

## **Town of Vienna Board Meeting Minutes Monday, November 17, 2014**

The meeting was called to order at 7:00 P.M. by Chairman Lonnie Breggeman. Supervisors Gary Endres, Jeff Freppon, Dave Ripp, Ron Rupp and Clerk Shawn Haney were present. Also present: Don Schmidt, Carlotta Hegge and Scott Benson.

After the Pledge of Allegiance there was a motion by Endres, 2<sup>nd</sup> by Rupp to approve the minutes of the November 3, 2014 regular board meeting and October 23, 2014 working budget meeting. All yes.

**Public comment:** Don Schmidt inquired why the trucks were not out on Sunday after it snowed. The clerk explained that it was a 1 inch snowfall which led to a discussion about when trucks/plows are needed. Many communities use a 3 inch snowfall as criteria for plowing. Board members discussed areas that became slippery. The clerk asked the board to define what criteria should be used to determine when the trucks should go out. It was explained that it could be a gray area due to snow conditions, temperatures, etc. and each situation could be different. The discussion lasted for 15 minutes and the question as to when the trucks should go out was never answered other than 2 board members saying we should err on the side of caution.

**Carryout Hour Change Proposal** – Carlotta Hegge, Phillips 66 Manager was present. She stated that she frequently gets requests from customers to purchase beer/alcohol prior to 8AM and after 9PM. Our current ordinance prohibits carryouts between 9P and 8A. The clerk explained that state law prohibits carryout alcohol sales after 9PM. Beer can be sold until Midnight but many local ordinances prohibit beer sales after 9 PM. The Town of Burke is currently the only town in Dane County that allows beer sales until Midnight. The Sheriff's Office did not have a position on the topic. The DeForest Police Department did not want us to create an island by allowing sales after 9 PM. Motion by Endres, 2<sup>nd</sup> by Rupp to change the ordinance to allow carryout beer sales between 6AM and 9PM. All yes.

**7549 Dunroven Road LC-1 Zoning** – The Plan Commission tabled until their December meeting.

**Delinquent Personal Property Tax Bills** – There are two delinquent personal property tax bills. Imagination Trends owes \$501.18 and Vincent DeMarte/Main Street Builders owes \$1,650.45. Since Imagination Trends closed in 2013 and filed for bankruptcy we can do chargebacks. Main Street Builders moved in 2014 but they are still responsible for the bill. Motion by Ripp, 2<sup>nd</sup> by Endres to file a small claims action against Vincent DeMarte/Main Street Builders. All yes.

**Operator's Licenses** – Motion by Freppon, 2<sup>nd</sup> by Ripp to approve an Operator's License for Virginia Sandoval at Phillips 66. All yes. Motion by Rupp, 2<sup>nd</sup> by Ripp to approve an Operator's License for Spencer Zuelsdorf at All Stop, Inc. All yes.

**Town Supervisor Reports:** Supervisor Rupp reported that DeForest Fire is negotiating with the union. The union wants a 4 year contract. There was a preliminary discussion about a merger with Sun Prairie Fire/EMS. They are going to hire an LTE to cover for one employee that has been deployed. Supervisor Ripp reported that Dane Fire meets next week but he will not be able to attend. Clerk note from a question that arose last month: We can withhold payment if the Dane Fire Department financial issues are not resolved. If it comes to that we will work with Attorney Mitby on the language for the letter to notify them of the payment being withheld. Chairman Breggeman reported that the DeForest Senior Center made an offer to purchase the former UW Health clinic property. Supervisor Freppon reported that Waunakee EMS will receive a report next month regarding the possibility of switching to a paid service with a paid director. Supervisor Endres reported that Waunakee Fire meets next week.

### **Town Clerk's Report**

- Clear Horizons PILOT Agreement – Clear Horizons has not responded to our last statement that they owe the full amount for Cuba Valley Road since they did not sign the PILOT agreement.
- Budget Update – There was a slight change to the Manufacturing Assessment numbers. In order to keep the mill rate the same an adjustment was made to the transition expense line and the local levy amount was dropped slightly. The annual budget meeting is scheduled for Tuesday, November 18, 2014 at 7:00 P.M.
- Election Results – The results from the November general election were provided. They will be included in the December newsletter. We had 789 voters which represents 77% of registered voters and 70% of eligible voters. We had 83 absentee/early voters and 63 Election Day registrations.
- General Engineering Invoice – General Engineering inquired about payment of their remaining invoice. We had held payment until their portion of the building project was complete. The roof hatch insulation was the main item and that has been completed. The board agreed that the invoice could be processed for the December 1<sup>st</sup> meeting.
- HVAC Maintenance Agreement – Air Temperature Services provided a quote for maintenance of the HVAC systems at the Town Hall. Their quote was for \$576 in the spring for AC units and \$576 in the fall for the heat. Everyone felt this was too expensive so it will not be accepted.

Motion by Endres, 2<sup>nd</sup> by Rupp to pay current town bills in the amount of \$46,734.61 (Utility 1 = \$477.65, Utility 2 = \$86.10,

Payroll = \$4,265.40 and Town General = \$41,905.46 All yes.

Meeting was adjourned at 8:08 P.M.

Prepared by: Shawn Haney, Clerk

Notes: These draft minutes are subject to approval at the December 1, 2014 Town Board Meeting.