appraisal is set to expire at the end of 2014. It has a 2 year renewal provision if both parties agree. Gardiner is willing to extend for 2 years. There is a new provision where farm properties must have photos taken in 2015. There is a \$600 additional fee for the photos. Because we did not know about the increase until after the 2015 budget was completed, Gardiner is willing to have the additional amount due in January 2016. Atty. Mitby had concerns about the language in the liability section. That language has been changed to address the concerns. Motion by Ripp, 2<sup>nd</sup> by Endres to approve the 2 year contract extension. All yes.

**Ordinance 12-01-14 Carryout Fermented Malt Beverage Sales** - Our ordinance from 03-20-06-1 was amended to allow carryout beer sales from 6 AM to 8AM. We will publish a summary in the newspaper and the whole ordinance will be posted on the website. Motion by Ripp, 2<sup>nd</sup> by Rupp to approve Ordinance 12-01-14. All yes.

**Operator's Licenses** – None.

**Town Supervisor Reports:** Supervisor Rupp reported that DeForest Fire meets this Wednesday. Supervisor Ripp reported that Dane Fire met last week but he was unable to attend. Chairman Breggeman reported that the DeForest Senior Center meets next Tuesday. Supervisor Freppon reported that Waunakee EMS meets next Thursday. Supervisor Endres reported that the Waunakee Fire ISO rating dropped from a 3 to a 4. They changed the rules on how the rates are determined. It should not have much of an impact on insurance rates. Sixty cots have been purchased in the event the fire station is used as an emergency shelter. They are checking on places to obtain 120 blankets to go with the cots. They are having a meeting of the Emergency Management Council on Monday, December 8<sup>th</sup>.

### **Town Clerk's Report**

- Cuba Valley Road Shoulders – Tri-County did the additional shoulder work in all areas except where the houses are located. That work will be done in the Spring of 2015. All paperwork has been received and the grant reimbursement paperwork has been filed.
- Tax Bill Timeline – Tax bills are required to be mailed by Monday, December 15, 2014. We have everything we need to get the mill rate worksheet completed. We are waiting for the County Treasurer's office to give the authorization to complete and submit the worksheet. They will then print the tax bills.
- Lennox Refund – We have had a credit with Lennox for \$935 from when the new building was built. It was related to equipment that was returned. A refund was requested and the check has arrived. The money has been placed in the Town Hall account.
- Air Temperature Maintenance Proposal – We received an updated proposal from Air Temperature Services. They have reduced their price from \$576 to \$384 for each inspection. There was a suggestion about getting a quote from RG heating in Waunakee for comparison. That will be done prior to the next meeting.
- Employee Comp Time – There was discussion about allowing the patrolmen to accrue comp time for coming in early when they plow snow. It was decided to allow the accrual of comp time and we will revisit in the Spring to see how it worked. Comp time accrued in a plowing season will need to be used before November 1<sup>st</sup> of the following year.

Motion by Rupp, 2<sup>nd</sup> by Freppon to pay current town bills in the amount of \$20,479.68 (Utility 1 = \$275.97, Utility 2 = \$69.07, Payroll = \$4,395.17 and Town General = \$15,739.47 All yes.

Meeting was adjourned at 7:42 P.M.

Prepared by: Shawn Haney, Clerk

Notes: These draft minutes are subject to approval at the December 15, 2014 Town Board Meeting.